



# **TENDER PACKAGE**

**LIGHT INSTALLATION FOR SALISBURY  
FESTIVE LIGHTING AND SPRING/SUMMER  
BUNTING FOR 2023 UNTIL 2026**

**Issued w/c 15 May 2023**

**To Be Returned by 12 June 2023**

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## **INTRODUCTION**

Salisbury City Council (SCC) is seeking expressions of interest from suitably qualified and experienced contractors to submit a tender for the installation of the cities bunting and then the testing, installation and support of festive lighting.

Below is a draft installation outline that should be used when responding to this TR and please note that we may increase the streets after the tender has been awarded so there may be a separate arrangement made for these:

### **Christmas Lights 2023 – Lights and Trees Installation List**

<b>Christmas Lights locations</b>	<b>Notes</b>
<b>Guildhall, Guildhall Square and Market Place</b>	
Supply and install 12ft Tree on Guildhall portico including base and light decorations Supply and install 18/20ft Large Tree inside Guildhall including base and light decorations Install Festoon from Guildhall front to first trees either side Pea Lights wrapped around all large trees situated on Guildhall Square, Market Place and Kipper Alley	
<b>Blue Boar Row</b>	
<b>Install festoon lights between columns along Blue Boar</b> <b>Install 9 x 4ft trees with lights</b>	
<b>Bridge Street</b>	
Install 4 lengths of festoon lighting Install 9 x 4ft trees with lights	This includes installing trees around corner in The Maltings / St Thomas Square
<b>Brown Street</b>	
Install 19 x 4ft trees with lights	
<b>Butcher Row</b>	
Install 4 x 4ft trees with lights Install 60m x 40m light curtain*	*This is suspended across Butcher Row
<b>Castle Street</b>	
Install 9 lengths of festoon lighting Install 4ft trees	
<b>Catherine Street</b>	
Install 7 x lengths of festoon lighting Install 16 x 4ft trees with lights	
<b>Catherine Street</b>	
Install 7 x lengths of festoon lighting Install 16 x 4ft trees with lights	
<b>Cheese Market</b>	

Install 4 lengths of festoon at Cheese market Install 4ft trees	
<b>Crane Street</b>	
Install 7 lengths of festoon	
<b>Endless Street</b>	
Install 6 lengths of festoon	
<b>Fisherton Street</b>	
3 Floodlights for the Clock Tower 3 Colour Changing Floods placed Inside the Clock Tower face Install 12 lengths of festoon lighting Install 47 x 4ft trees with lights	
<b>Fish Row</b>	
Install 12 x 4ft trees with lights	
<b>High Street</b>	
Install 7 lengths of festoon lighting Install 25 x 4ft trees Install spotlights on Cathedral Gate	
<b>Milford Street</b>	
Install 10 lengths of festoon lighting Install 10 x 4ft trees with lights	
<b>Minster Street</b>	
Install 13 x 4ft trees with lights	
<b>New Canal</b>	
Install 12 lengths of festoon lighting Install 36 x 4ft trees with lights	
<b>New Street</b>	
Install 15 lengths of festoon lighting	
<b>Oatmeal Row</b>	
Install 6 x 4ft trees with lights	
<b>Ox Row</b>	
Install 14 x 4ft trees with lights	
<b>Poultry Cross</b>	
Install curtain of light on internal roof Install 7 x floodlights (includes 4 on top)	
<b>Queen Street</b>	
Install 5 lengths of festoon lighting Install 2 x 4ft trees with lights	
<b>Silver Street</b>	
Install 15 x 4ft trees with lights	
<b>Winchester Street</b>	
Install 4 lengths of festoon lighting Install 28 x 4ft trees with lights Pea lights wrapped around the 3 trees on street level	

### Total SCC Stock of Festoon Lighting, Trees, and lights for trees

	Totals
<b>Festoon Lighting</b>	107 Lengths for cross streets 100m for Guildhall Square
<b>Lights for Wrapped Trees</b>	3400 sets approx. used 244 sets spares

<b>4ft Christmas Trees</b>	240
<b>Lights for Christmas Trees</b>	400 sets approx. including spares

