

APPENDIX C

Salisbury City Council - Fees and Charges Proposal 2021/22

CREMATORIUM

	2020/21		
	Net £	Vat £	Gross £
Cremation Fees			
NVF/Child or Adult up to 21 years	Nil		Nil
Over 21 years	900.00		900.00
Double Time Service (extra fee)	250.00		250.00
Reception Only (8am no attendance or music)	590.00		590.00
Saturday Cremation Fee	1,400.00		1,400.00

	Proposed 2021/22		
	Net £	Vat £	Gross £
NVF/Child or Adult up to 21 years	Nil		Nil
Over 21 years	915.00		915.00
Double Time Service (extra fee)	250.00		250.00
Reception Only (8am no attendance or music)	590.00		590.00
Saturday Cremation Fee	1,400.00		1,400.00

Cremation fees inc. Medical Referee, organ and organist, ash box, and scattering of Cremated Remains in the Garden of Remembrance (if desired).

	Net £	VAT £	Gross £
Other Crematorium Fees			
Temporary Deposit of Cremated Remains (per mth from 2nd mth)	40.00		40.00
Scattering of Cremated Remains from Other Crematoria	90.00		90.00
Crematorium / Devizes Road Chapel (in connection with Cemetery burial)	250.00		250.00
Posting of Cremated Remains (inc. ash box)	83.33	16.67	100.00
Certified Extract and Additional Cremation Certificates	29.17	5.83	35.00

	Net £	VAT £	Gross £
Temporary Deposit of Cremated Remains (per mth from 2nd mth)	40.00		40.00
Scattering of Cremated Remains from Other Crematoria	90.00		90.00
Crematorium / Devizes Road Chapel (in connection with Cemetery burial)	250.00		250.00
Posting of Cremated Remains (inc. ash box)	83.33	16.67	100.00
Certified Extract and Additional Cremation Certificates	29.17	5.83	35.00

CEMETERIES

	Net £	VAT £	Gross £
Interment Fees (inc grave digging), purchase rights and other cemetery fees			
Exclusive Right of Burial – Cremated Remains	250.00		250.00
Exclusive Right of Burial – Child Up to 18 Years	200.00		200.00
Exclusive Right of Burial – Person 18 Years and Over	600.00		600.00
Cremated Remains where Exclusive Right has been Granted	200.00		200.00
Scattering Remains on a Grave	90.00		90.00
Interment of a Child Up to 18 Years	Nil		Nil
Interment of a Person 18 Years and Over (parish resident)	450.00		450.00
Interment of a Person 18 Years and Over (parish non-resident)	900.00		900.00
Copy of Register of Burial	29.17	5.83	35.00
Record Search (per name)	25.00	5.00	30.00

	Net £	VAT £	Gross £
Exclusive Right of Burial – Cremated Remains	250.00		250.00
Exclusive Right of Burial – Child Up to 18 Years	200.00		200.00
Exclusive Right of Burial – Person 18 Years and Over	600.00		600.00
Cremated Remains where Exclusive Right has been Granted	200.00		200.00
Scattering Remains on a Grave	90.00		90.00
Interment of a Child Up to 18 Years	Nil		Nil
Interment of a Person 18 Years and Over (parish resident)	450.00		450.00
Interment of a Person 18 Years and Over (parish non-resident)	900.00		900.00
Copy of Register of Burial	29.17	5.83	35.00
Record Search (per name)	25.00	5.00	30.00

MEMORIALS

	Net £	VAT £	Gross £
Crematorium Memorial Fees			
Tablet – Crown Stone, Marble or Slate (for 15 years) **	358.33	71.67	430.00
Inscriptions (per letter)	3.17	0.67	3.80
Vase (for 10 years)	316.67	63.33	380.00
Wall Plaque – Bronze (for 10 years)	241.67	48.33	290.00
Large Hall of Remembrance Plaque – Brassed (for 10 years)	125.00	25.00	150.00
Small Hall of Remembrance Plaque – Brassed (for 10 years)	83.33	16.67	100.00
Tree of Remembrance – Brassed (for 5 years)	75.00	15.00	90.00
Spring Remembrance (one hundred)	37.50	7.50	45.00
Spring Remembrance (fifty)	29.17	5.83	35.00

