

# SALISBURY CITY COUNCIL

## Report

**Subject** : Criminal Records Disclosure and Barring Policy  
**Committee** : Services Committee  
**Date** : 6 December 2021  
**Author** : Sarah Gregson, Communities Manager

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### 1. Report Summary:

- 1.1. This report introduces the revised Criminal Records Disclosure and Barring Policy for approval

### 2. Background:

- 2.1. Resulting from the of the eligibility criteria for Enhanced Disclosure and Barring Checks (EDBS), and subsequent changes to the Safeguarding Children Policy (DOC73519) and SCC's Adults at Risk Safeguarding Policy (DOC73322), relevant and related updates have been made to the Criminal Records Disclosure and Barring Policy (DOC 84534).

### 3. Key Changes to the Policy

- 3.1. References to Safeguarding & Recruitment Policies have been updated to include most recent document titles and document numbers.
- 3.2. Details on Basic and Enhanced DBS in table 2.2 have been updated using most recent definitions and language.
- 3.3. Details on Standard DBS checks have been added to table 2.2 due to the inclusion of the standard check in SCC safeguarding policies.
- 3.4. Eligibility details in point 2.3 have been simplified and refer to the Safeguarding policies for further details and links to eligibility tools and criteria for each level of DBS.
- 3.5. Appendix D has been updated to include newly identified Staff and volunteer roles which will require DBS checks and to amend the level of DBS checks to be required in relation to the new eligibility criteria.

### 4. Recommendation:

It is recommended that the Committee

- 4.1. Approve the amendments to the Safeguarding Children and Adults at Risk Safeguarding Policy, as outlined above

### 5. Wards Affected: All

### 6. Background papers:

- 6.1. Criminal Records Disclosure and Barring Policy Doc 84534
- 6.2. Safeguarding Children Policy – Doc 73519
- 6.3. Adults at Risk Safeguarding Policy – Doc 73322
- 6.4. Safeguarding Children and Adults at Risk Policy Report Doc 84332

## **7. Implications:**

7.1. **Financial:** Nil in relation to this report

7.2. **Legal:** Nil in relation to this report

7.3. **Personnel:** Nil in relation to this report

7.4. **Environmental Impact:** Nil in relation to this report

7.5. **Equalities Impact Statement:** Nil in relation to this report