## Spring Summer 2023 – Bunting Installation List

Bunting locations	Notes
<b>Blue Boar Row</b>	
Install festoon lights between columns along Blue Boar Install 9 x 4ft trees with lights	
<b>Bridge Street</b>	
Install 2 lengths of bunting	
<b>Butcher Row</b>	
Install double zig zag where festive 60m x 40m light curtain is hung	
<b>Castle Street</b>	
Install 9 lengths of bunting	
<b>Catherine Street</b>	
Install 7 x lengths of bunting	
<b>Cheese Market</b>	
Install 4 lengths of bunting	
<b>Fisherton Street</b>	
Install 12 lengths of bunting Install 3 Various sized artificial trees on the portico at the back of the City Hall	
<b>High Street</b>	
Install 7 lengths of bunting	
<b>Milford Street</b>	
Install 8 lengths of bunting	
<b>New Canal</b>	
Install 12 lengths of bunting	
<b>New Street</b>	
Install 15 lengths of bunting	
<b>Queen Street</b>	
Install 5 lengths of bunting	
<b>Winchester Street</b>	
Install 4 lengths of bunting	

### Total SCC Stock of bunting

	Totals
<b>Bunting</b>	92 Lengths used 450m approx. spare

This tender package has been produced to enable Salisbury City Council to appoint a contractor to undertake the installations, take downs and required maintenance works.

## SECTION ONE

### Instructions and Information for Tendering

- 1 These instructions are designed to ensure that all tenders are given equal and fair consideration. It is important therefore that you provide all the information asked for in the format and order specified. Please contact Lol Wilde via email – [lwilde@salisburycitycouncil.gov.uk](mailto:lwilde@salisburycitycouncil.gov.uk) if you have any doubts as to what is required or you have difficulty in providing the information requested. Pre-tender negotiations are **not** allowed.

#### Contract Period

- 2 The Installation Festive Lighting and Bunting Contract is to commence on the 1 October 2023 for a three year term – concluding on the 30 September 2026

#### Incomplete Tender

- 3 Tenders may be rejected if the information asked for in the ITT and Specification is not given at the time of tendering.

#### Returning Tenders

- 4 Tenders are to be returned in hard copy only. Envelopes and packages must bear no reference to the tenderer by name, only the Tender Ref number (BUSN14). Tenders must be delivered by **12.00 noon on Monday 12 June 2023**.

Tenders are to be returned to:

**Lol Wilde, The Guildhall, Market Place Salisbury SP1 1JH**

#### Receipt of Tenders

- 5 Tenders will be received up to the time and date stated. Those received before the due date will be retained unopened until then. It is the responsibility of the tenderer to ensure that their tender is delivered not later than the appointed time.

#### Acceptance of Tenders

- 6 By issuing this invitation Salisbury City Council is not bound in any way and does not have to accept the lowest or any tender, and reserves the right to accept a portion of any tender unless the tenderer expressly stipulates otherwise in their tender.

## **Inducements**

- 7 Offering an inducement of any kind in relation to obtaining this or any other contract with the Council will disqualify your tender from being considered and may constitute a criminal offence.

## **Confidentiality of Tenders**

- 8 Please note the following requirements, you must not:
- Tell anyone else what your tender price is or will be before the time limit for delivery of tenders.
  - Try to obtain any information about anyone else's tender or proposed tender before the time limit for delivery of tenders.
  - Make any arrangements with another organisation about whether or not they should tender, or about their or your tender price.

Failure to comply with these conditions may disqualify your tender.

## **Costs and Expenses**

- 9 You will not be entitled to claim from Salisbury City Council any costs or expenses which you may incur in preparing your tender whether or not your tender is successful.

## **Debriefing**

- 10 Following the award of contract, feedback will be available to unsuccessful tenderers on request.

## **Evaluation Criteria**

- 11 The principal purpose of tender evaluation is to determine the tender which best meets the requirements of the Council and delivers best value. It is a rigorous examination and comparison of all submissions received on an equal and consistent basis without bias.

It is an absolute requirement of public sector competitions that all companies are given an equal opportunity to succeed. Salisbury City Council has two guiding principles regarding the tendering process:

- The criteria for evaluation is established and communicated to tenderers upon Invitation to Tender and will remain consistent and objective throughout the process.
- The reasons for rejection will be documented and backed up by documentary evidence to clearly demonstrate that the evaluation was properly conducted.

## Award Criteria

- 12 The Installation of Christmas Lights and Bunting Contract will be awarded to the most economically advantageous tender (MEAT) which strikes a balance between price and quality.  
The ratio between price and quality will be apportioned **40% Price and 60% Methodology/Quality**

### Tender Evaluation - Price **40%**

All returned tender prices will be directly compared with each other and awarded points based on a mathematical formula. The lowest price will be awarded the most points and the highest price the lowest number of points with all other returns between these two scores.

