

## Steering Group

### Minutes of meeting on 10 March 2020

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**Members Present:** John Farquhar (JF), Louis Hodgkinson (LH), David Wilson (DW), John Lindley (JH), Nicola Lipscombe (NL), Atiqul Hoque (AH), Jamie Hobson (JH), Mark Stevens (MS), Kate O'Connor (KO), Tom Corbin (TC) and Peter Dunbar (PD).

**In attendance:** Andrea Pellegram (AP), Annie Child (AC), Yaroslav Pustarnakov (YP).

**Members of public:** Mr H.-Dieter Scholz, and a Representative from the Cycling Opportunities Group Salisbury, Margaret Wilmot.

#### Record of Decisions

**1. Absentees:**

- 1.1. Cllr Amanda Foster, Cllr Derek Brown, Cllr Atiqul Hoque, and Jamie Hobson were absent.

**2. Declarations of interest:**

- 2.1. There were no declarations of interest.

**3. Minutes of the previous meeting:**

- 3.1. The minutes of the meeting held on 14 January 2020 were signed by the Deputy Chair, Mark Stevens.
- 3.2. The minutes of the previous meeting held on 11 February 2020 were signed by the Chair.

**4. Chairman's and Group announcements:**

There was only one announcement from AP, which can be read below.

- 4.1. AP provided feedback to SG regarding her meeting with Wiltshire Council (WC) on Tuesday 10 March, 2020. WC informed AP that Central Area Framework (CAF) consultation received more than 400 responses, which will be reviewed before the publication of the final CAF document in May 2020.
- 4.2. AP and WC also had an ongoing discussion about the Churchfields Industrial Estate, and the recycling centre. Following the meeting, AP agreed to write a report explaining why the recycling centre should be relocated..

**Action:** AP to write a report on the relocation of the recycling centre.

## 5. COGS Presentation

- 5.1. SG received a presentation from Cycling Opportunities Group Salisbury (COGS) Representative, Margaret Wilmot. COGS presentation covered a range of topics relating to history of COGS, cycling statistics, cycling infrastructure, and initiatives to improve cycling.

Please [follow the link](#) for more information about the presentation.

## 6. Housing Data and Policy Direction

- 6.1. The SNDP Steering Group received housing data from WC, which was briefly reviewed at the meeting. The data explores housing requirements, windfall, change of use to housing, allocation of housing land on existing brownfield sites, and Churchfields as a potential housing site.

## 7. Consultation events in support of evidence gathering

- 7.1. At the meeting on 11 February, the SG agreed to explore and create new opportunities to engage with the public in Salisbury. Information pertaining to each activity can be viewed in the table below:

**Please be advised that Salisbury City Council and the Salisbury Neighbourhood Development Steering Group has suspended all public and work related meetings until further notice due to Covid-19 outbreak.**

Date of the Activity	Topic Group	Type of the Activity
End of March – exact date TBD	Green Infrastructure	SNDP and Salisbury Area Greenspace Partnership are preparing data, which will be available <a href="#">online</a> for public consultation at the end of March. <a href="#">More information will be available soon.</a>
March 2020	Business and employment	Topic Group leaders have been reaching out to local business owners to ask for their opinion regarding business and employment opportunities in Salisbury. <a href="#">More information will be available soon.</a>
Postponed until further notice	Climate Change	SNDP and Centre for Sustainable Energy are hosting a 2.5 hour consultation event for attendees to identify suitable policies for the SNDP and other support external to the SNDP that will also help stem climate change impacts.
Late Spring or early Summer	Green Infrastructure	Public consultation event to test Green Infrastructure policy ideas. <a href="#">More information will be available soon.</a>

2020		
Late spring 2020	Housing	A series of lunchtime consultation events will be planned for young people in apprenticeship programmes (age 18-23) and young professionals (age 20-30) to ask them about their opinion on housing options in Salisbury. <a href="#">More information will be available soon.</a>

## 8. Community volunteers

- 8.1. The SG took a moment to thank all the people who have volunteered to assist with the SNDP, and they also wanted to take this opportunity to invite other people who might be interested in volunteering. [Please click here to register your interest.](#)
- 8.2. After considering ways in which volunteers could assist with SNDP, the SG noted the following options and opportunities:
- Help running consultation events.
  - Testing policies, Central Area Framework and Accessibility outputs.
  - Organising data

**Please note that demands and responsibilities will vary between each topic group.**

## 9. Draft Project Plan -March

- 9.1. SG reviewed and agreed to note a draft project plan for March. The plan reviews actions each topic group is undertaking to facilitate the neighbourhood developing planning. Some examples of the projects, include:
- COGS presentation and Q&A.
  - SAGP data being prepared for online consultation.
  - Housing data being collated and analysed.
  - Consultation strategy being prepared.

## 10. Any other business:

- 10.1. There was no other business.

## 11. Matters for the next meeting

- 11.1. The SG considered agenda items for the meeting, and agreed to discuss housing data, and consultation strategy.

## 12. Next meeting:

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