

# Salisbury City Council - Fees and Charges 2022/23

(applicable from 1<sup>st</sup> October 2022)

## Crematorium

<b>Cremation Fees</b>	<b>Net £</b>	<b>Vat £</b>	<b>Gross £</b>
NVF/Child or Adult up to 21 years	0		0
Over 21 years	945.00		945.00
Double Time Service (extra fee)	270.00		270.00
Reception Only (8am no attendance or music)	400.00		400.00
Saturday Cremation Fee	1,420.00		1,420.00

*The above fees are inclusive of Medical Referee, organ and organist, a wood effect Ash Box, and for the scattering of Cremated Remains in the Garden of Remembrance if desired.*

<b>Other Crematorium Fees</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
Charge for the Temporary Deposit of Cremated Remains (per month after 1 <sup>st</sup> month)	40.00		40.00
Scattering of Cremated Remains from Other Crematoria	90.00		90.00
Crematorium / Devizes Road Chapel (use in connection with a Cemetery burial)	250.00		250.00
Posting of Cremated Remains (inclusive ash box)	83.33	16.67	100.00
Certified Extract and Additional Cremation Certificates	29.17	5.83	35.00
Use of Cold Storage Outside of Cremation Authorities Control	30.00		30.00

## Cemeteries

<b>Interments Fees (including grave digging), Purchase Rights and Other Cemetery Fees</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
Exclusive Right of Burial – Cremated Remains	275.00		275.00
Exclusive Right of Burial – Child Up to 18 Years	220.00		220.00
Exclusive Right of Burial – Person 18 Years and Over	660.00		660.00
Cremated Remains where Exclusive Right has been Granted	220.00		220.00
Scattering Remains on a Grave	90.00		90.00
Interment of a Child Up to 18 Years	Nil		Nil

Interment of a Person 18 Years and Over (resident of Salisbury City)	450.00		450.00
Interment of a Person 18 Years and Over (non-resident of Salisbury City)	900.00		900.00
Copy of Register of Burial	32.09	6.41	38.50
Record Search (per name)	27.50	5.50	33.00

### Memorials

<b>Crematorium Memorial Fees</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
Tablet – Crown Stone, Marble or Slate (for 15 years) **	394.16	78.83	473.00
Vase (for 10 years)	348.34	69.67	418.00
Wall Plaque – Bronze (for 10 years)	265.84	53.17	319.00
Large Hall of Remembrance Plaque – Brass (for 10 years)	125.00	25.00	150.00
Small Hall of Remembrance Plaque – Brass (for 10 years)	83.33	16.67	100.00
Tree of Remembrance – Brass (for 5 years)	75.00	15.00	90.00
Spring Remembrance (one hundred)	37.50	7.50	45.00
Spring Remembrance (fifty)	29.17	5.83	35.00

\*\* Plus inscriptions at £3.80 (£3.17 plus VAT) per letter

<b>Crematorium Book of Remembrance Fees</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
Up to 8 lines with a Crest or Floral Motif	125.00	25.00	150.00
Up to 5 lines with a Crest or Floral Motif	100.00	20.00	120.00
Up to 8 lines without a Crest or Floral Motif	83.33	16.67	100.00
Up to 5 lines without a Crest or Floral Motif	66.67	13.33	80.00
Up to 2 lines without a Crest or Floral Motif	50.00	10.00	60.00

<b>Cemetery Memorial Fees</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
<b>*Permit</b>			
*Kerb (Maximum Size: 6'7" x 2'6.5")	275.00		275.00
*Headstone including Single Inscription (3' to 6' high)	192.50		192.50
*Headstone including Single Inscription (up to 3' high)	132.00		132.00
*Flat Stone (up to 2' by 2') / Avenue Cemetery (18" x 18")	55.00		55.00
*Movable Vase	66.00		66.00

*Additional Inscription After the First	66.00		66.00
---	-------	--	-------

### **Pitches, Allotments and Open Spaces**

Item	Description	£
<b>Allotments</b>	Per rod per annum (VAT exempt) for period January 2022 to December 2022	£9.20
<b>Use of Open spaces</b>	Fair	£250 per day
	Circus	£550 per day
	Commercial	£550 per day
	Community	£100 per day
<b>Pitch Fees</b>		No charge

### **Access Licenses**

	Net £	VAT £	Gross £
Vehicular Access, per annum	125.00		125.00

### **Garage Rents**

	Net £	VAT £	Gross £
Garage Rental, per month	84.00	16.80	100.80
Garage Rental, per annum	1,008.00	201.60	1,209.60

