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**To all Members of the Finance and Governance Committee:**

Cllrs: A Bayliss, V Charleston, S Hocking, C McGrath, J Nettle, E Rimmer, R Rogers, I Tomes and J Wells.

You are required to attend a meeting of the **Finance and Governance Committee** of Salisbury City Council to be held on **17 October 2022 at the Guildhall at 6:30pm.**

This Committee meeting is open to the public and press to attend and those attending the meeting are reminded that they may be recorded.

*Annie Child*

**Annie Child**  
City Clerk

11 October 2022

cc: All other Members of the Council for information.

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## Agenda

**1. Apologies:**

1.1. To receive any apologies for absence.

**2. Public Questions/Statement Time:**

To receive any questions or statements from members of the public.

*Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Clerk by midday on the working day before the meeting.*

### **3. Councillor Questions/Statement:**

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the City Clerk 1 working day prior to the date of the meeting. For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the Clerk by three o'clock on the day of the meeting.

### **4. Minutes of Previous Meeting:**

To approve as correct record and sign the minutes of the last meeting of the Finance and Governance Committee held on 18 July 2022.

### **5. Declarations of Interest:**

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.

### **6. Dispensations:**

To note any dispensations agreed by the Clerk in respect of this agenda prior to the meeting, and to determine any additional dispensations requested at this meeting in respect of this agenda.

### **7. Chairman's Announcements:**

To receive any announcements from the Chairman.

### **8. Quarter Two Budget Monitoring:**

To receive an account of the quarter two revenue and capital budget position

*Background Papers: Report (Doc TBC) and Annexes A and B (Doc TBC)*

*Contact Officer: Estelle Sherry (01722 342860)*

### **9. Risk Management Strategy & Strategic Risk Register:**

To receive an annual report on the Council's Risk Management Strategy and Strategic Risk Register.

*Background Papers: Report (Doc 88027), Annexe A (Doc 88182) and Strategy (Doc 80053)*

*Contact Officer: Annie Child (01722 342860)*

## **10. Health and Safety Policy:**

To approve the annual review of the Health and Safety Policy. The extant policy and revised policy are provided. There are no material changes recommended at this review.

*Background Papers: Revised Policy (Doc 88200), Extant Policy (Doc 77101)*

*Contact Officer: Annie Child (01722 342860)*

## **11. Poultry Cross Repairs:**

To approve any recommendations made by the Environment and Climate Committee 10 October 2022:

*Background Papers: Report to Environment and Climate Committee 10 October 22 (Doc 88000), Minutes of Environment and Climate Committee 10 Oct 22 (Doc TBC)*

*Contact Officer: Annie Child (01722 342860)*

## **12. Exempt Information:**

In view of the confidential or sensitive nature of the matters to be considered, the Committee will consider excluding the press and public from the meeting during consideration of agenda items 15 on the grounds that they may involve the disclosure of 'exempt information' as defined in Part 1 of Schedule 12A of the Local Government Act 1972, as amended by Local Government (Access to Information) Variation Order 2006 where the public interest in maintaining the exemption outweighs the public interest in favour of disclosure the information explained below:

**Agenda Item 13: To consider any recommendation made by Personnel Committee with regard to Changes to the Staffing Establishment**

Paragraph 1 namely: Information relating to any individual.

**14. Matters, if any, which by reason of special circumstances the Chairman decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.**