

The Guildhall  
Market Place  
Salisbury  
Wilts  
SP1 1JH



**Contact:** Annie Child  
**Direct Line:** 01722 342860  
**Email:** [corporate@salisburycitycouncil.gov.uk](mailto:corporate@salisburycitycouncil.gov.uk)  
**Web:** [www.salisburycitycouncil.gov.uk](http://www.salisburycitycouncil.gov.uk)

## Minutes

**Meeting of** : Finance and Governance Committee  
**Date** : 13 January 2020  
**Meeting held in** : The Guildhall, Salisbury  
**Commencing at** : 6:30 pm

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Present:

Chair: S Jackson

Vice Chair: Cllr K Daley

Cllrs: S Berry, C Corbin, S Hocking, Dr M McClelland, M Osment Cllr L Sirman and I Tomes.

Also present: Cllr J Nettle, Cllr T Corbin and Cllr A Hoque

Officers: Annie Child, Janine Whitty and Estelle Sherry

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### **605. Apologies:**

There were no apologies given.

### **606. Public Questions/Statement Time:**

There were no questions or statements submitted from the public.

### **607. Councillor Questions/Statement Time:**

There were no questions or statements submitted from councillors.

### **608. Minutes of Previous Meeting:**

The minutes of the last meeting of the Finance and Governance Committee held on 28 October 2019 were approved and signed by the Chairman.

**609. Declarations of Interest:**

- 609.1. Cllr L Sirman declared an interest as she works for Wessex Community Action.
- 609.2. Cllr C Corbin also declared an interest in Wessex Community Action in relation to the Salisbury Pride event.

**610. Dispensations:**

No dispensations were requested.

**611. Chairman's Announcements:**

- 611.1. The Chairman congratulated SCC officer Janine Whitty, Corporate Services Manager, on recently completing the CiLCA (Certificate in Local Council Administration) qualification.

**612. Working Group Updates:**

- 612.1. Cllr Berry provided a verbal update from the Assets of Community Value Working Group outlining the purpose of the group. The group is currently reapplying for a number of public houses, including the Duke of York to be relisted as assets of community value. New applications are due to be drafted shortly for Deacons and Avon Brewery. The future of the UTC building is still to be confirmed, however the group may decide to submit an application for this site to also be listed.
- 612.2. Cllr Daley provided a verbal update from the Land and Property Working Group, noting that two items are to be included at Full Council as exempt reports, as well as a report regarding the purchasing of property.

**613. South Wilts Grammar School Report:**

- 613.1. No one was present from South Wilts Grammar School to provide this report, therefore a written report will be requested and distributed to Councillors following the meeting.

**614. Wessex Community Action Report and Grant Application:**

The Committee received a report from Wessex Community Action for the grant awarded for 2019/20 and considered an application for grant funding for 2020/21 and 2021/22, and it was:

**Resolved to:**

- 614.1. Note WCA's report on 2019/20 grant awarded.
- 614.2. Agree to award a grant of £10,000 for 2020/21.
- 614.3. Invite WCA to apply for an additional grant for 2021/22 at this committee in January 2021.

**615. Salisbury Cathedral 2020: A City on the Move Project Report and Grant Application:**

The Committee received a report from Salisbury Cathedral for the grant awarded for 2019/20 and considered the application for grant funding for 2020/21, and it was:

**Resolved to:**

- 615.1. Note the Cathedral's report on 2019/20 grant awarded.
- 615.2. Agree to award a grant of £8,000 for 2020/21 to fund the WASP and Flower Festival activities included in Salisbury Cathedrals report.

**616. Quarter Three Budget Monitoring:**

The Committee received an account of the Quarter 3 Revenue and Capital budget position from the Responsible Finance Officer, Estelle Sherry, and it was:

**Resolved to:**

- 616.1. Note the Revenue and Capital Budget Monitoring Statements for the end of Quarter 3.

**617. Budget Setting 2020/21:**

The Committee received the proposed Revenue and Capital budget setting for 2020/21 from the Responsible Finance Officer, Estelle Sherry. Further details concerning any increases in fees and charges will be distributed to councillors in advance of Full Council. It was:

**Resolved to:**

- 617.1. Approve the proposed revenue and capital budgets and fees and charges for 2020/21.
- 617.2. Recommend to Full Council a precept of £3,064.133.

**618. Health & Safety Policy:**

The Committee considered the report and revised policy, and it was:

**Resolved to:**

- 618.1. Note the H&S related activity being undertaken by the Council as shown in the report.
- 618.2. Approve the revised Health & Safety Policy as shown at Annex A.

**619. General Data Protection Regulations (GDPR) – Related Policies:**

The Committee considered the report and related policies, and it was:

**Resolved to:**

- 619.1. Approve the updated Data Protection Policy.

619.2. Approve the new Data Security Breach Incident Policy.

620. **Matters, if any, which by reason of special circumstances the Chairman decides should be considered as a matter of urgency:**

No matters were raised.

7 members of the public was present.

0 members of the press was present.

The meeting closed at 8.06pm.