

Steering Group (SG)

Minutes of meeting on 9 November 2021

Members Present: David Wilson (DW), Chris Stanway (CS), Jamie Hobson (JH), John Wells (JW), Kate O'Connor (KO), Atiquel Hoque (AH), John Farquhar (JF), Jeremy Nettle (JN), Margaret Willmot (MW), Nicola Lipscombe (NL), Hans-Dieter Scholz (HDS), Tom Corbin (TC), Annie Riddle (AR), Victoria Charleston (VC).

Also Present: Cllr Caroline Corbin, Charles McGrath and Alan Bayliss.

In attendance: Annie Child (AC), Andrea Pellegram (AP) and Yaroslav Pustarnakov (YP).

Record of Decisions

1. Notice:

- 1.1. Simon Jackson resigned from the Steering Group due to personal commitments.

2. Absentees:

- 2.1. Cllr Jo King gave her apologies and was substituted by Cllr Nettle.
2.2. Cllr Jo Broom was absent.

3. Chairman's announcements:

- 3.1. SG received a letter from Wiltshire Council (WC) regarding proposed housing site allocations in SNDP. The letter mentioned several limitations with proposed sites. SG discussed the limitations and noted the letter.
3.2. The Chairman, AR, and the consultant, AP, received a letter from the Salisbury Conservative Group. The letter notes concerns about SNDP. AR thanked the Conservative Group for their letter and invited them to attend an SNDP meeting where these concerns can be discussed and addressed.

4. Declarations of interest:

- 4.1. There were no declarations of interest.

5. Minutes of the meeting in May:

- 5.1. Minutes of the meeting held on [Tuesday 12 October](#) were approved.

6. Community Consultation

- 6.1. Between September and November 2021, SG held several public consultations on the proposed housing development sites in Salisbury. Please [click here](#) for more information.
- 6.2. SG were pleased with the response rate and the quality of the responses.
- 6.3. SG are working on the consultation report, which will be available online once it's finalised.
- 6.4. SG discussed holding other public consultations for specific housing sites. More information will be available on the Salisbury City Council website shortly.
- 6.5. SG is discussing with the NHS potential provisions in Brown Street.

7. Approach to Strategic Environmental Assessment (SEA) and Habitats Regulations Assessment (HRA):

- 7.1. SG is working to complete SEA and HRA. Completing these is essential to ensure that SNDP is compliant with planning regulations.

8. Draft Neighbourhood Plan

- 8.1. SG continues to work on the draft SNDP document, which is composed of Part 1 and 2. Part 1 is the summary of SNDP. This part is aimed at the public. Part 2, on the other hand, is a more technical document, which is aimed at planners.
- 8.2. AC sent the first draft of SNDP Part 1 to SG or their comments. SG reviewed the document and suggested amendments, which AC incorporated into the draft.

9. Draft Design Guide for Salisbury

- 9.1. There are no updates on the draft design guide for Salisbury.

10. Draft Shopfront Design Code and Class MA Development:

- 10.1. SG continues to work on the draft shopfront design code and class MA development.
- 10.2. Draft Shopfront Design Code and Class MA Development will be discussed by the Salisbury City Council Planning Committee at the next meeting on Monday 20 December.

11. Churchfields Masterplan:

- 11.1. AECOM submitted a draft report to SG which includes design guidelines and masterplanning for Churchfields in Salisbury.
- 11.2. SG reviewed and noted the report.

12. Any Other Business

- 12.1. SG was approached by a member of the public who expressed interest in issues around disabled access and physical disability in Salisbury. SG agreed that these are very important matters which should be explored in greater details.

13. Matters for the next agenda

13.1. Housing site survey report.

13.2. Draft Neighbourhood Plan – Part 2 and other.