

The Guildhall
Market Place
Salisbury
Wilts
SP1 1JH



Contact: Annie Child, City Clerk
Direct Line: 01722 342860
Email: corporate@salisburycitycouncil.gov.uk
Web: www.salisburycitycouncil.gov.uk

Minutes

Meeting of : Personnel Committee
Date : 12 October 2022
Meeting held in : The Guildhall
Commencing at : 6:30pm

Present:

Chair: B Dalton

Vice Chair: J Wells

Cllrs: T Corbin, S Hocking and J King

Officers: Annie Child, Janine Whitty, Marc Read, Estelle Sherry, Sarah Gregson and Tracy Adams

Also present: Cllr C Stanway

296. Apologies:

- 296.1. Cllr McGrath gave his apologies and was substituted by Cllr King.
- 296.2. Cllr Mewse gave his apologies and was substituted by Cllr Hocking.

297. Public Questions/Statement Time:

There were no questions submitted from the public.

284. Councillor Questions/Statement Time:

There were no questions submitted from the Councillors.

285. Minutes of the Previous Meeting:

The minutes of the last meeting of the Personnel Committee held on 28 March 2022 were approved and signed by the Chairman.

286. Declarations of Interest:

No declarations of interest were received.

287. Dispensations:

No dispensations were requested.

288. Chairman's Announcements:

The Chairman made no announcements.

289. HR Update:

The HR Manager, Tracy Adams, provided a HR update report, which included a HR data report and organisational staff development plan. Councillors asked questions and provided comments. The Committee considered the report, and it was:

Resolved to:

289.1. Note the report

Cllr Hocking has requested that additional data regarding sickness is provided at the next Personnel Committee.

290. Parental Bereavement Leave Policy:

The HR Manager, Tracy Adams, presented the report and new policy. The Committee considered the new policy, and it was:

Resolved to:

290.1. Approve the Parental Bereavement Policy.

291. Annual Leave Entitlement – a review:

The HR Manager provided a verbal overview of the report. The Committee asked questions regarding the proposed changes, and it was:

Resolved to:

291.1. Approve the revised leave entitlement as shown in para 4.4 of the report, noting the After 5 years' service column in the table is no longer required with effect from 1 Apr 2023.

291.2. Recommend to Finance and Governance Committee that the potential financial impact of this change (as set out in para 5 of the report) be considered as part of the budget setting process.

292. Idverde TUPE Status Update:

The HR Manager, Tracy Adams provided an update. The Committee asked questions regarding TUPE, and it was:

Resolved to:

292.1. Note the update.

Cllr Hocking requested that his concerns regarding the delay in recruitment and gap in staffing is also noted.

293. Exempt Information:

In view of the confidential or sensitive nature of the matters to be considered, the Committee will consider excluding the press and public from the meeting during consideration of agenda items 13 on the grounds that they may involve the disclosure of 'exempt information' as defined in Part 1 of Schedule 12A of the Local Government Act 1972, as amended by Local Government (Access to Information) Variation Order 2006 where the public interest in maintaining the exemption outweighs the public interest in favour of disclosure the information explained below:

Paragraph 1 namely: Information relating to any individual.

The meeting moved into Exempt Business at 7.51pm.

294. Matters, if any, which by reason of special circumstances the Chairman, decides should be considered as a matter of urgency:

No matters were raised.

There were no members of the public present.

The meeting closed at 8.40pm.