

# Environmental Policy Action Plan

## April 2022-March 2025

Salisbury City Council (SCC) declared a Climate Change Emergency at Full Council on 17 June 2019. The plan as outlined below, aims to deliver on this declaration by moving the Council towards carbon neutrality, enhanced bio-diversity in the spaces we own and manage and displaying positive leadership to the community.

General Management						
No.	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
GM1	Adopt Environmental Management System (EMS) BS 8555:2016	BS 8555:2016 helps organisations improve their environmental performance by providing a way to build an environmental management	Completion and adoption of EMS  Progress report at all Environmental Working Group Meetings	Audit completed on 12 <sup>th</sup> October 2022 and BS 8555:2016 achieved.	Environmental Services Manager	Completed

		t system (EMS) in five phased stages				
GM2	Review (annually) Council Environmental Policy	Ensure Policy informs and reflects SCC Action plan and working practice.	Policy reviewed and agreed by ENWG and Services Committee Review April 2023	Annual review completed with revised policy and (this) action plan adopted at Services Committee April 2022	City Clerk	April 2022
GM3	Achieve ISO 14001:2015 Accreditation	Operate an environmental management system which enables the council to set objectives and targets, monitor performance and make this information publicly available.	Accreditation achieved (Note – Once gained, will need to be renewed every 3 years)	Target for GM1 reached - BS 8555:2016 and now working towards this next step	Environmental Services Manager	March 2024 (Renewed 2027)

GM4	Staff Awareness Training for SCC Staff	Annual training/awareness sessions offered to all staff	Records of courses/sessions Annual summary presented and record updated at Environmental Services & Climate Committee Minimum 2 sessions delivered each year	<p>5<sup>th</sup> October 2022 – Local Government Association Senior Officer: Carbon Literacy Course - Attended by Environmental Services Manager</p> <p>15<sup>th</sup> November 2022 - Local Government Association Leadership Training: Carbon Literacy – Train the Trainer Course – Attended by Environmental Services Manager</p> <p>15<sup>th</sup> November 2022 – South West Net Zero Hub – Net Zero and Shared Prosperity Fund/Enabling approaches for community renewables – Attended by Environmental Services Manager</p> <p>16<sup>th</sup> November 2022 - ONS UK Climate Change Statistics Portal Webinar</p>	Environmental Services Manager/Human Resources Manager	April 2023
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				– Attended by various Council Officers and Cllrs		
GM5	Community Engagement with Environmental Policy Action Plan	Provide leadership to the community through our activities, standards and by sharing information and encouraging an open dialogue on environmental issues.	Record of engagements/activities/grants Annual summary and record updated at all Environmental Working Group Meetings Minimum of 2 activities per year	<p>10<sup>th</sup> November 2022 – Meeting with Wiltshire Council and various local climate/environment focused groups looking at how we can work together more effectively to achieve the aim of a Zero Carbon Salisbury</p> <p>11<sup>th</sup> November 2022 – Public Meeting held for the proposal to turn Plot 5 &amp; 6 Fisherton Grazing paddocks into Wildlife Meadows</p> <p>5<sup>th</sup> December 2022 – Progress meeting with WC and local climate/environment groups</p> <p>8<sup>th</sup> December 2022 – Market Town Officers</p>	Environmental Services Manager/Communities Manager/Business & Communications Manager	April 2023

				<p><b>Collaboration Meeting with a focus on working more effectively with Wiltshire Council</b></p> <p><b>Salisbury Green Business Awards to be launched in January 2023. This is a collaborative piece of work between Salisbury Transition City, Salisbury City Council, Wiltshire Council and Salisbury BID</b></p> <p><b>Market stall offered to local groups with a focus on the environment to help raise awareness. This has been taken up by a number of groups including Salisbury Transition City, Climate Circus Exhibition, Salisbury Wildlife Group, Salisbury Community Energy, Share Salisbury, Salisbury Swifts and COGS. The feedback from the stallholders has been very positive</b></p>		
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<b>Waste Management</b>						
<b>Number</b>	<b>Action</b>	<b>Detail</b>	<b>Accountability /Monitoring</b>	<b>Update</b>	<b>Lead Officer</b>	<b>Target Date</b>
WM1	Increase recycling of city generated waste and reduce waste to landfill	Produce waste recycling plan covering all SCC waste streams to increase recycling and reduce waste to landfill	<p>Grant application submitted for pilot recycling project (18 recycling bins in city centre) February 2022</p> <p>End of idverde contract and all Streetscene activity in house December 2022</p> <p>Plan produced and costed for introducing recycling bins and collections across the city by March 2024</p>	<p>18 recycling bins installed around the city in August 2022 with a further 20 to be installed early 2023.</p> <p>Further bins expected to be installed as part of the River Park project and Future High Streets - Fisherton Street project.</p> <p>The City Council currently use a number of waste collection providers for different services across the Council. This is currently being reviewed so that data on tonnage can be provided.</p> <p>On course to have a full plan, costed and produced by March 2024.</p>	Environmental Services Manager/Streetscene Manager	March 2024