### **Bemerton Heath Centre and Friary Community Centre**

Room Hire at Bemerton Heath Centre or Friary Community Centre	Net £	VAT £	Gross £
Community, voluntary and charitable groups, children's parties, jumble sales, etc	10.00		10.00
Commercial organisations	35.00		35.00

*The Active Communities Manager has discretion to waive the fee if use is considered of special benefit to community members.*

Community Coaches	Net £	VAT £	Gross £
Coaching (per hour)	20.00	4.00	24.00
Mieage for venues outside the Parish (pence per mile)	0.38	0.07	0.45

## Market Fees

<b>Charter Regular Traders (Tuesday rate)</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
10ft x 10ft / 3m x 3m	30.00		30.00
15ft x 10ft / 4.5 x 3m	40.00		40.00
20ft x 10ft / 6m x 3m	50.00		50.00
30ft x 10ft / 9m x 3m	65.00		65.00
30ft x 15ft / 9m x 4.5m	85.00		85.00
40ft x 15ft / 12m x 4.5m	110.00		110.00

<b>Charter Casual Traders (Tuesday rate)</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
10ft x 10ft / 3m x 3m	34.00		34.00
15ft x 10ft / 4.5 x 3m	52.00		52.00
20ft x 10ft / 6m x 3m	68.50		68.50

<b>Charter Regular Traders (Saturday rate)</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
10ft x 10ft / 3m x 3m	33.00		33.00
15ft x 10ft / 4.5 x 3m	44.00		44.00
20ft x 10ft / 6m x 3m	55.00		55.00
30ft x 10ft / 9m x 3m	71.50		71.50
30ft x 15ft / 9m x 4.5m	93.50		93.50
40ft x 15ft / 12m x 4.5m	121.00		121.00

<b>Charter Casual Traders (Saturday rate)</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
10ft x 10ft / 3m x 3m	38.50		38.50
15ft x 10ft / 4.5 x 3m	55.00		55.00
20ft x 10ft / 6m x 3m	71.50		71.50

<b>Charity Stall (daily rate)</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
10ft x 10ft / 3m x 3m	25.00		25.00

<b>Other Markets (daily rate)</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
10ft x 10ft / 3m x 3m	35.00		35.00
15ft x 10ft / 4.5 x 3m	50.00		50.00
20ft x 10ft / 6m x 3m	65.00		65.00

<b>Market Equipment Hire</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
------------------------------	------------	------------	--------------

	£	£	£
Gazebo	8.33	1.67	10.00
Gazebo Weight	4.17	0.83	5.00
Table	4.17	0.83	5.00
Chair	1.67	0.33	2.00
Electric Cables	4.17	0.83	5.00
Replacement Keys (Charter Market)	33.33	6.67	40.00

### **Market Square Licences**

Description	Net £	VAT £	Gross £
Seating License - per square foot per annum	11.00		11.00

### **Guildhall Square & Market Place Hire Charges**

Session - Half Day (5 hrs)	Net £	VAT £	Gross £
Guildhall Square	100.00		100.00
Market Place (full area)	250.00		250.00
Market Place (partial area)	100.00		100.00
Poultry Cross	50.00		50.00

Session - Full Day (07:00 to 00:00)	Net £	VAT £	Gross £
Guildhall Square	200.00		200.00
Market Place (full area)	500.00		500.00
Market Place (partial area)	200.00		200.00
Poultry Cross	100.00		100.00

Session - Overnight (00:00 to 07:00)	Net £	VAT £	Gross £
Guildhall Square	50.00		50.00
Market Place (full area)	50.00		50.00
Market Place (partial area)	50.00		50.00
Poultry Cross	50.00		50.00

### **Cross Street Banners**

Cross Street Hire	Net £	VAT £	Gross £

Commercial Hire - Per day	9.00	1.80	10.80
Charity Hire - Per day	7.00		7.00

*Discounts are available for multiple bookings.*

### **Guildhall Hire**

<b>Banqueting Hall - Monday to Thursday</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	258.33	51.67	310.00
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)	50.00	10.00	60.00
Room Hire - 17:00 to 00:00 (evening only)	445.83	89.17	535.00
Room Hire - 07:00 to 00:00 (all day)	812.50	162.50	975.00
Room Hire - 00:00 to 02:00 (per hr)	100.00	20.00	120.00

