

## Steering Group

### Minutes of meeting on 11 May 2021

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**Notice: The Steering Group (SG) met virtually using Microsoft Teams due to the ongoing CV19 restrictions.**

**Please also note that membership of the Steering Group has changed for reasons that are discussed in section four in this minutes.**

**Members Present:** Louis Hodgkinson (LH), Mark Stevens (MS), Jamie Hobson (JH), Kate O'Connor (KO), David Wilson (DW), Atiqul Hoque (AH), Margaret Willmot (MW), Nicola Lipscombe (NL), Tom Corbin (TC), Hans-Dieter Scholz (HDS).

**In attendance:** Annie Child (AC), Andrea Pellegram (AP) and Yaroslav Pustarnakov (YP).

#### Record of Decisions

**1. Absentees:**

1.1. All current members were present.

**2. Declarations of interest:**

2.1. There were no declarations of interest.

**3. Minutes of the meeting in April:**

3.1. MW asked to correct section 11.2 of the minutes from the meeting in April, 2021, to reflect the correct figures.

3.2. SG agreed the correction, and minutes of the meeting held on [Tuesday 13 April](#) were approved.

**4. SG announcements and updates:**

4.1. SG membership:

4.1.1. Peter Dunbar has left SG due to work commitments. He was replaced by HDS.

4.1.2. John Farquhar, Simon Jackson, Derek Brown OBE and Amanda Foster were not re-elected as Salisbury City Councillors after local elections in May, 2021. Consequently, their membership as SCC Councillor's in the steering group has ended.

4.1.3. John Farquhar and Simon Jackson asked if they could continue their SNDP work on SG as community volunteers. SG were delighted to invite them to re-join SG as community volunteers.

- 4.1.4. MS has been appointed as an Interim Chairman of SNDP SG. SG will vote for the new Chairman during the meeting in June, 2021.
- 4.1.5. New SCC Councillors are currently discussing who will join SG.
- 4.2. SG continues to work with WC on the Churchfields Masterplan.
- 4.3. Members of SG met with SCC regarding the use of GIS mapping in SNDP. They agreed to continue using current resources, whilst exploring for ways to develop them to meet SG and Council's needs.
- 4.4. KO updated SG on affordable house providers, and a way to develop further connections with them.
- 4.5. SG continues to update Salisbury parish ward character assessment. The Group agreed to ask new SCC Councillors to assist with completing this document.

#### **5. Matters for agreement:**

- 5.1. SG agreed to amend SNDP response to River Park planning application PL/2021/03601 and post it on WC planning website.
- 5.2. SG agreed to integrate Salisbury branding design into the design of SNDP. SG also agreed to seek professional assistance with making the document look more presentable and approachable to the readers.
- 5.3. SG agreed to commission work arising from Neighbourhood Development Order grant.
- 5.4. SG agreed to discuss inclusion of the Maltings in the SNDP at the next meeting.
- 5.5. SG agreed expenditure on the [Community Infrastructure](#) survey.

#### **6. Review of Salisbury Neighbourhood Plan**

- 6.1. SG agreed to discuss this item at the next meeting in June, 2021.

#### **7. Matters for the next agenda**

- 7.1. Election of the Chairman.
- 7.2. Salisbury branding presentation.
- 7.3. Salisbury parish ward character assessment.
- 7.4. Review of Salisbury Neighbourhood Plan.
- 7.5. Inclusion of the Maltings in the SNDP.