

The Guildhall  
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Salisbury  
SP1 1JH



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### To all Members of the Personnel Committee

Chair: Cllr J Broom

Vice Chair: Cllr D Brown

Cllrs: J Baber, T Corbin, B Dalton, M Dean, L Sirman

You are required to attend a meeting of the **Personnel Committee** of Salisbury City Council to be held on **11 February 2019** at **the Guildhall** at **6:00pm**

This Committee meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded.



Annie Child  
City Clerk

**Cc:** All other Members of the Council for information

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## Agenda

1. **Apologies:**

To receive any apologies for absence.

2. **Election of the Chairman of the Personnel Committee for 2018/19:**

To elect a Chairman of the Personnel Committee for the ensuing municipal year Cllr J Broom has been replaced on the committee by Cllr A Hoque in accordance with SCC's Standing Orders Para 28.

3. **Public Questions/Statement Time:**

To receive any questions or statements from members of the public.

*Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the City Clerk by midday on the working day before the meeting.*

4. **Councillor Questions/Statement:**

To receive any questions or statements from Councillors.

*Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the City Clerk 1 working day prior to the date of the meeting. For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the City Clerk by three o'clock on the day of the meeting.*

5. **Minutes of Previous Meeting:**

To approve as a correct record and sign the minutes of the last meeting of the HR Sub Committee held on 27 March 2018.

6. **Declarations of Interest:**

To receive any declarations of interest.

7. **Dispensations:**

To note any Dispensations agreed by the Clerk in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

8. **Chairman's Announcements:**

To receive any announcements from the Chairman.

9. **HR Update:**

To receive a report from the HR Manager.

*Background Papers: Attached Report (Doc 69641 & 69455)*

*Contact Officer: Tracy Adams (01722 342860)*

10. **Staff Survey:**

To note the outcomes from the Staff Survey.

*Background Papers: Attached report (Doc 69446)*

*Contact Officer: Tracy Adams (01722 342860)*

11. **Social Media Policy:**

To approve the draft Social Media Policy.

*Background Papers:* Attached Report and Draft Policy (Doc 69448 & 69456)  
*Contact Officer:* Tracy Adams (01722 342860)

12. **Changes to the Security of Employment and Redundancy Policy:**

To consider changes to this policy and approve consultation on any changes agreed.

*Background Papers:* Attached report (Doc 69441)  
*Contact Officer:* Tracy Adams (01722 342860)

13. **Matters, if any, which by reason of special circumstances the Chairman decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.**

5 February 2018