

Steering Group

Minutes of meeting on 10 November 2020

Notice: The Steering Group (SG) met virtually using Microsoft Teams due to the ongoing CV19 restrictions.

Members Present: Kate O'Connor (KO), David Wilson (DW), Atiqul Hoque (AH), Derek Brown (DB), John Lindley (JL), John Farquhar (JF), Jamie Hobson (JH), Margaret Willmot (MW), Nicola Lipscombe (NL), Tom Corbin (TC) and Peter Dunbar (PD).

Also present: Richard Deane and Hans-Dieter Scholz.

In attendance: Annie Child (AC), Andrea Pellegram (AP) and Yaroslav Pustarnakov (YP).

Record of Decisions

1. Absentees:

1.1. Cllr Amanda Foster, Mark Stevens, and Louis Hodgkinson were absent.

2. Declarations of interest:

2.1. There were no declarations of interest.

3. Minutes of the Last Meeting

3.1. Minutes of the [last meeting](#) on Tuesday 13 October were approved.

4. Chairman's and Consultant's announcements

4.1. Salisbury City Council (SCC) submitted a response to the [Planning for the Future](#) Government white paper consultation. To view SCC's response please [click here](#).

4.2. SG received a Housing Needs Assessment report from AECOM. It outlines that there is a shortage of housing for younger people, and an increase in elderly residents. The report is currently being reviewed by the SG. It will subsequently be sent back to AECOM for amendments.

4.3. A draft of the Wiltshire Council's Local Plan is expected to be released for consultation in December 2020. SG will need to be mindful of when that happens so that they have enough time to draft and submit a response.

4.4. SG continues to work with WC to identify housing sites in Salisbury.

5. Salisbury Hospital HEAT Project

- 5.1. KO informed SG about the Salisbury Hospital HEAT Project. More information about this project can be found by following [this link](#).
- 5.2. KO will continue to develop links with people and organisations responsible for this project.

6. Civic Society Open Meeting -21 October 2020

- 6.1. Open Meeting was an online event hosted by the Civic Society and SNDP SG in association with Wiltshire Creative.
- 6.2. The event examined some of the Covid accelerated trends such as online shopping, working from home, the value of staying local and connecting with nature, which, as well as the pandemic, are now impacting on the way we use our city centres and high streets.
- 6.3. This was virtually attended by more than ninety people, including guest speakers –Planning consultants, architects and city developers.
- 6.4. A copy of the meeting recording will be available online shortly.

For more information please [click here](#).

7. Cycling Opportunities Group for Salisbury (COGS) Presentation

- 7.1. COGS hosted a virtual meeting, on 27 October, called Turning Salisbury into a Cycling Utopia.
- 7.2. MW and DW were pleased to inform that the meeting was well received and attended.

For more information please [click here](#).

8. Round table discussion of SNDP

- 8.1. SG discussed the challenges of working on SNDP.
- 8.2. SG reviewed and took note of the NDP progress report and policy template.
- 8.3. Topic Group Leaders agreed to have a virtual meeting towards the end of November to discuss SNDP draft.

9. Report on progress: Climate Change

- 9.1. Climate Change Topic Group Leaders are looking to work with the Centre for Sustainable Energy to deliver public workshops on this subject.
- 9.2. More updates to follow.

10. Report on progress: Transport and Movement

- 10.1. Transport and Movement Topic Group Leaders continue to research this topic. They were pleased to inform SG that WC Central Area Framework (CAF) document provides most of the evidence that they require. But, there are still some areas which need special consideration. For example, CAF does not provide a lot of guidance for areas outside the city centre.
- 10.2. SNDP hopes to encompass a policy regarding people's accessibility to transport, shops and schools in their areas.

11. Report on progress: Green Infrastructure

- 11.1. NL has been coordinating with the Transport and Movement group to develop a policy regarding accessibility.
- 11.2. NL is hoping to work with the Climate Change group to develop interlinked policies, including biodiversity gain and environmental enhancement.
- 11.3. NL has been working through the SNDP section on Green Infrastructure and making amendments in accordance with her research and findings.

12. Report on progress: Design

- 12.1. PD and his Design group have produced a draft of Salisbury Shopfront policy.
- 12.2. PD has been working through the SNDP section on Design and making amendments in accordance with his research and findings.
- 12.3. The Design group is planning a workshop to discuss a sequence of Design policies to be included in SNDP.

13. Report on progress: Housing and Site allocations

- 13.1. The Housing group is working with AECOM and WC on the housing needs assessment, strategic environmental assessment, as well as vetting sites for housing development.
- 13.2. The Housing group is hoping to organise another site visit for members of SNDP and SCC Councillors who could not attend last visits.
- 13.3. The Housing group is planning to contact landlords -who submitted their sites for adoption in SNDP –to discuss potential development options.

14. List of appendixes for SNDP

- 14.1. This agenda item will be discussed by the Topic Leaders at the meeting towards the end of November.

15. New Library System to be rolled out

- 15.1. AP setup a Google Drive account where SG member can store and work-on SNDP documents.

16. Any Other Business

- 16.1. There was no other business discussed.

17. Next meeting

- 17.1. Next meeting will be held remotely on Tuesday 8 December at 18:00.