	Net £	VAT £	Gross £
Tablet – Crown Stone, Marble or Slate (for 15 years) **	358.33	71.67	430.00
Inscriptions (per letter)	3.17	0.67	3.80
Vase (for 10 years)	316.67	63.33	380.00
Wall Plaque – Bronze (for 10 years)	241.67	48.33	290.00
Large Hall of Remembrance Plaque – Brassed (for 10 years)	125.00	25.00	150.00
Small Hall of Remembrance Plaque – Brassed (for 10 years)	83.33	16.67	100.00
Tree of Remembrance – Brassed (for 5 years)	75.00	15.00	90.00
Spring Remembrance (one hundred)	37.50	7.50	45.00
Spring Remembrance (fifty)	29.17	5.83	35.00

Crematorium Book of Remembrance Fees	Net £	VAT £	Gross £
Up to 8 lines with a Crest or Floral Motif	125.00	25.00	150.00
Up to 5 lines with a Crest or Floral Motif	100.00	20.00	120.00
Up to 8 lines without a Crest or Floral Motif	83.33	16.67	100.00
Up to 5 lines without a Crest or Floral Motif	66.67	13.33	80.00
Up to 2 lines without a Crest or Floral Motif	50.00	10.00	60.00

Net £	VAT £	Gross £
125.00	25.00	150.00
100.00	20.00	120.00
83.33	16.67	100.00
66.67	13.33	80.00
50.00	10.00	60.00

Cemetery Memorial Fees	Net £	VAT £	Gross £
Kerb (Maximum Size: 6'7" x 2'6.5")	250.00	50.00	300.00
Headstone including Single Inscription (3' to 6' high)	175.00	35.00	210.00
Headstone including Single Inscription (up to 3' high)	116.67	23.33	140.00
Flat Stone (up to 2' by 2')	50.00	10.00	60.00
Movable Vase	58.33	11.66	70.00
Inscription (after the first)	58.33	11.66	70.00

Net £	VAT £	Gross £
250.00	50.00	300.00
175.00	35.00	210.00
116.67	23.33	140.00
50.00	10.00	60.00
58.33	11.66	70.00
58.33	11.66	70.00

ENVIRONMENT

Allotments, Open Spaces and Pitches	Net £	VAT £	Gross £
Allotments per rod per annum	8.75		8.75
Use of Open spaces - Fairs (per day)	250.00		250.00
Use of Open spaces - Circuses (per day)	550.00		550.00
Use of Open spaces - Commercial Hire (per day)	550.00		550.00
Use of Open spaces -Community Hire (per day)	100.00		100.00
Pitch Fees	Nil		Nil

Net £	VAT £	Gross £
8.75		8.75
250.00		250.00
550.00		550.00
550.00		550.00
100.00		100.00
Nil		Nil

Leases and Licences	Net £	VAT £	Gross £
Access Licence per annum	125.00		125.00
Garage Rental per month	80.00	16.00	96.00

Net £	VAT £	Gross £
125.00		125.00
80.00	16.00	96.00

COMMUNITIES

Room Hire at Bemerton Heath Centre or Friary Community Centre	Net £	VAT £	Gross £
Community, voluntary and charitable groups, children's parties, jumble sales, etc	10.00		10.00
Commercial organisations	35.00		35.00

Net £	VAT £	Gross £
10.00		10.00
35.00		35.00

The Active Communities Manager has discretion to waive the fee if use is considered of special benefit to community members.

