

Steering Group

Minutes of meeting on 8 June 2021

Notice: The Steering Group (SG) met virtually using Microsoft Teams due to the ongoing CV19 restrictions.

Please also note that membership of the Steering Group has changed for reasons that are discussed in section four in this minutes.

Members Present: Louis Hodgkinson (LH), Mark Stevens (MS), Jamie Hobson (JH), Kate O'Connor (KO), David Wilson (DW), Atiqul Hoque (AH), Margaret Willmot (MW), Nicola Lipscombe (NL), Tom Corbin (TC), Hans-Dieter Scholz (HDS), A Riddle (AR), Jo Broom (JB), Victoria Charleston (VS) and Chris Stanway (CS).

Also present: Councillors (Cllrs) Jenny Bolwell, Mary Webb, Paul Sample and John Wells.

In attendance: Annie Child (AC), Andrea Pellegram (AP) and Yaroslav Pustarnakov (YP).

Record of Decisions

1. Welcome:

- 1.1. The Chairman welcomed new Salisbury City Council Councillors who joined the Steering Group.
- 1.2. New Cllrs on SG are as follows:
 - Cllr Annie Riddle
 - Cllr Jo Broom
 - Cllr Jo King
 - Cllr Chris Stanway
 - Cllr Victoria Charleston

2. Absentees:

- 2.1. Cllr King was absent during the meeting because of technical issues.

3. Election of the Chairman:

- 3.1. SG decided to postpone the election of the Chairman of SNDP until the next meeting in July. This is to give new Cllr members an opportunity to familiarise themselves with the group and the work they do.

4. Declarations of interest:

4.1. There were no declarations of interest.

5. Minutes of the meeting in May:

5.1. Minutes of the meeting held on [Tuesday 11 May](#) were approved.

6. SG announcements and updates:

6.1. In accordance with the requirements of The Neighbourhood Planning (General) Regulations 2012, Laverstock & Ford Communities NDP Steering Group has given a notice for the Pre-Submission Consultation on the [Draft Laverstock & Ford Communities Neighbourhood Plan](#).

6.1.1. SNDP SG agreed to review draft neighbourhood plan and make comments where appropriate.

6.2. NL has responded to Wiltshire Council's Green and Blue Infrastructure (GBI) survey which will feed into the GBI, and climate change, strategy.

6.3. Transport and Movement Topic Group has been discussing with WC how to improve park and rides in Salisbury.

6.4. SG discussed adding a policy to SNDP regarding sustainable housing development.

6.5. SG informed new cllrs about an SNDP Community Infrastructure survey held between 17 May and 14 June 2021. More information about the survey can be found [here](#).

6.6. SG applied for a High Street fund to support work on the design of street infrastructure.

6.7. SG has asked WC for more support from their planning department.

7. Ward Character Assessment:

7.1. SG continues to update the ward character assessment document. This will be used to determine needs and services of each Salisbury parish ward.

8. Photographs:

8.1. SG is working to obtain photographs of Salisbury to use in SNDP.

9. Brand positioning:

9.1. SCC and its partners have launched a new website and branding to promote Salisbury as a place to live, work and visit. Please [click here](#) for more information.

9.2. SG agreed to use Salisbury branding in SNDP.

10. Maltings:

10.1. SG agreed to keep the Maltings in SNDP.

10.2. AP will draft a summary of the master plan on the Maltings.

11. GIS Mapping:

11.1. SG is working with SCC to better utilise map resources for SNDP needs.

12. Revised SNDP structure

- 12.1. **SG agreed to produce an SNDP document for the public audience, and professional audience. Both documents will include an appendixes with the shopfront policy, housing needs assessment, design policy etc.**

13. Matters for the next agenda

- 13.1. Election of the Chairman.
- 13.2. Photos.
- 13.3. Maltings masterplan summary.
- 13.4. SNDP timetable