

**NOTICE OF INTERMENT: AVENUE / LONDON ROAD / DEVIZES ROAD\* CEMETERY**

*\*Please delete as appropriate.*

Day & Date of Interment: \_\_\_\_\_ Time: \_\_\_\_\_

Full Names of Deceased: \_\_\_\_\_

Address of Deceased: \_\_\_\_\_

Place of Death: \_\_\_\_\_

Aged: \_\_\_\_\_ Date of Death: \_\_\_\_\_

Occupation or Description: \_\_\_\_\_

**GRAVE DETAILS**

**EXTERNAL SIZE OF COFFIN/ CASKET: LENGTH: \_\_\_\_\_ WIDTH: \_\_\_\_\_ DEPTH: \_\_\_\_\_**

Grave to be excavated for 1, 2 or 3 interments: \_\_\_\_\_ for a Coffin / Full Casket / Cremated Remains Casket\*

*\*Please also complete section 3 & 4 of the reverse side of this form.*

**NEW PURCHASED GRAVE**

Section: \_\_\_\_\_ Number: \_\_\_\_\_

Full Name & Address of Purchaser:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*\*Please also complete the reverse side of this form.*

**RE-OPENED GRAVE**

Section: \_\_\_\_\_ Number: \_\_\_\_\_

Previous Interment: \_\_\_\_\_

Date: \_\_\_\_\_

Authority for Re-opening:

**DEED ATTACHED/INDEMNITY/WRITTEN CONSENT\***

*\*Please delete as appropriate*

**FUNERAL DIRECTOR**

\_\_\_\_\_  
 \_\_\_\_\_

Telephone: \_\_\_\_\_ Postcode: \_\_\_\_\_

**THIS NOTICE ALONG WITH ALL THE NECESSARY PAPERWORK MUST BE DELIVERED TWO WORKING DAYS BEFORE THE DATE OF INTERMENT. WHERE APPLICABLE THE REVERSE OF THIS FORM MUST BE COMPLETED AND DELIVERED TO:**

**THE CEMETERIES OFFICE  
 SALISBURY CREMATORIUM  
 BARRINGTON ROAD  
 SALISBURY  
 WILTSHIRE  
 SP1 3JB**

<p><b>FOR OFFICE USE ONLY</b></p> <p>Deed Number: _____</p> <p>Registration Number: _____</p> <p>Interment Fee: £ _____</p> <p>Purchase Fee: £ _____</p>
--

**Important information on reverse**  
**Re-Opened Private (Purchased Graves).**

Purchased graves refer to graves where the Burial Authority (Salisbury City Council) has granted Exclusive Right of Burial to an applicant or next of kin who desires the deceased to be buried. There is a set fee for this request and upon payment of the specified fee the applicant will be issued a deed. Salisbury City Council does not offer pre-purchased burial plots or public graves in either The London Road or Devizes Road Cemeteries. In the past public graves were available for burials by the Burial Authority. Public graves are not available and will not be re-opened for interments of current cremated remains or full burials in connection with deceased interred within these graves.

The requirements below are in accordance with the Local Authorities Order 1977 sect. 10 (6).

(i) In all cases the Deed of Exclusive Right of Burial should be produced for endorsement and attached when sending the Interment Notice to the Cemeteries Office.

(ii) Where the interment is not being arranged by the owner of the Exclusive Right of Burial, and where the deceased was not the owner, written consent for the interment from the owner must be attached to the Notice of Interment and a Transfer of Ownership form must be completed and attached to this form before the interment date. If the Burial Authority does not have this completed form two working day's before the interment will not proceed.

(iii) Where the deed cannot be produced, the whole form below should be completed.

▲ If more than one person wishes to be interred in the said grave please enclose their details on a separate piece of paper. (Maximum 3 interments)

The Burial Authority reserves the right on occasions where old grave plots cannot be located due to insufficient records and maps.

**\*Where applicable the section MUST be completed and signed.**

1. I..... of .....

Declare that I am the holder/new holder of the Exclusive Right of Burial in:  
Grave Number..... in Section..... of the ..... Cemetery.

2. The Deed of Exclusive Right of Burial has been mislaid and cannot be found, and in consideration of me being permitted to exercise the right of burial in the aforesaid grave. I hereby agree to indemnify and keep indemnified the Salisbury City Council or any of their servants or agents from and against any actions, costs or claims which may arise as a result of the exercise of the right.

3. I hereby authorise the interment of .....  
In the grave referred to above on (date).....

4. Signature of the owner/new owner of The Exclusive Right of Burial.....

Signature of Witness.....

Full Name & Address of Witness.....

..... Date.....

**IMPORTANT**

**\*If you are not the original owner, please attach brief details of how ownership was passed to you and also include a completed Transfer of Ownership form. This form is available from the cemeteries office. Tel (01722) 333632.  
Email: crematorium@salisburycitycouncil.gov.uk**

**Guidance on Transfer of Grave Ownership**

*When considering transferring ownership of a grave, it is important to be aware that it is against the law to open a grave for burial including a burial of cremated remains or to place cremated remains upon the surface of a grave without the written permission of the registered owner, unless the burial is for that of the grave owner. Where the owner has previously been buried, then without exception a new owner must first be registered to re-open a grave for burial or place a memorial or additional inscription upon a memorial.*

*The following documents may be required for the transfer of the ownership: Grant of Probate. Grant of Letters of Administration. The Will if Probate not obtained.  
Once the Exclusive Right of Burial has been purchased it becomes part of the registered owner's property.*