Community Coaches	Net £	VAT £	Gross £
Coaching (per hour)	20.00	4.00	24.00
Mieage for venues outside the Parish (pence per mile)	0.38	0.07	0.45

Net £	VAT £	Gross £
20.00	4.00	24.00
0.38	0.07	0.45

MARKETS

Charter Regular Traders (daily rate)	Net £	VAT £	Gross £

Net £	VAT £	Gross £

10ft x 10ft / 3m x 3m	30.00		30.00
15ft x 10ft / 4.5 x 3m	40.00		40.00
20ft x 10ft / 6m x 3m	50.00		50.00
30ft x 10ft / 9m x 3m	65.00		65.00
30ft x 15ft / 9m x 4.5m	85.00		85.00
40ft x 15ft / 12m x 4.5m	110.00		110.00

30.00		30.00
40.00		40.00
50.00		50.00
65.00		65.00
85.00		85.00
110.00		110.00

Charter Casual Traders (daily rate)	Net £	VAT £	Gross £
10ft x 10ft / 3m x 3m	35.00		35.00
15ft x 10ft / 4.5 x 3m	50.00		50.00
20ft x 10ft / 6m x 3m	65.00		65.00

Net £	VAT £	Gross £
35.00		35.00
50.00		50.00
65.00		65.00

Charity Stall (daily rate)	Net £	VAT £	Gross £
10ft x 10ft / 3m x 3m	25.00		25.00

Net £	VAT £	Gross £
25.00		25.00

Other Markets (daily rate)	Net £	VAT £	Gross £
10ft x 10ft / 3m x 3m	35.00		35.00
15ft x 10ft / 4.5 x 3m	50.00		50.00
20ft x 10ft / 6m x 3m	65.00		65.00

Net £	VAT £	Gross £
35.00		35.00
50.00		50.00
65.00		65.00

Market Equipment Hire	Net £	VAT £	Gross £
Gazebo	8.33	1.67	10.00
Gazebo Weight	4.17	0.83	5.00
Table	4.17	0.83	5.00
Chair	1.67	0.33	2.00
Electric Cables	4.17	0.83	5.00
Replacement Keys (Charter Market)	33.33	6.67	40.00

Net £	VAT £	Gross £
8.33	1.67	10.00
4.17	0.83	5.00
4.17	0.83	5.00
1.67	0.33	2.00
4.17	0.83	5.00
33.33	6.67	40.00

GUILDHALL HIRE

Banqueting Hall - Monday to Thursday	Net £	VAT £	Gross £
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	255.00	51.00	306.00
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)			
Room Hire - 17:00 to 00:00 (evening only)	380.00	76.00	456.00
Room Hire - 07:00 to 00:00 (all day)	555.00	111.00	666.00
Room Hire - 00:00 to 02:00 (per hr)	100.00	20.00	120.00

Net £	VAT £	Gross £
255.00	51.00	306.00
50.00	10.00	60.00
445.00	89.00	534.00
810.00	162.00	972.00
100.00	20.00	120.00

Banqueting Hall - Friday to Sunday and Bank Holidays	Net £	VAT £	Gross £
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	365.00	73.00	438.00
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)			
Room Hire - 17:00 to 00:00 (evening only)	485.00	97.00	582.00
Room Hire - 07:00 to 00:00 (all day)	795.00	159.00	954.00
Room Hire - 00:00 to 02:00 (per hr)	150.00	30.00	180.00

Net £	VAT £	Gross £
365.00	73.00	438.00
75.00	15.00	90.00
565.00	113.00	678.00
1,160.00	232.00	1,392.00
150.00	30.00	180.00

Crown Court - Monday to Thursday	Net £	VAT £	Gross £
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Net £	VAT £	Gross £
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Room Hire - 07:00 to 17:00 (min. 5 hours hire)	180.00	36.00	216.00
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)			
Room Hire - 17:00 to 00:00 (evening only)	280.00	56.00	336.00
Room Hire - 07:00 to 00:00 (all day)	405.00	81.00	486.00
Room Hire - 00:00 to 02:00 (per hr)	75.00	15.00	90.00

