



## Salisbury City Council

### Memorials at Salisbury Crematorium Guidelines

#### 1. Introduction:

- 1.1. The Crematorium Grounds are dedicated as a Garden of Remembrance where relatives and friends can remember loved ones they have lost. The beautiful mature trees, herbaceous planting and shrubberies give an air of peace and tranquility to the surroundings and are a haven for quiet contemplation and remembrance
- 1.2. These guidelines detail what memorials are permitted in the Gardens of Remembrance and how they will be managed.

#### 2. Grounds Maintenance:

- 2.1. Grounds maintenance operations such as grass cutting, leaf and litter clearing, upkeep of trees, shrubs, flower beds, hedges and memorial borders will be carried out by the Council at a frequency determined by the Council and by weather conditions.
- 2.2. The management of memorials will be undertaken by the Crematorium staff.

#### 3. Memorials:

- 3.1. No **permanent** memorials may be deposited in the Gardens of Remembrance at the Crematorium. This means no statues, potted plants, tablets, wind chimes, stuffed animals, solar powered lighting, bunting, flags or other memorials.
- 3.2. No area in the grounds can be established or regarded as the personal and dedicated memorial area for any individual or group.
- 3.3. Those wishing to place a permanent memorial at the Crematorium should enquire at the Crematorium Office where details of the permitted permanent memorials are available.
- 3.4. An alternative available is to purchase an interment plot for the ashes in a Cemetery area

3.5. All other memorials left in the Crematorium grounds are temporary and will be removed by staff in accordance with these guidelines.

3.6. The following are not allowed as part of these temporary memorials:

3.6.1. Glass vases or any other glass item

3.6.2. Food and drink

3.6.3. Fencing, edging or borders of any kind

3.6.4. Any item deemed to be offensive, unseemly or dangerous

*Many memorial items end up on the surrounding grass and either get thrown up by mowers and cause personal injury or cause damage to the machinery.*

*Glass is a major hazard to people, animals, machinery and other memorials.*

*Food and drink are not permitted as they attract vermin*

3.7. Cut flowers, weathered artificial flowers or memorials (e.g. wet and discoloured teddy bears, balloons, photographs, potted plants and so on) will be removed at the discretion of the Crematorium and Cemeteries Manager approximately 2-3 weeks after their deposition

3.8. It is not permitted to hang any items on trees within the Gardens of Remembrance. This is to prevent damage to trees and prevent frightening wildlife.

4. Planting of trees or shrubs is not permitted. Anything planted will be removed at the discretion of the Crematorium and Cemeteries Manager.
5. Christmas wreaths may be placed within the Gardens of Remembrance during the Christmas period. They will be removed from 1 February onwards. All other Christmas decorations will be removed after 7 January.
6. The Council reserves the right to remove, without prior notice, objects, materials, plant and flower containers which have become unsightly and plants, floral tributes and Christmas wreaths which in its opinion are considered to have died or are not in accordance with these regulations, and to dispose of the same in such a manner as deemed fit.
7. Items removed from the Crematorium Grounds, which are not decayed or dangerous, will be retained at the Crematorium for approximately 6 months, after which time they will be disposed of.
8. The Council reserves the right to immediately remove any item from the Crematorium deemed to be offensive, unseemly or dangerous.

**Adopted by the Services Committee in December 2014**

**To be reviewed in December 2017**