

SALISBURY CITY COUNCIL

Report

Subject : Neighbourhood Development Planning – Task and Finish Group
Committee : Full Council
Date : 21 January 2019
Author : Annie Child, City Clerk

1. Report Summary:

1.1. This report considers the establishment of a Neighbourhood Development Planning (NDP) Task and Finish (T&F) Group.

2. Background:

- 2.1. The Council has resolved to undertake neighbourhood development planning.
- 2.2. A briefing was given to Councillors on Thu 10 Jan 2019 by Andrea Pellegram.
- 2.3. Ms Pellegram has been commissioned by the Council to support its neighbourhood planning process. The procurement of these services will be in accordance with Financial Regulations Para 11.1.ii which relates to specialist services which means that this contract can be awarded without a tender process.
- 2.4. The establishment of the Task and Finish Group is the first stage of the NDP process.

3. Task and Finish Group:

- 3.1. A Task and Finish Group is to be established to agree the constitution of and appointment members to the NDP steering Group.
- 3.2. The T&F Group will meet only as required to complete this task and will then be disbanded.
- 3.3. The T&F Group will be made up of 3-5 members and is open to all members.
- 3.4. It is recommended that the T&F group reports on its progress to the Planning Committee.

4. Recommendation:

It is recommended that the Council:

- 4.1. Note the procurement of specialist support for NDP.
- 4.2. Agree the membership of the NDP T&F Group.
- 4.3. Agree that the NDP T&F Group will report to the Planning Committee

5. Wards Affected: All

6. Background papers: Briefing Paper provided to Cllrs by Clerk 21 Dec 2018.

7. Implications:

7.1. **Financial:** as shown in this report

7.2. **Legal:** none in relation to this report

7.3. **Personnel:** nil

7.4. **Environmental Impact :** nil in relation to this report

7.5. **Equalities Impact Statement:** nil in relation to this report