### Tender Evaluation – Quality **60%**

All returned tenders will be evaluated in relation to quality. This will be judged against specific criteria which will be weighted according to importance.

The following specific areas will be assessed:

Quality Criteria	Weighting %
<p><b>Management</b> How the contract will be managed - to include staff involved including their experience and qualifications. Note contractors must demonstrated extensive experience of previous works of a similar nature. The capacity to undertake this contract including ad hoc works and response times. Previous experience of working with local authorities will be advantageous. Note professional references will be contacted.</p>	<b>50</b>
<p><b>Health and Safety</b> How health and safety will be managed during the contract. Specific examples of risk assessments and method statements relating to how this work will be undertaken in a safe manner must be supplied. Please supply a copy of your health and safety policy and public liability insurance.</p> <p>How you will achieve compliance with:</p> <ul style="list-style-type: none"> <li>• Health and Safety at Work Act</li> <li>• GDPR and Data Protection Act 2018</li> </ul>	<b>20</b>
<p><b>Quality</b> Please provide details (including registration number) of any quality assurance accreditation that your organisation holds e.g. BS EN ISO 9000 or equivalent standard. If no accreditation is held, please attach an outline of your quality assurance policy. Please indicate to which professional or trade bodies your organisation belongs to.</p>	<b>20</b>
<p><b>Equal Opportunities</b> Contractors approach and arrangements for Equal Opportunities.</p>	<b>5</b>
<p><b>Sustainability</b> Contractors approach and arrangements regarding Sustainability.</p>	<b>5</b>
	<b>Total 100</b>



All tender returns will be assessed against the quality criteria and awarded points based on the table below.

Assessment	Description	Score
<b>Excellent</b>	Exceeds the required standard. Response answers the topic/question with precision and relevance. Includes improvement through innovation/added value	5
<b>Good</b>	Meets the standard required. Comprehensive response in terms of detail and relevance to the topic/question	4
<b>Acceptable</b>	Meets the standard in most aspects but fails in some areas. Acceptable level of detail, accuracy and relevance.	3
<b>Limited</b>	Fails the standard in most aspects but meets some. Limited information/inadequate/only partly addresses the topic/question.	2
<b>Inadequate</b>	Significantly/completely fails to meet the standard. Inadequate detail provided/questions/topic not addressed.	1

A mathematical formula will be applied to convert the weighting and points awarded into an overall quality score.

The pricing score will be combined with the quality score to provide an overall score which completes the tender evaluation process.

### Contract Period

- 13 The Installation of Festive Lights and Bunting Contract is to commence **01 October 2023 and concludes 30 September 2026.**

### Basis of the Contract

- 14 The following documents constitute the contract documentation:
- **Tender Package – Installation of Christmas Lights and Bunting Contract (This document)**
  - **Contractors Tender Submission**
  - **Letter of Appointment**
  - **Salisbury City Councils Conditions of Order**

### Format of Bids

- 15 Tenderers **must** present their proposals in hard copy form as a Microsoft Word document. A full electronic copy must also be submitted via email.

The document **must be** presented with the following headings:

**Introduction** Overview of the company, number of employees, number of years trading, turnover etc.

**Section 1** Table of Contents of tender return

**Section 2** Installation of Christmas Lights and Bunting Contract costs  
- contract costs, plus adhoc or additional costs using **Appendix A.**

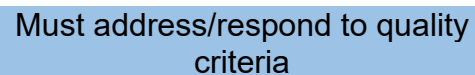
**Section 3** Management

**Section 4** Health and Safety

**Section 5** Quality

**Section 6** Equal Opportunities

**Section 7** Sustainability



Must address/respond to quality  
criteria

## Conclusions

- 16 Whilst every endeavour has been made to give tenderers an accurate description of the Council's requirements, tenderers should make their own assessment about the methods and resources needed to meet those requirements.

## **SECTION TWO**

### **Conditions of Contract**

#### **1. Contract Documents**

The following documents constitute the contract documentation:

- **Tender Package – Installation of Christmas Lights and Bunting Contract (This document)**
- **Contractors Tender Submission**
- **Letter of Appointment**
- **Salisbury City Councils Conditions of Order**

#### **2. Term of the Contract**

The Installation of Festive Lighting and Bunting Contract is to commence the 1 October 2023 and concludes on 30 September 2026.

