

Steering Group

Minutes of meeting on 8 September 2020

Notice: The Steering Group (SG) met virtually using Microsoft Teams due to the ongoing CV19 restrictions.

Members Present: Kate O'Connor (KO), David Wilson (DW), John Lindley (JL), Atiqul Hoque (AH), Tom Corbin (TB), Margaret Willmot (MW), Mark Stevens (MS), Louis Hodgkinson (LH), Nicola Lipscombe (NL), Jamie Hobson (JH) and Peter Dunbar (PD).

In attendance: Annie Child (AC), Andrea Pellegram (AP) and Yaroslav Pustarnakov (YP).

Record of Decisions

1. Absentees:

- 1.1. The Chairman of SG, Cllr John Farquhar, gave his apologies. In his absence, the meeting was chaired by the Deputy Chairman, MS.
- 1.2. Cllr Amanda Foster and Cllr Derek Brown were absent.

2. Declarations of interest:

- 2.1. There were no declarations of interest.

3. Minutes of the Last Meeting

- 3.1. Minutes of the [last meeting](#) on Tuesday 14 July were approved by the Chairman, MS.

4. Chairman's announcements

- 4.1. There were no Chairman's announcements.

5. Update on the Planning White Paper and recent changes to the Use Class Order

- 5.1. The government announced changes to the National Planning Policy Framework (NPPF). The NPPF appears generally supportive of the Neighbourhood Plans. However, the NPPF foresees changes in how the local plans are prepared. AP's analyses of the NPPF suggested that local plans will focus on site allocations and drafting site masterplans with accompanying design policies.

- 5.2. The NPPF will nationalise all the management development policies, and reduce the timeframe of producing local plans to three years, which will improve their delivery.
- 5.3. NPPF also introduced a new use of class called, *Commercial, Business and Services (CBS)*. CBS combines everything –banks, shops, offices, etc-in the town centres, except for takeaways. This suggests that properties that come under CBS use of class will benefit from broadened planning permissions without having to go through the formal planning process.
- 5.4. Lastly, the NPPF will also permit property developers to: i) expedite the change of use planning application process; ii) demolish and rebuild vacant residential and commercial buildings if they are rebuilt as homes; and, iii) allow property owners to build additional space above their properties via a fast-track approval process, which will be subject to neighbour consultation.

Please [click here](#) to read more information on NPPF.

Action: AP to produce a draft of the Salisbury Neighbourhood Plan for the next meeting on October.

6. Update on AECOM support and Strategic Environmental Assessment (SEA) for the SNDP

- 6.1. AP informed SG that they are entitled to additional financial and technical support from AECOM should they need it.
- 6.2. Members of the SG have setup a monthly meeting with AECOM and Wiltshire Council (WC) to discuss SEA. SEA is an iterative process involving evaluation of the impact of SNDP on the surrounding environment. It is especially important to conduct SEA in Salisbury because of numerous conservation areas, green corridors, historic and heritage sites.
- 6.3. AP was pleased to inform SG that AECOM agreed to conduct SEA on all of the housing sites put forth by SNDP. It is possible that SG will see a report from AECOM on viability of the housing sites by Christmas 2020.

7. Housing Needs Assessment (HNA)

- 7.1. AECOM is conducting an HNA for SNDP. The HNA will define the type of housing is needed in Salisbury, i.e. affordable housing, housing for elderly and/or younger people.

8. Update on Call for Sites

- 8.1. Between 1 June and 19 July 2020, SG conducted a [call for sites](#) where they asked local land owners to put their sites forward as allocations for development in SNDP. SG received thirteen call for sites applications, which they have discussed at the meeting in terms of their use and viability.

- 8.2. SG agreed that the next step should be to arrange site visits in October and speak with site owners.

9. Civic Society Open Meeting scheduled for 20 Oct 20

- 9.1. NL discussed an online event this autumn, which non-members can attend. The Open Meeting will present an opportunity to hear from guest speakers who will discuss a range of topic, including the emerging Salisbury Neighbourhood Development Plan.

NL proposed that each panel should be interactive with the audience being able to ask their own questions at the end of each session via email link. This could be an effective format for continuing to engage local people with the different aspects of the emerging neighbourhood plan for Salisbury.

- 9.2. SG members agreed to participate and pay half for hosting the event.

10. People Friendly Salisbury

- 10.1. SG discussed WC's Experimental Traffic Regulations Order (ETRO), otherwise known as the People Friendly Streets initiative. The ETRO aims to prioritise walking and cycling in the city centre. However, motorised access to these areas will only be permitted for certain vehicles only, including emergency vehicles, buses, taxis and tourist coaches.
- 10.2. The ETRO will be implemented in October 2020, and it is expected to last 18 months.

Please [click here](#) for more information about the project.

11. Next meeting

- 11.1. Next meeting will be held remotely on Tuesday 13 October at 18:00.

Please be advised that Salisbury City Council and the Salisbury Neighbourhood Development Steering Group has suspended all public and work related meetings until further notice due to Covid-19 outbreak.