				Business Team working towards having all events organised by SCC to be single use plastic free		
<b>Energy &amp; Water Management</b>						
<b>Number</b>	<b>Action</b>	<b>Detail</b>	<b>Accountability /Monitoring</b>	<b>Update</b>	<b>Lead Officer</b>	<b>Target Date</b>
EM1	Annual Carbon Footprint Audit	Provides details of SCC's Carbon footprint, including a summary of gas, electric and water usage	Annual audit complete Autumn/Winter 2022  Plan to implement recommendations produced and costed March 2023	Carbon Footprint for 2020/21 & 2021/22 commissioned. Currently compiling data. On course to be completed by March 2023.	Environmental Services Manager	March 2023
EM2	Purchase Energy Supplies from Sustainable Resources	Energy supplier provides sustainable resources at the most economic cost	(Cost and sustainability) Review March 2024	SCC works with LSI Independent Utility Brokers Ltd to help find the best rates available. As we have multiple sites, this helps with our buying power.	Facilities Manager	March 2023

				<p>SCC uses 100% renewable electricity across all sites.</p> <p>Our providers are currently SSE, Pozitive and Shell.</p>		
EM3	Conduct Energy Audits	Use energy audits for SCC estate and produce a plan to implement recommendations	<p>Audit complete for Guildhall &amp; Crematorium (evidenced as our buildings with the largest carbon footprint) by December 2023</p> <p>Plan to implement recommendations produced and costed by March 2023</p>	Not commissioned but on course for March 2023	Environmental Services Manager	March 2023
EM4	Efficient Design	Incorporate energy/water efficiency measures into all new	Measures detailed and published for all works annually and progress	The toilet refurbishment at Fisherton Recreation Ground (to commence winter 2022/23) will follow suit on previous	Environmental Services Manager/Facilities Manager	April 2023

		<p>and refurbished facilities through best practice</p>	<p>update at Environmental Working Group Meetings.</p> <p>Note - Major capital project for 2022/23 is the Fisherton Recreation Ground Toilets to complement the River Park project</p>	<p>refurbishments at Coach Park and Lush House in:</p> <ul style="list-style-type: none"> <li>• Having handwash units instead of traditional taps. These dispense sufficient water to wash hands and then shut off to become the drier etc.</li> <li>• Toilets work on infrared so most efficient design for public use</li> <li>• Lighting will be LED as most economical</li> <li>• It will also be SCC's first building to be installed with a living roof. This will assist with biodiversity as well as energy efficiency.</li> </ul> <p>Reviewing SCC's floral displays for 2024/25 to be more drought resistant.</p>		
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<b>Sustainable Procurement Management</b>						
<b>Number</b>	<b>Action</b>	<b>Detail</b>	<b>Accountability /Monitoring</b>	<b>Update</b>	<b>Lead Officer</b>	<b>Target Date</b>
SP1	Procurement Strategy (Policy No. CS022)	The Council will encourage the purchase of locally sourced products and, where possible, ensure that products and materials originate from sustainable sources and accredited sustainable companies.	Annual review of procurement to ensure best practice.	Currently under review by City Clerk	City Clerk	March 2023
<b>Travel/Transport Management</b>						
<b>Number</b>	<b>Action</b>	<b>Detail</b>	<b>Accountability /Monitoring</b>	<b>Update</b>	<b>Lead Officer</b>	<b>Target Date</b>
TT1	Staff Travel Plan	Produce a staff travel	Staff Travel Plan produced and	Staff survey completed and data being used to	Environmental Services Manager	March 2023

