

The Guildhall  
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# Minutes

**Meeting of** : Services  
**Date** : 4 April 2022  
**Meeting held in** : The Guildhall, Salisbury  
**Commencing at** : 6.30pm

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Present:

Chair: S Charleston

Cllrs: T Corbin, P Cunningham, A Hoque, J King, C McGrath, J Nettle, A Riddle, E Rimmer, R Rogers, C Stanway and I Tomes.

Also Present: Cllr J Wells

Officers: Sarah Gregson, Marc Read and Thomas Simpkins

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## **931. Apologies:**

- 931.1. Cllr C Corbin was substituted by Cllr I Tomes.
- 931.2. Cllr J Bolwell was substituted by Cllr R Rogers.
- 931.3. Cllrs A Bayliss, B Dalton and M Webb gave their apologies.
- 931.4. Cllr Bayliss has now replaced Cllr Sample on the committee.

## **932. Public Questions/Statement Time:**

There were no questions or statements submitted by the public.

## **933. Councillor Questions/Statement Time:**

There were no questions or statements submitted by Councillors.

**934. Minutes of Previous Meeting:**

The minutes of the last meeting of Services held on 7 February 2022 were approved and signed by the Chairman.

**935. Declarations of Interest:**

There were no declarations of interest.

**936. Dispensations:**

No dispensations were requested.

**937. Chairman's Announcements:**

The Chairman made no announcements.

**938. Working Group Updates:**

938.1. Cllr S Charleston gave a verbal update regarding the Business Working Group (BWG.) The Chairman noted that it is a busy time of year for the Business team, with Car boot sales and the Street Sellers Markets starting up again and preparing for the St George's Day event. He reported that the revamped Salisbury Motor Show returns in May, delivered as part of a new partnership between Salisbury City Council and The British Motor Show, as well as Fayre on the Square returning in July. There is currently a price incentive for Market Traders to pitch at the Charter Market on a Tuesday. The Guildhall is currently receiving an increase in enquiries, which is believed to be a result of the new website. Finally there has been an increase in tourists using the Information Centre, and the Shopmobility market stall, promoting the excellent service will be returning soon.

938.2. Cllr J Wells gave a verbal update regarding the Environmental Working Group (ENWG,) noting that the recent actions discussed by the ENWG are mentioned in the Environmental Policy Action Plan update.

938.3. Sarah Gregson, the Communities Manager, on behalf of Cllr C Corbin gave a verbal update regarding the Communities Working Group (CWG.) She mentioned that the Councils' grants and cultural partners will be speaking at the Annual Parish Meeting. Currently there is a review on the grants and rent reduction policies. There has been an increase of new and returning hirers and partners using both the Friary and Bemerton Heath Community Centres. This has resulted with the launching of a new senior youth group for the over sixties and a new regular Tuesday youth group at the Friary with over thirteen young attendees. The Communities Team are currently working in partnership with Silver Salisbury to deliver the Senior Games in July. The Communities Manager noted the recent staffing changes to the Communities Team, noting that Chloe Roberts has become the new Pantry Manager, Hannah Downes has become the Stronger Families Communities Development Officer and Sheri Cane our new Communities Support Officer will be starting soon.

**939. Annual Review of the City Centre Security Officers:**

The Environmental Services Manager, Marc Read, provided to the Committee an annual update report on the City Centre Security Officers contracted by Salisbury City Council and their activities. Cllr Charleston read a statement from the BID. Following some discussion, it was:

**Resolved to:**

- 939.1. Note activities of the CSSO during 2021/2022.
- 939.2. Note that the current contract expires in March 2023, and that the continuation of this service will be considered by Full Council at the earliest opportunity.

**940. Community Grants Report:**

The Communities Manager, Sarah Gregson, provided a report detailing the Community Development Grants awarded by the Communities Working Group in the year 2021/22. It was:

**Resolved to:**

- 940.1. Note the content of the report.

**941. Environmental Policy Action Plan Update:**

The Chairman of the Environmental Working Group (Cllr Wells), and the Environmental Services Manager, Marc Read, gave an update on the review of and presented the revised Environmental Policy and Environmental Policy Action Plan (EPAP2). It was:

**Resolved to:**

- 941.1. Approve the revised Environmental Policy and Environmental Policy Action Plan (EPAP2).

**942. Public Art:**

The Environmental Services Manager, Marc Read, provided a report introducing ideas to the City Council's public art fund and considering how it could be spend. The Committee discussed how the Public Art fund budget of £10,000 could be spent in 2022-2023, and it was:

**Resolved to:**

- 942.1. Note the discussion, and instruct officers to carry out further investigations as appropriate.

**943. Sponsorship Policy:**

The Environmental Services Manager, Marc Read, provided a report introducing a revised policy concerning sponsorship of roundabouts and other parks and playground equipment in the Environment Services team. It was:

**Resolved to:**

- 943.1. Approve the revised policy.

**944. Campsite – Additional Hardstanding:**

The Environmental Services Manager, Marc Read, provided a report detailing a request that the Committee consider 20 additional hard standings at Salisbury Camping & Caravanning Club (C&CC) site. It was:

**Resolved to:**

- 944.1. Approve in principle the construction of 20 additional hardstanding at the Salisbury C&CC site and note the costs within the report.
- 944.2. Instruct officers to commence enquiries concerning planning permission and liaising with the Environment Agency regarding any concerns.
- 944.3. Agree a recommendation to Finance and Governance Committee that the reserves be used to fund this project in order to increase the campsite income.
- 944.4. Instruct officers to review the contract with Salisbury C&CC to ensure the liability of the project is appropriately managed.

**945. Fisherton Rec Toilets Refurbishment Update:**

The Environmental Services Manager, Marc Read, provided a report detailing the toilet block refurbishment at Fisherton Rec as part of the larger River Park project. It was:

**Resolved to:**

- 945.1. Note the report.
- 945.2. Agree to review the charges for these refurbished toilets at the next meeting of this committee.
- 945.3. Instruct officers to consider the feasibility of having solar panels installed on both units.

**946. Closed Churchyards Policy:**

The Environmental Services Manager, Marc Read, provided a report introducing a draft policy concerning Closed Churchyards within the parish boundary. It was:

**Resolved to:**

946.1. Approve the policy.

**947. Matters, if any, which by reason of special circumstances the Chairman, decides should be considered as a matter of urgency:**

No matters were raised.

There were 6 members of the public and 1 member of the press present.

The meeting closed at 8:25pm