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To all Members of the Finance and Governance Committee

Chair: Cllr K Daley

Vice Chair: Cllr Dr M McClelland

Cllrs: S Berry, C Corbin, S Hocking, S Jackson, M Osment, L Sirman and I Tomes.

You are required to attend an **Finance and Governance Committee** of Salisbury City Council which will be held virtually in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 on **Monday 11 January 2021 at 6:30pm** using Microsoft Teams, when the following business will be transacted.

This Committee meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded.

Annie Child
City Clerk

4 January 2021

cc: All other Members of the Council for information.

Agenda

1. **Apologies:**

To receive any apologies for absence.

2. **Public Questions/Statement Time:**

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to

the Clerk by midday on the working day before the meeting.

3. **Councillor Questions/Statement:**

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the City Clerk 1 working day prior to the date of the meeting. For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the Clerk by three o'clock on the day of the meeting.

4. **Minutes of Previous Meeting:**

To approve as a correct record and sign the minutes of the last meeting of the Finance and Governance Committee held on 19 October 2020.

5. **Declarations of Interest:**

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.

6. **Dispensations:**

To note any Dispensations agreed by the Clerk in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

7. **Chairman's Announcements:**

To receive any announcements from the Chairman.

8. **Working Group Updates:**

To receive a verbal update from Chairmen of the Assets of Community Value and Land & Property Working Groups, where appropriate.

9. **Quarter Three Budget Monitoring:**

To receive an account of the quarter three revenue and capital budget position.

*Background Papers: Report and appendices to follow
Contact Officer: Estelle Sherry (01722 342860)*

10. **Recommendations from Other Committees:**

To consider and agree the following recommendations:

Services Committee on 3 Nov 2020 resolved to:

252.2 Agree to make a recommendation to the Finance and Governance committee at its next meeting that SCC should be allowed free use of 59 Catherine Street for this project, noting loss of potential income from commercial hire and the potential decrease in SCC's NNDR costs

Personnel Committee on 9 Nov 2020 resolved to:

633.3 Request that the Responsible Finance Officer includes a draft budget of up to £7,000 for these professional services, and £750 for HR Manager training, in the 2020/2021 budget to be approved by F&G Committee and Full Council in January 2021.

Services Committee on 7 Dec 2020 resolved to:

641.3 Agree to make a recommendation to the Finance and Governance committee at its next meeting that £155,000 should be allocated for council events and markets as shown in this report

11. Budget Setting 2021/2022:

To agree the budget setting for this committees areas of responsibility, the overall budget and precept recommendation for Full Council.

*Background Papers: Report (Doc 81044)
Appendix A - Revenue Budget 2021/22
Appendix B - Revenue Budget 2020/21
Appendix C - Fees and Charges 2021/2022
Appendix D – Capital Budget 2021/2022
Appendix E – Three Year Budget Profiling*

Contact Officer: Estelle Sherry (01722 342860)

12. Health and Safety Policy:

To approve the annual review of the Health and Safety Policy. The extant policy is attached and no changes are recommended on this occasion.

*Background Papers: Policy (Doc 77101)
Contact Officer: Annie Child (01722 342860)*

13. Matters, if any, which by reason of special circumstances the Chairman decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.