

Steering Group

Minutes of meeting on 14 September 2021

Notice: In absence of the Chair, Cllr Jo Broom, Deputy Chair, Kate O'Connor chaired this meeting.

Members Present: Jamie Hobson (JH), Kate O'Connor (KO), Atiqul Hoque (AH), John Farquhar (JF), Margaret Willmot (MW), Jo King (JK), Nicola Lipscombe (NL), Hans-Dieter Scholz (HDS), Annie Riddle (AR).

In attendance: Annie Child (AC), Andrea Pellegram (AP) and Yaroslav Pustarnakov (YP).

Record of Decisions

1. Absentees:

- 1.1. David Wilson gave his apologies.
- 1.2. Cllr Tom Corbin gave his apologies.
- 1.3. Cllr Victoria Charleston gave her apologies.
- 1.4. Simon Jackson gave his apologies.
- 1.5. Cllr Jo Broom gave her apologies.
- 1.6. Cllr Chris Stanway gave her apologies (in advance of the meeting but not noted at the meeting).

2. Declarations of interest:

- 2.1. There were no declarations of interest.

3. Minutes of the meeting in May:

- 3.1. Minutes of the meeting held on [Tuesday 13 July](#) were approved.

4. SG announcements and updates:

- 4.1. Mark Stevens is hoping to resume his SNDP responsibilities in Oct 2021.
- 4.2. SNDP is hosting three face-to-face and an online consultation on housing development in Salisbury. Please [click here](#) for more information.
 - 4.2.1. SG is inviting members of public to complete the [online consultation](#).
 - 4.2.2. SG is inviting members of public join them for the face-to-face consultation at People in the Park on Sat 18 Sep and Guildhall/Market Square on Sat 2 Oct.

- 4.2.3. SG reflected back on the first face-to-face consultation event on Sat 11 Sep. They were happy with public engagement and the feedback they were getting. Some improvements on presentation were agreed.
- 4.3. Salisbury City Councillors have assisted SG with completing the ward character assessment document. This will be used to determine needs and services of each Salisbury parish ward. (see also actions in para 5)
- 4.4. SG is working to obtain photographs of Salisbury to use in SNDP.

5. Draft Neighbourhood Plan:

- 5.1. SG continues to work on the draft SNDP – Part 2 is the most advanced and needs to be close to completion at the next meeting. *All SG members are **strongly encouraged** to read this latest draft and pass comments to KO or topic leaders.*
- 5.2. A small group of the SG have agreed to meet next week to collaborate on Part 2 and think ahead to Part 1. Other members are requested to facilitate work at this key stage by feeding back asap to AP or the small group [via KO or a topic leader].

Action: SG will read and respond to all circulated documents pertaining to SNDP.

Action: AC will request a formal change in parish boundaries to make sure that they are up to date. This is a technical but necessary process.

Action: YP will circulate food retail, health, schools and community infrastructure document to all Councillors for their comments.

6. Report back on meeting with Dave Chapman from Locality

- 6.1. SG is working with Dave Chapman from Locality who is supporting development of SNDP. He visited sites with AP and members of the SG.
- 6.2. SG is grateful for Mr Chapman's support with housing site assessments and work on Neighbourhood Development Order(s).

7. Connectivity to other parishes

- 7.1. SG discussed hosting an event with the surrounding parishes where they will introduce our draft SNDP. It was agreed that this was desirable with connectivity being only a matter of mutual interest.
- 7.2. More information to follow shortly.

8. Project Plan

- 8.1. SG discussed and noted previously circulated project plan.

9. Response from Georgina Clampitt Dix

- 9.1. AP noted that WC is following the correct procedures and policies relating to planning matters. However, members of the SG have real concerns about whether sufficient support is being given to promoting affordable housing and promoting brownfield rather than greenfield development. Active progress on concrete plans for sustainable transport would also be very welcome.

- 9.2.** SG continues to work in partnership, where it can, with Wiltshire Council on housing development in Salisbury and other matters.

10. Churchfields, Quidhampton Quarry and Brown Street

- 10.1.** SG received verbal updates from AP on Churchfields, Quidhampton Quarry and Brown Street.

11. Any Other Business

- 11.1.** SG discussed mapping of green spaces.

12. Matters for the next agenda

- 12.1.** Housing site survey (community engagement survey)
12.2. Draft Neighbourhood Plan – Part 2 and other
12.3. Oxford Cartography maps.
12.4. Other items to AP/YP/JB/KO ideally by 6th October.