All years of this tender are subject to Council budget approvals which are confirmed in February.

#### **3. Location of Works**

The works are located around the city of Salisbury:

- The Guildhall, Salisbury SP1 1JH
- Market Place & Guildhall Square
- Bridge Street
- Brown Street
- Butcher Row
- Castle Street
- Catherine Street
- Cheese Market
- Crane Street
- Endless Street
- Fisherton street
- Fish Row
- High Street
- Milford Street
- Minster Street
- New Canal
- New Street
- Oatmeal Row

- Ox Row
- Poultry Cross
- Queen Street
- Silver Street
- Winchester Street
- Unit 1-3, 115 Tollgate Road, Salisbury, SP1 2JG (Depot location)

#### 4. Description of the works

The installation and maintenance of the cities Christmas Lights and Bunting for Salisbury City Council as follows;

- **BUNTING:**
  - Installation and removal of bunting at all the same areas as the festoon lighting, then placing back at SCC depot. Notifying SCC of any lengths that are no longer adequate to be used.
- **LIGHTING:**
  - Maintaing and installation of festive lighting around the city
  - Maintaing and installation of artificial Christmas trees and lighting around the city
  - Supply and installation of 2 real Christmas trees with lighting

See Appendix B for the programme of works as part of the overall tender submission.

#### 5. Quality of work.

All works to be in strict accordance with:

- Health and Safety at Work Act
- GDPR and Data Protection Act

#### 6. Accreditation, Certification and Public Liability

- The contractor is responsible for their own health and safety and for that of any of their employees and the general public whilst they are working under contract on behalf of Salisbury City Council.
- The contractor will carry a minimum of £10 million public liability cover  
These documents must be presented to the Salisbury City Council to view and for copies to be taken before a contract is awarded.

#### 8. Remuneration/Payment

- Salisbury City Council will authorise payment on receipt of an invoice:
  - For the bunting following full installation.
  - The festive lighting will be paid in 3 parts, 50% upon work starting, 30% upon completion of installation and final 20% upon all festive lights being taken down and all works being completed.
- Valuation will be based on work to date taking into account any additional or missed work carried out.

#### 9. Site Visit/site Access

Before tendering the contractor **is strongly advised** to visit the sites to examine site layout from an infrastructure and operational perspective. To arrange a site visit of the depot please contact: Lol Wilde Events Officer via

#### **10. Works Estimate**

The contractor is to provide a tender based on the information contained within this tender document and any other information provided by Salisbury City Council. Salisbury City Council may, without invalidating the contract, order an addition or omission from the works. Any additional costs will be based on an agreed price prior to the works commencing.

#### **11. Quote to be Inclusive**

The contractor is to include in their price, all costs in connection with labor, equipment, materials, transport costs, and all other things necessary for the work to be undertaken.

#### **12. Responsible Person**

The Contractor shall provide a responsible person/manager to whom Salisbury City Council can give instructions and who can co-ordinate the work of operatives. This will include providing a mobile phone number.

#### **13. Safety and Environmental Protection Issues**

Before commencing the contract the contractor will:

- Provide and agree method statements illustrating how they will go about the work (e.g. Risk assessment etc.).
- Demonstrate how they will comply with Health & Safety Regulations.
- Provide public liability insurance documents.

#### **14. Termination of agreement**

Salisbury City Council reserves the right to terminate any agreement if the works are not carried out and there is no reasonable explanation.

## **SECTION THREE**

### **Specification**

#### **1. To provide installation, maintenance and take down to Salisbury City Council as follows;**

- 1.1. Each October as part of the build up to our Christmas Begins event in mid-November, the festive lighting scheme is installed across the City. SCC will be turning on the Christmas Lights in 2023 on Friday 17 November, with a switch on event which attracts over 5,000 people throughout the opening times.
- 1.2. Timings for the event are 1300hrs to 2000hrs. The lights are switched on in the morning of the light switch on date.
- 1.3. Provisional dates for 2024 onwards are as follows:
  - 1.3.1. 2024 – 15 November
  - 1.3.2. 2025 – 21 November
  - 1.3.3. 2026 – 20 November
  - 1.3.4. **Please note** that these are provisional only at this stage and will be confirmed no later than the end of the preceding February.
- 1.4. The lights must be installed no later than a week prior to the switch on date in order to be inspected by the Events team and any works required carried out before the event.
- 1.5. A weekly inspection and maintenance report is to be delivered to SCC once the lights are switched on.
- 1.6. Bunting will be installed by 01 April each year and must be taken down by the end of September in time for the Christmas lighting to be installed.
- 1.7. All reported lighting/bunting repairs require a 24 hour response. You will need to provide a call log system for each item reported by SCC, this log system will also form part of your Christmas twice weekly inspection reports.
- 1.8. Your tender documents must provide a three year summary and breakdown of costs. Please see Appendix A, Project Overview, for more detail

