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# Minutes

**Meeting of** : Finance and Governance Committee  
**Date** : 10 January 2022  
**Meeting held** : The Guildhall  
**Commencing at** : 6:30pm

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Present:

Chair: V Charleston

Vice Chair: A Bayliss

Cllrs: P Cunningham, C Hibbert, S Hocking, E Rimmer, R Rogers, I Tomes and J Wells

Also present: Cllr T Corbin, Cllr A Hoque, Cllr J King, Cllr C McGrath, Cllr J Nettle and Cllr A Riddle

Officers: Annie Child, Thomas Simpkins and Estelle Sherry

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## **690. Apologies:**

690.1. No apologies were received. All were present at the meeting.

## **691. Public Questions/Statement Time:**

There were no questions or statements submitted from the public.

## **692. Councillor Questions/Statement Time:**

There were no questions or statements submitted from councillors.

**693. Minutes of Previous Meeting:**

The minutes of the last meeting of the Finance and Governance Committee held on 18 October 2021 were approved and signed by the Chairman.

**694. Declarations of Interest:**

No declarations of interest were received.

**695. Dispensations:**

No dispensations were requested.

**696. Chairman's Announcements:**

The Chairman mentioned that the Full Council have been busy with focusing on the proposal to acquire a new depot for our Environmental Services team and the transfer of the City Council's ground maintenance contract to be brought in house.

**697. Working Group Updates:**

697.1. There were no updates given by any of the Working Group Chairmen.

**698. Interim Internal Audit Report – Assets Capitalisation:**

The Committee received the report from Estelle Sherry, the Responsible Finance Officer, presenting a new policy to the Committee following the audit finding of the Interim Internal Audit undertaken in September 2021 showing that the Council does not have a capitalisation and asset removal policy. It was:

**Resolved to:**

698.1. Adopt the Fixed Asset Capitalisation Policy.

**699. Quarter Three Budget Monitoring:**

The Committee received the report which introduces the Revenue and Capital Budget Monitoring Reports of the Council, for the period 1 April 2021 to 31 December 2021 (Quarter's 1, 2 and 3,) from Estelle Sherry, the Responsible Finance Officer and it was:

**Resolved to:**

699.1. Note the Revenue and Capital Budget Monitoring Reports for the end of Quarter 3.

**700. Budget Setting 2022/23:**

The Committee received the Capital and Revenue Budget Setting 2022/23 report from the Chairman, detailing the policy considerations, the proposed Capital

programme and the forward financial plan and it was:

**Resolved to:**

- 700.1. Approve the proposed revenue and capital budgets and fees and charges for 2022/23 as set out in the report and its appendices.
- 700.2. Recommend to Full Council on the 17 January 2022, a precept of £3,502,565.

**701. Matters, if any, which by reason of special circumstances the Chairman decides should be considered as a matter of urgency:**

No matters were raised.

1 member of the public was present.

0 members of the press were present.

The meeting closed at 19:03pm.