

Environmental Policy Action Plan

April 2022-March 2025

Salisbury City Council (SCC) declared a Climate Change Emergency at Full Council on 17 June 2019. The plan as outlined below, aims to deliver on this declaration by moving the Council towards carbon neutrality, enhanced bio-diversity in the spaces we own and manage and displaying positive leadership to the community.

General Management						
Number	Action	Detail	Accountability/Monitoring	Update	Lead Officer	Target Date
GM1	Adopt Environmental Management System (EMS) BS 8555:2016	BS 8555:2016 helps organisations improve their environmental performance by providing a way to build an environmental management system (EMS) in five phased stages	Completion and adoption of EMS Progress report at all Environmental Working Group Meetings	Internal audits complete, with external audit booked for Autumn 2022. On course for attaining standard by March 2023	Environmental Services Manager	March 2023

GM2	Review (annually) Council Environmental Policy	Ensure Policy informs and reflects SCC Action plan and working practice.	Policy reviewed and agreed by ENWG and Services Committee Review April 2023	Annual review completed with revised policy and (this) action plan adopted at Services Committee April 2022	City Clerk	April 2022
GM3	Achieve ISO 14001:2015 Accreditation	Operate an environmental management system which enables the council to set objectives and targets, monitor performance and make this information publicly available.	Accreditation achieved (Note – Once gained, will need to be renewed every 3 years)	This is linked to GM1 and cannot progress until BS 8555:2016 is reached.	Environmental Services Manager	March 2024 (Renewed 2027)
GM4	Staff Awareness Training for SCC Staff	Annual training/awareness sessions offered to all staff	Records of courses/sessions Annual summary presented and record updated at Environmental Services & Climate Committee Minimum 2 sessions delivered each year	16th August 2022 – Electric Vehicle Expo (Attended by Environmental Services Manager and Streetscene Team)	Environmental Services Manager/Human Resources Manager	April 2023

				<p>22nd August 2022 – Town & Parish Officers Environmental Collaboration Group (Attended by Environmental Services Manager)</p> <p>14th September 2022 – EV Charging Points webinar hosted by Wiltshire Council (Attended Environmental Services Manager, Facilities Managers and a number of SCC Cllrs)</p>		
GM5	Community Engagement with Environment	Provide leadership to the community through our	Record of engagements/activities/grants Annual summary and	Worked with local community on	Environmental Services Manager/Communities	April 2023

	al Policy Action Plan	activities, standards and by sharing information and encouraging an open dialogue on environmental issues.	record updated at all Environmental Working Group Meetings Minimum of 2 activities per year	the proposal to turn Plot 5 & 6 Fisherton Grazing paddocks into Wildlife Meadows Market stall offered to local groups with a focus on the environment to help raise awareness. This has been taken up by a group looking to create an Eco Hub and also by Salisbury Transition City.	Manager/Business & Communications Manager	
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Waste Management

Number	Action	Detail	Accountability/Monitoring	Update	Lead Officer	Target Date
WM1	Increase recycling of city generated	Produce waste recycling plan covering all SCC waste streams	Grant application submitted for pilot recycling project (18	18 recycling bins installed around the city in August 2022.	Environmental Services Manager/Streetscene Manager	March 2024

	<p>waste and reduce waste to landfill</p>	<p>to increase recycling and reduce waste to landfill</p>	<p>recycling bins in city centre) February 2022</p> <p>End of idverde contract and all Streetscene activity in house December 2022</p> <p>Plan produced and costed for introducing recycling bins and collections across the city by March 2024</p>	<p>The next phase will see recycling bins installed in Queen Elizabeth Gardens in the New Year with further bins expected to be installed as part of the River Park project and Future High Streets - Fisherton Street project.</p> <p>The City Council currently use a number of waste collection providers for different services across the Council. This is currently being</p>		
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				<p>reviewed so that data on tonnage can be provided.</p> <p>On course to have a full plan, costed and produced by March 2024.</p> <p>Business Team working towards having all events organised by SCC to be single use plastic free</p>		
Energy & Water Management						
Number	Action	Detail	Accountability/Monitoring	Update	Lead Officer	Target Date
EM1	Annual Carbon Footprint Audit	Provides details of SCC's Carbon footprint, including a summary of gas,	Annual audit complete Autumn/Winter 2022 Plan to implement recommendations	Carbon Footprint for 2020/21 & 2021/22 commissioned. Currently	Environmental Services Manager	March 2023

