

Minutes of meeting on 14 April 2020

Notice: The Steering Group met virtually using Microsoft Teams due to the ongoing CV19 restrictions.

Members Present: John Farquhar (JF), Derek Brown (DB), Louis Hodgkinson (LH), Mark Stevens (MS), Kate O'Connor (KO), Margaret Wilmot (MW) and Tom Corbin (TC).

In attendance: Andrea Pellegram (AP), Annie Child (AC), Yaroslav Pustarnakov (YP).

Record of Decisions

1. Absentees:

- 1.1. Cllr Amanda Foster, Cllr Atiqul Hoque, David Wilson*, Nicola Lipscombe, Jamie Hobson*, John Lindley, and Peter Dunbar* were absent.
- 1.2. Those marked * were absent due to IT issues on the night.

2. Declarations of interest:

- 2.1. There were no declarations of interest.

3. Community Survey:

- 3.1. AP informed SG that we have successfully secured a contract with Community First Wiltshire who will conduct a public survey regarding Salisbury Neighbourhood Development Plan.
- 3.2. SG agreed to test the survey amongst themselves to ensure validity of the questions.
- 3.3. To comply with government's CV19 restrictions, SG will avoid face to face contact with public. Instead, the survey will be distributed via email and social media.

4. Business Survey

- 4.1. SG was considering to hold a series of consultation events for local businesses. However, due to the current climate, the Group decided to postpone consultation events until further notice.

5. Methodology for Site Allocation

- 5.1. SG reviewed a draft of the methodology for housing site allocation in Salisbury. The methodology evaluates data collection instruments for

ascertaining housing needs, and types of housing –i.e. mixed, and affordable.

- 5.2. The final draft will have to be approved by SG. It will then have to be presented to and agreed by the Wiltshire Council.

6. Next meeting:

To be confirmed – but work will continue via emails/telephone

Please be advised that Salisbury City Council and the Salisbury Neighbourhood Development Steering Group has suspended all public and work related meetings until further notice due to Covid-19 outbreak.