## **2. Works Schedule**

2.1. Festive lighting works schedule see **Appendix B**.

## **3. General Conditions and Preliminaries**

3.1. General conditions and preliminaries are shown at **Appendix C**.

## **4. Health and Safety**

4.1. The Contractor must ensure that all works and the public are adequately protected at all times.

4.2. Before an on-site work commences, Method Statements and Risk Assessments must be provided to SCC.

4.3. The Contractor shall be expected to comply with the provisions of any relevant legislation concerned with the operation of the services within this Specification.

4.4. The Contractor should ensure all employees are trained and aware of health and safety protocols.

4.5. Particular attention is drawn to the following:

Health and Safety at Work Act

GDPR and Data Protection

## **5. Changes to the Agreed Provision of Services**

5.1. The Council may change its provision during the period of this contract and in this event the contract manager reserves the right to amend the contract.

5.2. In the context of this contract, long term shall be deemed to mean longer than a continuous two month calendar period.

## **6. Costings**

6.1. The Contractors are requested to submit separate costs for each element of the tender using the form below – **Appendix A**.

## **7. Breach of Contract or Early Termination**

7.1. The contract may be terminated early by either party with four months written notice.

7.2. The Council may terminate the contract following three written episodes of poor performance or if the contractor fails to meet the obligations of the agreement.

## Appendix A - Festive Lighting & Bunting Contract – Detailed Costs:

### Contract - Fixed costs

	Item	Description / Comments	Year 1 (£) 2023/24	Year 2 (£) 2024/25	Year 3 (£) 2025/26	Total
1	<b>Bunting</b>	Installation and removal of bunting at all the same areas as the festoon lighting, then placing back at SCC depot.  Notifying SCC of any lengths that are no longer adequate to be used.				
2	<b>Testing and replacement of Light installations</b>	Checking all lighting equipment outlined in introduction and the repair and replacement of individual lights where necessary to ensure that all lighting displays are in full working order prior to installation at the SCC depot in line with the schedule found at Appendix B				
3	<b>Testing lighting brackets</b>	Testing of all fixtures in line with BS5080 then the repair and retest as necessary at least 4 weeks prior to switch on date. This should also include all repairs to any structural damage caused in line with the schedule found at Appendix B				
4	<b>Testing Electrical connections</b>	Testing all street connections and providing a full inventory report to SCC at least 4 weeks prior to switch on date in line with the schedule found at Appendix B				
5	<b>Installation</b>	Collection from SCC Depot – Please note some of the lights are hung on high walls and you must provide the necessary equipment to remove and return these displays - erection of the Christmas lights displays, connection of power supplies and testing to ensure that all lights are working. In line with the outline inventory in the introduction				
6	<b>Installation &amp; Removal</b>	The lights must be installed no later than a week prior to the switch on date in order to be inspected by the Events team and any works required carried out before the event.  Removal of all lighting infrastructure Date TBC annually and safe return to SCC Depot, to include the hanging of lights and any equipment required to do so				
7	<b>Staffing</b>	Prior to the event you will assign a project manager who will remain the contact point throughout the project.  You will need to ensure you have a suitable number of out of hours staffing to assign to repair tasks as and when required				



<b>8</b>	<b>Maintenance of lighting infrastructure</b>	<p>A weekly inspection and maintenance report is to be delivered to SCC once the lights are switched on.</p> <p>All reported lighting repairs require a 24 hour response.</p> <p>All lighting faults should be resolved within 48hrs of report, unless authorised by SCC.</p> <p>You will need to provide a call log system for each item reported by SCC, this log system will also form part of your twice weekly inspection reports.</p>				
<b>9</b>	<b>Inventory</b>	To provide a full inventory to SCC by the date agreed in Appendix B				
<b>10</b>	<b>Contingency</b>	Contingency sum built into budget for unpredicted increases etc				
<b>11</b>	<b>Other costs</b>	Please list these additional costs, continue on separate sheet if necessary:				
<b>Overall total cost of scheme 1+2+3+4+5+6+7+8+9+10+11</b>						

The following are additional services the council may require and therefore these costs are also to be considered as part of tender.