		electric and water usage	produced and costed March 2023	compiling data. On course to be completed by March 2023.		
EM2	Purchase Energy Supplies from Sustainable Resources	Energy supplier provides sustainable resources at the most economic cost	(Cost and sustainability) Review March 2024	<p>SCC works with LSI Independent Utility Brokers Ltd to help find the best rates available. As we have multiple sites, this helps with our buying power.</p> <p>SCC uses 100% renewable energy (gas and electricity) across all sites. Our providers are currently SSE, Pozitive and Brooke Green.</p>	Facilities Manager	March 2023
EM3	Conduct Energy Audits	Use energy audits for SCC estate and	Audit complete for Guildhall & Crematorium (evidenced as our	Not commissioned	Environmental Services Manager	March 2023

		produce a plan to implement recommendations	buildings with the largest carbon footprint) by December 2023 Plan to implement recommendations produced and costed by March 2023	but on course for March 2023		
EM4	Efficient Design	Incorporate energy/water efficiency measures into all new and refurbished facilities through best practice	Measures detailed and published for all works annually and progress update at Environmental Working Group Meetings. Note - Major capital project for 2022/23 is the Fisherton Recreation Ground Toilets to complement the River Park project	The toilet refurbishment at Fisherton Recreation Ground will follow suit on previous refurbishments at Coach Park and Lush House in: <ul style="list-style-type: none"> • Having handwash units instead of traditional taps. These dispense sufficient water to 	Environmental Services Manager/Facilities Manager	April 2023

				<p>wash hands and then shut off to become the drier etc.</p> <ul style="list-style-type: none">• Toilets work on infrared so most efficient design for public use• Lighting will be LED as most economical• It will also be SCC's first building to be installed with a living roof. This		
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				<p>will assist with biodiversity as well as energy efficiency.</p> <p>Lighting at most sites now LED, with the next project being the replacement of fittings in the Crown Court at Guildhall. Here, LED's will be fitted, but in a way as to preserve the same look and feel.</p> <p>Reviewing SCC's hanging baskets and planters for 2024/25 to be</p>		
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				more drought resistant.		
Sustainable Procurement Management						
Number	Action	Detail	Accountability/Monitoring	Update	Lead Officer	Target Date
SP1	Procurement Strategy (Policy No. CS022)	The Council will encourage the purchase of locally sourced products and, where possible, ensure that products and materials originate from sustainable sources and accredited sustainable companies.	Annual review of procurement to ensure best practice.	Currently under review by City Clerk	City Clerk	March 2023
Travel/Transport Management						
Number	Action	Detail	Accountability/Monitoring	Update	Lead Officer	Target Date
TT1	Staff Travel Plan	Produce a staff travel plan that promotes environmentally friendly travel options and	Staff Travel Plan produced and staff survey results published showing baseline data	Staff survey completed and data being used to help form SCC's Carbon	Environmental Services Manager & Human Resources Manager	March 2023

		review SCC staff modes of transport annually using staff survey.		Footprint data. The results of this will help inform the staff travel plan.		
TT2	Reduce the Environmental Impact of SCC Vehicles and Equipment	Introduction of suitable alternatives such as electric vehicles.	Publish current list of vehicles and equipment with replacement plan including timelines Annual review April 2024	Asset list and replacement plan on course to be completed for April 2023. 10 electric vans on order (leased) and due for delivery in 2023. 8 of these are to facilitate bringing the idverde contract in house and 2 are replacements for our existing diesel stock.	Environmental Services Manager	April 2023
TT3	Work with Wiltshire Council's Air Quality Management	Engage with group to monitor air quality and identify	Revised air quality management plan produced by May 2022	Wiltshire Council Air Quality Management	Chair of Air Quality Management Group	March 2023

