

Steering Group

Minutes of meeting on 13 April 2021

Notice: The Steering Group (SG) met virtually using Microsoft Teams due to the ongoing CV19 restrictions.

Members Present: John Farquhar (JF), Kate O'Connor (KO), David Wilson (DW), Atiqul Hoque (AH), Margaret Willmot (MW), Nicola Lipscombe (NL), Tom Corbin (TC), Simon Jackson (SJ) and Peter Dunbar (PD).

Also present: Mr Hans-Dieter Scholz (Member of the Design Topic Group).

In attendance: Annie Child (AC), Andrea Pellegram (AP) and Yaroslav Pustarnakov (YP).

Record of Decisions

1. Absentees:

- 1.1. Louis Hodgkinson, Mark Stevens, Jamie Hobson, Cllrs Amanda Foster and Derek Brown were absent.

2. Declarations of interest:

- 2.1. Cllr Jackson declared non-pecuniary interest in agenda item six because one of his family members works at one of the sites.

3. Minutes of the meeting in March

- 3.1. Minutes of the meeting held on [Tuesday 9 March](#) were approved.

4. Chairman's and Consultant's announcements

- 4.1. AP had several meetings with WC's Corporate Director Place and Environment, Mr Sam Fox, regarding the Churchfield masterplan, housing site allocations, and the Central Area Framework.
- 4.2. NDP received £98k from Locality for supporting work on Neighbourhood Development Orders (NDOs).
- 4.3. SNDP SG invited Salisbury BID to be a member of the Group.
- 4.4. SG has decided to postpone giving presentation on SNDP to Salisbury BID until further notice.
- 4.5. SG discussed a letter from WALPA regarding the future of neighbourhood planning in Wiltshire.
- 4.6. SG discussed government's changes to General Permitted Development Rights and their impact on town centres.

- 4.7. Salisbury MP, John Glen, wrote to WC expressing his support for cycle route improvements, reduction of congestion on the road network – particularly the A36 trunk road – and re-introduction of a revamped Low Traffic Zone in the City Centre. Mr Glen hopes to expedite progress on these initiatives after the elections in May 2021.
- 4.8. SCC and SG are organising a meeting to discuss GIS/mapping system requirements and how to use them better within SNDP and Council work.
- 4.9. Local government elections will be held on 6 May. SCC will remain in purdah until elections end.

5. Ward Character Assessments

- 5.1. SG received several ward character assessments.
- 5.2. YP was asked to add any missing information.
- 5.3. SG will ask new SCC Councillors to complete ward character assessments after the election.

6. Site Allocations

- 6.1. SG discussed updates on site allocations.

Please click here to read [SNDP SG Site Allocation Report](#)

7. Churchfields masterplan

- 7.1. The Head of WC Waste Management informed SG that the Churchfields household recycling centre (HRC) cannot be relocated without a compelling reason or a suitable location. A WC Councillor asked SG to consider Wilton Park & Ride as an alternative site for HRC, because it is underutilised.
- 7.2. KO has been in contact with two housing associations regarding provision of housing at different sites, including Churchfields.

8. Policy Preparation table

- 8.1. AP drafted a policy preparation table, which was reviewed and agreed.

9. Report on progress: Economy

- 9.1. JH was unable to provide an update on his progress, because he was absent from the meeting. However, he submitted a draft of the economy section introductions, which has been reviewed and praised at the meeting.

10. Report on progress: Climate Change

- 10.1. Topic Leaders are reviewing and analysing secondary sources of information and adapting them for use in the SNDP.

11. Report on progress: Transport and Movement

- 11.1. SG has asked WC to carry out a parking study. However, they have not heard back yet.

- 11.2. SG discovered that WC has £5.8 million from Section 106 for transport development strategy. WC has indicated that they have spent approximately £450k on these schemes. WC have received approximately £5.8 million of Section 106 for the Salisbury Transport Strategy, although further payments are expected of approximately £2.5 million.
- 11.3. DW has been in contact with Salisbury MPs regarding cycle routes in Salisbury. For more information, please see minute 4.7. Furthermore, Mr Glen has invited DW to give a presentation on this subject at the next Salisbury Future Place Board meeting.

12. Report on progress: Green and Blue Infrastructure

- 12.1. The Group is following up on the Countryside Access Improvement Plan.
- 12.2. The Group also continues to do research and develop policies.

13. Report on progress: Design

- 13.1. The Group continues to develop a design code and policies.

14. Report on progress: Housing

- 14.1. The Group is doing research on the community led and affordable housing.
- 14.2. The Group continues to develop SNDP housing policy.

15. Any Other Business

- 15.1. SG is planning to have a stall at the next People in the Park event in September 2021.

16. Next meeting

- 16.1. Next meeting will be held remotely after May elections.