<b>Banqueting Hall - Friday to Sunday and Bank</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	366.67	73.33	440.00
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)	75.00	15.00	90.00
Room Hire - 17:00 to 00:00 (evening only)	566.67	113.33	680.00
Room Hire - 07:00 to 00:00 (all day)	1,162.50	232.50	1,395.00
Room Hire - 00:00 to 02:00 (per hr)	150.00	30.00	180.00

<b>Crown Court - Monday to Thursday</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	183.33	36.67	220.00
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)	37.50	7.50	45.00
Room Hire - 17:00 to 00:00 (evening only)	325.00	65.00	390.00
Room Hire - 07:00 to 00:00 (all day)	587.50	117.50	705.00
Room Hire - 00:00 to 02:00 (per hr)	75.00	15.00	90.00

<b>Crown Court - Friday to Sunday and Bank Holidays</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	287.50	57.50	345.00
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)	58.33	11.67	70.00

Room Hire - 17:00 to 00:00 (evening only)	450.00	90.00	540.00
Room Hire - 07:00 to 00:00 (all day)	841.67	168.33	1,010.00
Room Hire - 00:00 to 02:00 (per hr)	100.00	20.00	120.00

<b>Grand Jury Room or Oak Court - Monday to Thursday</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	158.33	31.67	190.00
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)	33.33	6.67	40.00
Room Hire - 17:00 to 00:00 (evening only)	241.67	48.33	290.00
Room Hire - 07:00 to 00:00 (all day)	308.33	61.67	370.00
Room Hire - 00:00 to 02:00 (per hr)	50.00	10.00	60.00

<b>Grand Jury Room or Oak Court - Friday to Sunday and Bank Holidays</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	216.67	43.33	260.00
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)	45.83	9.17	55.00
Room Hire - 17:00 to 00:00 (evening only)	325.00	65.00	390.00
Room Hire - 07:00 to 00:00 (all day)	408.33	81.67	490.00
Room Hire - 00:00 to 02:00 (per hr)	70.83	14.17	85.00

<b>Mayor's Parlour - when booked with another</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	100.00	20.00	120.00

*All bookings include our standard AV/IT facilities and staging.*

<b>Additional Services</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
Tea / Coffee with biscuits (per serving per person)	2.08	0.42	2.50
Tea / Coffee with pastries (per serving per person)	3.33	0.67	4.00
Orange / Apple Juice (per serving per person)	1.25	0.25	1.50
Bottled Mineral Water (per bottle)	3.75	0.75	4.50
Prosecco (per person on arrival)	3.33	0.67	4.00
Use of PA / AV Suite	50.00	10.00	60.00

Use of Staging	33.33	6.67	40.00
Red Carpet	312.50	62.50	375.00
Tablecloths	12.50	2.50	15.00
Town Crier (if available)	75.00	15.00	90.00



<b>Conferences</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
Banqueting Hall - Up to 50 Delegates - Full Day (per person)	41.67	8.33	50.00
Banqueting Hall - Up to 50 Delegates - Half Day (per person)	25.00	5.00	30.00
Banqueting Hall - 51 to 120 Delegates - Full Day (per person)	37.50	7.50	45.00
Banqueting Hall - 51 to 120 Delegates - Half Day (per person)	20.83	4.17	25.00
Crown Court - 15 to 75 Delegates - Full Day (per person)	37.50	7.50	45.00
Crown Court - 15 to 75 Delegates - Half Day (per person)	20.83	4.17	25.00
Grand Jury Room - 12 to 35 Delegates - Full Day (per person)	33.33	6.67	40.00
Grand Jury Room - 12 to 35 Delegates - Half Day (per person)	16.67	3.33	20.00

*Conference fees include: room hire and table cloths; tea and coffee plus pastry on arrival, with availability throughout the day; mints and bottled mineral water; flip chart, paper and pens; paper, pens and pencils for delegates; use of audio visual and IT facilities; and staging.*

<b>Wedding Packages Up to 120 Guests</b>	<b>Net £</b>	<b>VAT £</b>	<b>Gross £</b>
Banqueting Hall - 13:00 to 00:00	750.00	150.00	900.00
Banqueting Hall and Crown Court / Oak Court - 08:00 to 00:00	1,458.33	291.67	1,750.00
Guildhall Building (all public spaces) - 13:00 previous day to 00:00 actual day	3,208.33	641.67	3,850.00