	Group to help improve air quality.	potential action to improve air quality	<p>Update on delivery of plan provided at each Environmental Working Group by chair of air quality management group</p> <p>Annual air quality report produced by Wiltshire Council and shared by chair of air quality management group</p> <p>Review April 2024</p>	<p>Plan completed.</p> <p>Cllr Hocking to provide an update.</p>		
TT4	Electric Vehicle (EV) Charging Points	Conduct a feasibility study for the provision of EV charging points on SCC sites	<p>Feasibility study conducted and costed for Lush House Car Park by March 2023</p> <p>Further sites to be reviewed in 2023/24 dependent on Lush House cost/findings.</p>	<p>On course to be completed by March 2023. Currently waiting for information from SSEN to enable costings of upgrading power in Lush House to accommodate EV Charging Points.</p> <p>SCC's new depot will be</p>	Environmental Services Manager	March 2023

				fitted with EV Charging Points for our new fleet.		
Natural Environment Management						
Number	Action	Detail	Accountability/Monitoring	Update	Lead Officer	Target Date
BM1	Ecological surveys & management plans developed and implemented in partnership with Wiltshire	A plan will be put in place for all of SCC's green spaces to have a preliminary ecological survey and management plan produced, to ensure sensitive and	Harnham Slope, Chiselbury Grove and The Folly preliminary ecological surveys & management plans completed and implemented by Summer 2022. Phase 2 of SCC green spaces management plans (Victoria Gardens,	Preliminary ecological surveys (PES) for Harnham Slope, Chiselbury Grove and The Folly received with management plans to be produced by	Environmental Services Manager/Parks Manager	March 2024

	<p>Wildlife Trust</p>	<p>appropriate improvement and ongoing maintenance.</p>	<p>Churchill Gardens & Queen Elizabeth Gardens by March 2024.</p> <p>Examples of improved green sites could include sensory gardens, further wildflower areas etc</p> <p>Progress report at all Environmental Services & Climate Committee meetings.</p>	<p>the Parks Manager in the New Year.</p> <p>Next sites identified for this PES – Fisherton Grazing Paddocks (Plot 5 & 6), Harnham Recreation Ground & Greencroft. Wiltshire Wildlife Trust currently going through some internal changes so these will be conducted in the new year</p> <p>Swift Boxes have now been installed at Bemerton Heath Centre, Devizes Road Cemetery</p>		
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				Lodge and Hudsons Field Pavilion. This was a project SCC worked on with Salisbury & Wilton Swifts. Swifts were moved from the amber list to the red list in 2021 because their numbers have more than halved – swift populations have fallen by 58% since 1995		
BM2	Tree strategy produced to ensure suitable locations for further tree planting can be identified and budgets (internally &	Produce a tree strategy to ensure that SCC is maximising the wide range of benefits that trees and woods can deliver to our community – for health, amenity, climate change and	Contractor commissioned March 2022 Briefing note for timeline of activity and community consultation produced April 2022 Tree strategy complete and ready for council consideration December 2022	Tree & Ecosystem Strategy delayed due to some inconsistency with data held. On course to be completed by the January 2023	Environmental Services Manager	January 2023

	externally secured	water management.				
BM3	Flooding mitigation and preparedness	To reduce the likelihood of flooding and to be prepared for flooding when it happens	<p>Major project to mitigate flooding in Salisbury underway - River Park phases 1 scheme underway January 2022, with completion due in 2024. Regular updates provided by the Environmental Agency to Full Council.</p> <p>Being prepared for flooding includes:</p> <p>Flood warden recruitment and training</p> <p>Annual review of Salisbury City Council flood plan (next due in January 2023)</p> <p>Annual inventory of equipment held by SCC by April 2023</p> <p>Attendance by lead Cllr and Environmental Services Manager to the bi-monthly Southern</p>	<p>Annual review of flood plan conducted and annual flood warden training completed.</p> <p>Further updates to be provided by WC Flood Coordinator.</p>	Lead Cllr & Environmental Services Manager	April 2023

			Operational Flood Plan meetings.			
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