

## Steering Group

### Minutes of meeting on 9 February 2021

---

**Notice: The Steering Group (SG) met virtually using Microsoft Teams due to the ongoing CV19 restrictions.**

**Members Present:** John Farquhar (JF), Kate O'Connor (KO), David Wilson (DW), Atiquil Hoque (AH), Jamie Hobson (JH), Margaret Willmot (MW), Mark Stevens (MS) Louis Hodgkinson (LH), Nicola Lipscombe (NL), Tom Corbin (TC), Simon Jackson (SJ) and Peter Dunbar (PD).

**Also present:** Cllr Kevin Daley, Mrs Natasha Styles (WC Planning Officer), and Mr Hans-Dieter Scholz (Member of the Design Topic Group).

**In attendance:** Annie Child (AC), Andrea Pellegram (AP) and Yaroslav Pustarnakov (YP).

#### Record of Decisions

**1. Absentees:**

1.1. Cllrs Amanda Foster and Derek Brown were absent.

**2. Declarations of interest:**

2.1. There were no declarations of interest.

**3. Minutes of the meeting in December and November**

3.1. Minutes of the meeting held on [Tuesday 12 January](#) were approved.

**4. Chairman's and Consultant's announcements**

4.1. The government is redrafting the National Planning Policy Framework white paper following the consultation in 2020. The new draft includes amendments to the change of use of class, provisions about the importance of trees, and the new design code and guide. AP referred her thoughts on the Article 4 direction to Wiltshire Council (WC).

4.2. SG are currently communicating with the WC's Strategic Director of Commissioning and NHS Chief Operating Officer for Swindon and Wiltshire about the call for sites and how they are to be taken forward. Both the NHS and WC have indicated that they have capital to invest in the development of sites.

**5. Regulation 18 Consultation: Draft WC Local Plan Review (LPR)**

- 5.1. SG held a meeting on 28 January to discuss a response to the WC LPR. Subsequently, AP drafted a document based on the comments she has received and circulated it to SG for further comments.
- 5.2. The draft response to the LPR was discussed, and it was agreed to make further amendments to the document.
- 5.3. SG's response to the LPR will be presented to the SCC Planning Committee on [22 February](#).
- 5.4. SG discussed a draft response to Climate Change paper. The draft response addresses a variety of topics including, cycling and walking infrastructure, green infrastructure, biodiversity, food management, energy and waste management. The draft response paper was agreed and will be despatched in time for its 8 Mar 21 deadline.
- 5.5. The LPR and Climate Change responses will be available on the SCC website as soon as the final amendments are agreed by SG.

## **6. Final Strategic Environmental Assessment (SEA) Report on Selection of Sites**

- 6.1. AECOM produced a final SEA report, which can be [viewed online](#).
- 6.2. SG reviewed and noted the report.

## **7. Site Allocations**

- 7.1. SG met on 25 January to discuss site allocations.
- 7.2. SG reviewed and agreed the proposed decisions on Site Allocations.
- 7.3. SG agreed draft letters to all site proposers, notifying them of SG's decisions.

## **8. Ward Assessment**

- 8.1. AP drafted an assessment form, which will be used to provide character assessments of the wards in the parish of Salisbury.
- 8.2. SG reviewed the form and suggested some amendments.
- 8.3. SG agreed to ask SCC Councillors to provide information on their wards. JF will forward the pro forma and ask that they be returned by 31 Mar 21. The information collected by the *pro forma* will form part of the SNDP.

## **9. Policy Preparation table**

- 9.1. AP drafted a policy preparation table which was reviewed and agreed by SG.

## **10. Report on progress: Climate Change**

- 10.1. Topic Leaders are reviewing and analysing secondary sources of information and adapting them for use in the SNDP.

## **11. Report on progress: Transport and Movement**

- 11.1. The Transport and Movement Group continues to write and amend their section of the SNDP policies.
- 11.2. The Group is working to create opportunities to hold public consultation events on this topic.

- 11.3. The Topic Group Leaders are also collaborating with other SG members in connection to developing policies.
- 11.4. The Group is also drafting a response to WC's Local Cycling and Walking Infrastructure Plans (LCWIPs).

### **12. Report on progress: Green Infrastructure**

- 12.1. The Group is working with Transport and Movement topic group on the local cycle and walking infrastructure plan.
- 12.2. The Group also continues to do research and developing policies.

### **13. Report on progress: Design**

- 13.1. The Design Topic Group met online on 3 February 2021 to agree how to progress the Design aspects of the SNDP. The group agreed a number of matters, including the need for a design code, *pro forma* table, evidence, and other matters mentioned in the evidence *pro forma* document.

### **14. Report on progress: Housing**

- 14.1. KO informed SG of [Homes of Our Own](#), which is a community-led housing hub for Wiltshire and Swindon. Homes of Our Own is hosting a free online event on community-led housing on 25 February. Please [follow the link](#) to find out more about the event.

### **15. Report on progress: Employment**

- 15.1. The Employment Group is conducting research on the Stonehenge tunnel and its potential to generate employment.

### **16. Any Other Business**

- 16.1. SG discussed the need for a parking study, building design in Salisbury, and a WC green infrastructure strategy.

### **17. Agenda Items for the next meeting:**

- 17.1. Draft SNDP.
- 17.2. Site Proposals.
- 17.3. Updates from Topic Leaders.

### **18. Next meeting**

- 18.1. Next meeting will be held remotely on Tuesday 9 March at 18:00.