

## Minutes of meeting on 12 May 2020

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**Notice: The Steering Group met virtually using Microsoft Teams due to the ongoing CV19 restrictions.**

**Members Present:** John Farquhar (JF), Louis Hodgkinson (LH), Kate O'Connor (KO), John Lindley (JL), Atiqul Hoque (AH), Margaret Wilmot (MW), Nicola Lipscombe (NL), Jamie Hobson (JH), Peter Dunbar (PD) and Tom Corbin (TC).

**In attendance:** Andrea Pellegram (AP), Annie Child (AC), Yaroslav Pustarnakov (YP).

### Record of Decisions

#### 1. Absentees:

- 1.1. Cllr Amanda Foster, Cllr Derek Brown, Mark Stevens\* and David Wilson\* were absent.
- 1.2. Those marked \* were absent due to IT issues on the night.

#### 2. Declarations of interest:

- 2.1. There were no declarations of interest.

#### 3. Community, and Green Infrastructure Survey

- 3.1. The Steering Group (SG) thanked everyone who completed the [Community Survey](#) and the [Green Infrastructure Survey](#): 381 and 175 respectively.
- 3.2. SG continues to promote both surveys through personal contacts, media, local businesses, schools, and other organisations.

**Action:** YP and SG were asked to send a weekly reminder regarding both surveys.

**Action:** JH was asked to remind the media in Salisbury regarding both surveys.

**Action:** AP will ask Community First Wiltshire to produce a paper copy of the survey.

#### 4. Site Allocation

- 4.1. SG continues to work to identify sites for housing. Work consists of drafting and reviewing a detailed methodology for housing allocation, as well as collaborating with the Wiltshire Council (WC).

- 4.2. Recently, SG was informed that the WC have agreed to publicise a Call for Sites with their contacts.

**Action:** AP, JF, MS, KO and YP to agree mechanics of how to undertake Call for Sites.

## **5. Locality and AECOM**

- 5.1. SG has successfully submitted a grant application to Locality to assist SNDP with associated costs of hiring AECOM to conduct a housing needs assessment.
- 5.2. SG also learned that Locality offers more financial resources and technical expertise should they require it.

## **6. Business Survey**

- 6.1. SG decided to postpone business consultation events due to Covid-19. However, the Group continues to prepare to contact local business to ask their opinion regarding SNDP.

## **7. Waste Recycling Centre**

- 7.1. SG continues to work closely with WC to address the possible relocation of the Salisbury waste recycling centre

**Action:** JF was asked to contact WC regarding the Waste Recycling Centre.

## **8. Any other business**

- 8.1. MW informed SG that COGS is working to understand the implications of social distancing on cycling and walking in the City of Salisbury.

## **9. Next meeting:**

**To be confirmed – but work will continue via emails/telephone**

***Please be advised that Salisbury City Council and the Salisbury Neighbourhood Development Steering Group has suspended all public and work related meetings until further notice due to Covid-19 outbreak.***