		plan that promotes environmentally friendly travel options and review SCC staff modes of transport annually using staff survey.	staff survey results published showing baseline data	help form SCC's Carbon Footprint data. The results of this will help inform the staff travel plan.	& Human Resources Manager	
TT2	Reduce the Environmental Impact of SCC Vehicles and Equipment	Introduction of suitable alternatives such as electric vehicles.	Publish current list of vehicles and equipment with replacement plan including timelines Annual review April 2024	Asset list and replacement plan on course to be completed for April 2024.  10 electric vans on order (leased) and due for delivery in 2023. 8 of these are to facilitate bringing the idverde contract in house and 2 are replacements for our existing diesel stock.	Environmental Services Manager	April 2024
TT3	Work with Wiltshire Council's Air Quality Management Group to help	Engage with group to monitor air quality and identify potential action to	Revised air quality management plan produced by May 2022	Wiltshire Council Air Quality Management Plan completed.  Cllr Hocking to provide an update.	Chair of Air Quality Management Group	March 2023

	improve air quality.	improve air quality	<p>Update on delivery of plan provided at each Environmental Working Group by chair of air quality management group</p> <p>Annual air quality report produced by Wiltshire Council and shared by chair of air quality management group</p> <p>Review April 2024</p>			
TT4	Electric Vehicle (EV) Charging Points	Conduct a feasibility study for the provision of EV charging points on SCC sites	<p>Feasibility study conducted and costed for Lush House Car Park by March 2023</p> <p>Further sites to be reviewed in 2023/24 dependent on</p>	<p>Free feasibility study being conducted for Lush House car park by Joju Solar - Wiltshire Council EV Charging Partner</p> <p>SCC's new depot will be fitted with EV charging points for our new fleet</p>	Environmental Services Manager	March 2023

			Lush House cost/findings.			
<b>Natural Environment Management</b>						
<b>Number</b>	<b>Action</b>	<b>Detail</b>	<b>Accountability /Monitoring</b>	<b>Update</b>	<b>Lead Officer</b>	<b>Target Date</b>
BM1	Ecological surveys & management plans developed and implemented in partnership with Wiltshire Wildlife Trust	A plan will be put in place for all of SCC's green spaces to have a preliminary ecological survey and management plan produced, to ensure sensitive and	Harnham Slope, Chiselbury Grove and The Folly preliminary ecological surveys & management plans completed and implemented by Summer 2022.  Phase 2 of SCC green spaces management plans (Victoria	<b>Preliminary ecological surveys (PES) for Harnham Slope, Chiselbury Grove and The Folly received with management plans to be produced by the Parks Manager in the New Year.</b>  <b>Next sites identified for this PES – Fisherton Grazing Paddocks (Plot 5 &amp; 6), Harnham Recreation Ground &amp; Greencroft. Wiltshire</b>	Environmental Services Manager/Parks Manager	March 2024

		appropriate improvement and ongoing maintenance.	<p>Gardens, Churchill Gardens &amp; Queen Elizabeth Gardens by March 2024.</p> <p>Examples of improved green sites could include sensory gardens, further wildflower areas etc</p> <p>Progress report at all Environmental Services &amp; Climate Committee meetings.</p>	Wildlife Trust currently going through some internal changes so these will be conducted in the new year		
BM2	Tree strategy produced to ensure suitable locations for further tree planting can be identified and budgets	Produce a tree strategy to ensure that SCC is maximising the wide range of benefits that	<p>Contractor commissioned March 2022</p> <p>Briefing note for timeline of activity and community</p>	Tree & Ecosystem Strategy due to be completed by the January 2023	Environmental Services Manager	March 2023

	(internally & externally) secured	trees and woods can deliver to our community – for health, amenity, climate change and water management.	consultation produced April 2022  Tree strategy complete and ready for council consideration March 2022			
BM3	Flooding mitigation and preparedness	To reduce the likelihood of flooding and to be prepared for flooding when it happens	Major project to mitigate flooding in Salisbury under way - River Park phases 1 scheme under way January 2022, with completion due in 2024. Regular updates provided by the Environmental Agency to Full Council.  Being prepared for flooding includes:	Annual review of flood plan conducted and annual flood warden training completed 23 <sup>rd</sup> November 2022  Further updates to be provided by WC Flood Coordinator.	Lead Cllr & Environmental Services Manager	April 2023

			<p><b>Flood warden recruitment and training</b></p> <p><b>Annual review of Salisbury City Council flood plan (next due in January 2023)</b></p> <p><b>Annual inventory of equipment held by SCC by April 2023</b></p> <p><b>Attendance by lead Cllr and Environmental Services Manager to the bi-monthly Southern Operational Flood Plan meetings.</b></p>			
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