

Terms of Reference for the S106 Working Group (S106WG)
Agreed by s106WG on 22 Jun 2021
To be approved by F & G Committee on 19 Jul 2021

1. Purpose of Working Group:

- 1.1. To consider and agree the process by which Section 106 funding is allocated whilst ensuring Section 106 agreement obligations are met.
- 1.2. To make recommendations to Finance and Governance Committee in relation to these matters

2. Membership:

- 2.1. Five members – As nominated by the Group Leaders
- 2.2. Officers in routine attendance: City Clerk, RFO,CSO
- 2.3. Other officers to be invited as necessary.

3. Meetings:

- 3.1. Initially every fortnight in respect of Rowbarrow Development, then monthly thereafter
- 3.2. Meeting will be chaired by an elected member.
- 3.3. A vice chairman may also be elected
- 3.4. Notes from the meeting will be circulated to all councillors on the working group within 1 week of each meeting in respect of Rowbarrow, and within two weeks thereafter.

4. Accountability:

- 4.1. The S106WG will work in accordance with the Council's Financial Regulations.
- 4.2. Any proposals developed by the S106WG must be in accordance with the terms of each obligation and associated side agreement, where applicable.
- 4.3. All proposals will be considered by Finance and Governance Committee and/or Full Council, in accordance with SCC's Standing Orders.