**Other**

Any other costs regarding services you require you would also like to include/be considered (Optional)

	Item	Description / Comments	Costs

Failure to provide a total cost for the project will result in the exclusion of your tender submission.

**SIGNED:**

**PRINT NAME:**

**COMPANY NAME / ADDRESS:**

**COMPANY POSITION:**

**DATE:**

## Appendix B. 2023 Works Schedule

\*Please note all dates shown here are an example for TR purposes only. A revised schedule will be agreed on award of contract.

Date	Task
15 May	Issue TR
02 June	Deadline for requests for additional information
12 June	Deadline for return of TR
19 June	Final selection of successful supplier and notify unsuccessful bidders
21 June	Target date for award of contract and first planning meeting
28 June	Planning Meeting (afternoon)
25 August	Progress Report Meeting and Completed Inventory
7 September	Installation schedule agreed by SCC
14 September	Testing of brackets repair if necessary
14 September	Testing all electrical connections and repair if necessary
5 October	Start Installation program
12 November	Installation Completed
13 November	Festoons & trees Inspected by SCC team
14 – 16 November	Repair any issues reported by SCC team on 12 November
17 November	Festoon Lights to be turned on
20 November	Twice weekly inspection and maintenance report delivered to SCC
27 November	Twice weekly inspection and maintenance report delivered to SCC
04 December	Twice weekly inspection and maintenance report delivered to SCC
11 December	Twice weekly inspection and maintenance report delivered to SCC
18 December	Twice weekly inspection and maintenance report delivered to SCC
25 December	Twice weekly inspection and maintenance report delivered to SCC
01 January 2024	Twice weekly inspection and maintenance report delivered to SCC
08 January 2024	Turn off all lighting installation and begin dismantle and return to SCC Depot
15 January 2024	All SCC lights returned to Depot and hung back up safely/packed away safely – depot keys returned to SCC

\*Failure to adhere to the specified times may result in the suspension of the contract

## **Appendix C. General Conditions and Preliminaries**

### **A. Name of Parties**

The client will be Salisbury City Council. The Council's Appointed Officer will be the Events Officer, The Guildhall, Market Place, Salisbury, Wiltshire SP1 1JH

### **B. Description of Works**

To provide installation and maintenance of the cities Festive Lights and Bunting to Salisbury City Council's for an agreed three year period.

### **C. Fixed Price Contract**

No extra payment or deduction will be made for variations in rates of wages or in the price of materials occurring after the acceptance of the tender except in so far as they may be affected by Value Added Tax.

### **D. Tender Offers**

No payment will be made for any costs which will be incurred by any Contractor in the preparation of the tender submission and the Council does not bind itself to accept the lowest or any tender offer.

The submitted offers shall remain open for acceptance by the Council for a period of one month from **12 June 2023**.

### **E. Scheme Prices**

The tender costings are to be the full value of the work described under the several items, including all costs and expenses which may be required together with all general risks, liabilities and obligations set forth or implied in the Specification documents.

### **F. Workmanship and Requirements**

General directions of work requirements given in the specification are for the guidance of the Contractor who shall be fully responsible for ensuring the suitability of the works which they undertake.

### **G. Site Inspection**

The Contractor is strongly advised to visit and inspect the sites at their own expense and to make yourself fully conversant with conditions under which the works are required to be executed and the nature of the works involved prior to tendering.

No claims for variation, alterations or additional payment will at any time be considered or admitted due to the failure on the part of the Contractor, in

making his inspection to acquaint himself fully with any contingency such as may reasonably be anticipated.

**H. Watching and Lighting**

The Contractor shall be solely responsible for lighting, signs, traffic control and all other safeguards to life and property as may be required in connection with the works.

**I. Equipment and Vehicles**

The Contractor shall allow in his rates for all necessary equipment and vehicles required for the works and for fuel and maintenance during the period of the contract.

**J. Safety, Health and Welfare of Works People**

The Contractor shall ensure that all health, safety and welfare measures required under or by virtue of the provisions of any enactment or regulation or the working rules of any industry are strictly complied with.

**K. Removal of Rubbish, Debris and Unwanted Equipment/Materials**

The Contractor shall remove all rubbish, debris and unwanted equipment/materials from the facilities as it accumulates and at completion of any visit and leave all locations in a fit and clean condition.