

The Guildhall
Market Place
Salisbury
SP1 1JH



Officer to contact: Janine Whitty
Direct line: 01722 342860
Email: corporate@salisburycitycouncil.gov.uk
Web: www.salisburycitycouncil.gov.uk

To all Members of Salisbury City Council:

Chair: Cllr J Walsh

Vice Chair: Cllr C Corbin

Cllrs: J Baber MBE, S Berry, J Broom, D Brown OBE, T Corbin, B Dalton, K Daley, M Dean, J Farquhar, A Foster, S Hocking, A Hoque, S Jackson, J Lindley, Dr M McClelland, F Moody, J Nettle, Cllr M Osment, L Sirman, C Rogers OBE and I Tomes.

You are required to attend a meeting of the Full Council of Salisbury City Council to be held on **23 September 2019 at 6:30pm at the Guildhall.**

This Committee meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded.



Annie Child
City Clerk

16 September 2019

Agenda

1. **Apologies:**

To receive any apologies for absence.

2. **Public Questions/Statement Time:**

To receive any questions or statements from members of the public

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the City Clerk by midday on the working day before the meeting.

3. **Councillor Questions/Statement:**

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the City Clerk 1 working day prior to the date of the meeting. For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the City Clerk by three o'clock on the day of the meeting.

4. **Minutes of Previous Meeting:**

To approve as correct record and sign the minutes of the last meeting of the Full Council held on 17 June 2019.

5. **Declarations of Interest:**

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.

6. **Dispensations:**

To note any Dispensations agreed by the City Clerk in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

7. **Chairman's Announcements:**

To receive any announcements from the Chairman.

8. **Referral of Minutes:**

To note the minutes of the Committees shown below. Please note that any committee minute(s) referred to Full Council requiring approval will be listed separately.

Services	24 June 2019
Planning	1 July 2019
Finance and Governance	8 July 2019
Personnel	15 July 2019
Planning	22 July 2019
Planning	12 August 2019
Planning	9 September 2019

9. **Leader's Report:**

To receive a verbal report from the Leader of the Council.

10. **Financial Regulations and Internal Controls**

To note updates made following NALC recommendations.

Background Papers: Report (DOC 73425) and Policy (DOC 73424)
Contact Officer: Estelle Sherry (01722 342860)

11. **Members Code of Conduct**

To review the policy and agree any changes.

Background Papers: Policy (DOC 37880)
Contact Officer: Janine Whitty (01722 342860)

12. **Members and Employee Protocol**

To review the policy and agree any changes.

Background Papers: Policy (DOC 36290)
Contact Officer: Janine Whitty (01722 342860)

13. **Standing Orders**

To review and agree the update made to the Standing Orders.

Background Papers: Policy (DOC 72944)
Contact Officer: Janine Whitty (01722 342860)

14. **Special Delegation Procedure**

To note the special delegation signed on 7 August 2019 in respect of the award of a grant to Salisbury Community Energy Ltd.

Background Papers: See attached documents (DOC 73384)
Contact Officer: Annie Child (01722 342860)

15. **Business Team Christmas Update**

To provide a verbal update to members on the progress regarding planned Christmas activities.

Background Papers: N/A
Contact Officer: Joanna Wood (01722 342860)

16. **Matters, if any, which by reason of special circumstances the Chairman decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.**