

Minutes of meeting on 8 Oct 2019

Members Present: John Farquhar (JF), David Wilson (DW), Jamie Hobson (JH) John Lindley (JH), Tom Corbin (TC), Kate O'Connor (KO), Mark Stevens (MS), Nicola Lipscombe (NL), Louis Hodgkinson (LH), and Peter Dunbar (PD).

In attendance: David Stuart (DS) from Historic England, Andrea Pellegram (AP), Annie Child (AC), Yaroslav Pustarnakov (YP), Richard Deane and John Dieter Scholz from the Salisbury Civic Society.

Members of public: Mr Charles Moberly.

Record of Decisions

1. Absentees:

- 1.1. Cllr Atiqul Hoque, Cllr Derek Brown, and Cllr Amanda Foster were absent.
- 1.2. Cllr John Baber was replaced on the Steering Group by Cllr John Lindley

2. Declarations of interest:

- 2.1. There were no declarations of interest.

3. Minutes of the previous meeting:

- 3.1. The minutes of the previous meeting held on 10 Sep 2019 were approved.
- 3.2. JH noted that previous minutes did not record his attendance.

Action: YP was asked to add JH to minutes of the previous meeting.

4. Chairman's announcements:

- 4.1. The Chairman thanked Council Officers for the continuous effort in updating the NDP website and for producing monthly edition of the NDP Newsletter.
- 4.2. The Chairman reflected on the Central Area Framework (CAF) meeting that he, AP and AC attended on Thursday 27 Sep 2019. They were delighted to see that WC is making progress with the WC Local Plan Review. But, the Chairman also acknowledged that Tibbalds/CAF still has a lot of work to do on delivering their objectives.

- 4.3. The Chairman was delighted to inform the Steering Group that the Council has successfully submitted a grant application to the Locality to assist NDP with associated costs of this project.
- 4.4. The Chairman thanked AC for inviting representatives from the Wiltshire Council Economic Development and Planning team to form closer ties with the NDP.
- 4.5. The Chairman thanked AP, DW and KO for their continuous efforts to obtain data regarding housing, transport, and the Churchfields site in Salisbury.

5. Heritage Issues:

- 5.1. The Group received a presentation from David Stuart - from Historic England (HE) – regarding Salisbury Heritage. The presentation covered a range of topics ranging from HE's involvement in the NDP to defining 'heritage' to identifying sites in Salisbury of significant historical interest.

6. Community members of Steering Group

- 6.1. AP took time answering questions asked by members of the Group, which focused on several topics, including: members and volunteers' involvement in the NDP; data gathering through focus groups; and, training provided to members of the Group to enable them to carry out data gathering.

7. Policy priorities survey:

- 7.1. At the last NDP meeting, AP was asked to produce and distribute a survey to all Group members. The Group was asked to complete the survey by prioritising policies relating to social, economic, infrastructural, and environmental developments in Salisbury.

The Group discussed results from the survey, and agreed to take note of them.

8. NDP Communications Strategy

- 8.1. The Chairman and AP thanked JH for taking the initiative to formulate a draft NDP communications strategy, which identifies a comprehensive list of methods that the Group could pursue in engaging with the public. The list includes –but is not limited to – radio, television, ads and flyers, sponsorship of events, and social media.
- 8.2. The Steering Group members agreed to send YP a 100 word biography and a photograph of themselves, to be used on the NDP website.
- 8.3. The Group agreed to appoint JH as Communications Coordinator for the duration of the NDP project.

Action: *JH was asked to refine the NDP Communication Strategy for the next meeting.*

9. Evidence gathering

9.1. The Group is at a phase of forming topic groups. The aim of the groups is to build on data collected from earlier public consultation. The Group intends to achieve this by engaging with the public to comprehensively examine different themes and policies that could be incorporated into the Salisbury NDP. The engagement may include an online survey which will be considered in full at the next meeting.

10. Any other business:

10.1. There was no other business.

11. Matters for the next meeting

11.1. The SG considered agenda items for the meeting in November, and agreed to discuss the NDP Communications Strategy, evidence gathering, on line survey and topic groups.

12. Next meeting:

The next meeting will be held in the Guildhall at 1800 on Tue 12 November 2019.