

Wiltshire Council Neighbourhood Area Application Form



Economic Development and Planning
Wiltshire Council
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN



Please return the signed form to: neighbourhoodplanning@wiltshire.gov.uk

Application to designate a Neighbourhood Area Town and Country Planning Act 1990 Neighbourhood Planning (General) Regulations 2012

Guidance

All area applications must be accompanied by a town/parish council meeting resolution to provide evidence of the council's agreement to the application. In the case of applications covering more than one parish area, meeting resolutions or notes are required from each parish involved.

For further information on area designations please see the web-based Planning Practice Guidance on Neighbourhood Planning.

This form can be completed on the computer. Using the 'tab' key will guide the cursor to the areas that allow typing.

1. Parish Clerk details

Title, First name

Last name

Unit, House number, House suffix

House name

Address 1

Address 2

Address 3

Town

County

Postcode

Email

2. Additional contact details (if different from parish clerk)

Title, First name

Last name

Unit, House number, House suffix

House name

Address 1

Address 2

Address 3

Town

County

Postcode

Email

Position in relation to the Neighbourhood Area application

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3. Relevant body:

Please confirm that you are the relevant body to undertake neighbourhood planning in your area in accordance with section 61G of the 1990 Act and section 5(1)(C) of the 2012 Regulations.

Yes:

No:

Name of relevant body:

Note: In areas covered by a town or parish council the town or parish council is the relevant body. For applications covering more than one town or parish council area a lead or 'named' body should be nominated for the purposes of administering the neighbourhood area application. Please provide details of the lead or 'named' parish above, and also provide further details of the other parishes covered in section 5 below.

4. Name of Neighbourhood Area

Please give a name by which your neighbourhood area will be formally known.

5. Extent of area

Please attach an OS plan showing the extent of the proposed neighbourhood area. Please tick below the relationship of the proposed area to parish boundaries.

Proposed area covers the whole of a single parish boundary area:

Proposed area covers part of a single parish boundary area:

Proposed area covers multiple parish boundary areas:

Please note: In the case of applications covering more than one parish area signed consent forms are required from each parish concerned. (Consent forms can be requested from Wiltshire Council)

Where the proposed area covers multiple parish boundary areas, please specify the names of the parishes and whether each of the parishes is included in whole or in part within the proposed area:

Proposed area covers or overlaps an existing neighbourhood area designation:

Name of area:

6. Reasons for considering the area appropriate

Please describe why you consider this area is appropriate to be designated as a neighbourhood area, based on its geography, character and land uses of the proposed area and any relevant issues (e.g. influences on development; current or future challenges; community opinion). Indicate whether you are intending to prepare a neighbourhood development plan and/or a neighbourhood development order. Please use the space overleaf and a continuation sheet for your answer if required.

Large empty rounded rectangular box for content.

7. Declaration

I hereby apply to designate a neighbourhood area as described on this form and the accompanying map.

Signed: Name:

Position: Date:

Note: Please note that the information provided on this application form may be published on the Authority’s website and will be used for the purposes of supporting preparation of the neighbourhood plan. If you require any further clarification, please email neighbourhood.planning@wiltshire.gov.uk or call 01225 713223.

Once your application is validated, Wiltshire Council will make and publicise the area designation decision as soon as possible. In some cases the local planning authority is required to invite comments on the application for a six week period of consultation. The relevant town/parish councils will be asked to assist in publicising the application and decision, such as by displaying notices locally and on the parish/town website.