

Steering Group

Minutes of meeting on 9 March 2021

Notice: The Steering Group (SG) met virtually using Microsoft Teams due to the ongoing CV19 restrictions.

Members Present: John Farquhar (JF), Kate O'Connor (KO), David Wilson (DW), Jamie Hobson (JH), Margaret Willmot (MW), Louis Hodgkinson (LH), Nicola Lipscombe (NL), Tom Corbin (TC), Simon Jackson (SJ) and Peter Dunbar (PD).

Also present: Mrs Natasha Styles (WC Planning Officer) and Mr Hans-Dieter Scholz (Member of the Design Topic Group).

In attendance: Annie Child (AC), Andrea Pellegram (AP) and Yaroslav Pustarnakov (YP).

Record of Decisions

1. Absentees:

- 1.1. Mark Stevens, and Cllrs Amanda Foster, Atiqul Hoque and Derek Brown were absent.

2. Declarations of interest:

- 2.1. There were no declarations of interest.

3. Minutes of the meeting in December and November

- 3.1. Minutes of the meeting held on [Tuesday 9 February](#) were approved.

4. Chairman's and Consultant's announcements

AP reported on an online pre-meeting concerning the Local Plan with WC's Interim Corporate Director Place and Environment, Mr Sam Fox. The meeting itself will take place on 19 Mar 21.

5. Regulation 18 Consultation: WC Local Plan Review (LPR) – SCC Response

- 5.1. Salisbury City Council have finalised and submitted their response to the WC Local Plan Review.
5.2. For more information please see the links below.

Please click here to read [LPR response](#)

Please click here to read [LPR Climate Change response](#)

Please click here to read [LPR Transport response](#)

6. Site Allocations

- 6.1. SG is awaiting a response to its grant application from Locality.
- 6.2. Site 6 at Downton Road is not supported as a housing site option by SG or SCC. The location is proposed for country park development, which will serve for flood management and carbon capture.
- 6.3. SG wrote to the site owners, informing them of decisions taken on their sites.
- 6.4. AP and KO had a meeting with WC's Housing Department and NHS to discuss the potential development of sites.

Please click here to read [SNDP SG Site Allocation Report](#)

7. Ward Assessment Form

- 7.1. SCC Councillors have been asked to complete and return Ward Character Assessment *pro forma* using the 6 May 21 ward boundaries.
- 7.2. The pro forma will provide descriptive characteristics of SCC wards in the parish of Salisbury, which will form part of the SNDP.

8. Policy Preparation table

- 8.1. AP drafted a policy preparation table, which was reviewed and agreed.

9. Report on progress: Economy

- 9.1. JH has contacted Salisbury Chamber of Commerce, Salisbury BID and Swindon and Wiltshire Enterprise Partnership to inquire about employment statistics in Salisbury.
- 9.2. JH is drafting the Employment section of SNDP, which he hopes to finish in the next few weeks.
- 9.3. SG agreed to brief Salisbury BID on SNDP and invite them to nominate a member for the SG. AC will organise the briefing and invitation.

10. Report on progress: Climate Change

- 10.1. Topic Leaders are reviewing and analysing secondary sources of information and adapting them for use in the SNDP.

11. Report on progress: Transport and Movement

- 11.1. The Group is doing research on the Section 106 budget in relation to transport, cycling and pedestrian route improvements.
- 11.2. The Group is also drafting a response to WC's Local Cycling and Walking Infrastructure Plans (LCWIPs).
- 11.3. The Group is working to create opportunities to hold public consultation events on this topic.

12. Report on progress: Green Infrastructure

- 12.1. The Group also continues to do research and develop policies.

13. Report on progress: Design

13.1. The Group continues to develop a design code and policies.

14. Report on progress: Housing

14.1. The Group is doing research on the community led and affordable housing.

14.2. The Group continues to develop SNDP housing policy.

15. Any Other Business

15.1. There was no other business discussed.

16. Next meeting

16.1. Next meeting will be held remotely on Tuesday 13 April at 18:00.