180.00	36.00	216.00
35.00	7.00	42.00
325.00	65.00	390.00
585.00	117.00	702.00
75.00	15.00	90.00

Crown Court - Friday to Sunday and Bank Holidays	Net £	VAT £	Gross £
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	285.00	57.00	342.00
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)			
Room Hire - 17:00 to 00:00 (evening only)	385.00	77.00	462.00
Room Hire - 07:00 to 00:00 (all day)	555.00	111.00	666.00
Room Hire - 00:00 to 02:00 (per hr)	100.00	20.00	120.00

Net £	VAT £	Gross £
285.00	57.00	342.00
55.00	11.00	66.00
450.00	90.00	540.00
840.00	168.00	1,008.00
100.00	20.00	120.00

Grand Jury Room or Oak Court - Monday to Thursday	Net £	VAT £	Gross £
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	155.00	31.00	186.00
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)			
Room Hire - 17:00 to 00:00 (evening only)	205.00	41.00	246.00
Room Hire - 07:00 to 00:00 (all day)	305.00	61.00	366.00
Room Hire - 00:00 to 02:00 (per hr)	50.00	10.00	60.00

Net £	VAT £	Gross £
155.00	31.00	186.00
30.00	6.00	36.00
240.00	48.00	288.00
305.00	61.00	366.00
50.00	10.00	60.00

Grand Jury Room or Oak Court - Friday to Sunday and Bank Holidays	Net £	VAT £	Gross £
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	215.00	43.00	258.00
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)			
Room Hire - 17:00 to 00:00 (evening only)	280.00	56.00	336.00
Room Hire - 07:00 to 00:00 (all day)	405.00	81.00	486.00
Room Hire - 00:00 to 02:00 (per hr)	70.00	14.00	84.00

Net £	VAT £	Gross £
215.00	43.00	258.00
45.00	9.00	54.00
325.00	65.00	390.00
405.00	81.00	486.00
70.00	14.00	84.00

Mayor's Parlour - when booked with another room	Net £	VAT £	Gross £
Room Hire - 07:00 to 17:00 (min. 5 hours hire)			

Net £	VAT £	Gross £
100.00	20.00	120.00

All bookings include our standard AV/IT facilities and staging.

Additional Services	Net £	VAT £	Gross £
Tea / Coffee with biscuits (per serving per person)	2.00	0.40	2.40
Tea / Coffee with pastries (per serving per person)	3.00	0.60	3.60
Orange / Apple Juice (per serving per person)			
Bottled Mineral Water (per bottle)			
Prosecco (per person on arrival)			
Use of PA / AV Suite	30.00	6.00	36.00
Use of Staging	30.00	6.00	36.00
Red Carpet	300.00	60.00	360.00
Tablecloths	15.00	3.00	18.00
Town Crier (if available)	75.00	15.00	90.00

Net £	VAT £	Gross £
2.00	0.40	2.40
3.00	0.60	3.60
1.00	0.20	1.20
3.50	0.70	4.20
3.00	0.60	3.60
50.00	10.00	60.00
30.00	6.00	36.00
300.00	60.00	360.00
12.00	2.40	14.40
75.00	15.00	90.00

Conferences	Net £	VAT £	Gross £
Banqueting Hall - Up to 50 Delegates - Full Day (per person)	40.00	8.00	48.00

Net £	VAT £	Gross £
40.00	8.00	48.00

Banqueting Hall - Up to 50 Delegates - Half Day (per person)	20.00	4.00	24.00
Banqueting Hall - 51 to 120 Delegates - Full Day (per person)	36.00	7.20	43.20
Banqueting Hall - 51 to 120 Delegates - Half Day (per person)	18.00	3.60	21.60
Crown Court - 15 to 75 Delegates - Full Day (per person)	34.00	6.80	40.80
Crown Court - 15 to 75 Delegates - Half Day (per person)	17.00	3.40	20.40
Grand Jury Room - 12 to 35 Delegates - Full Day (per person)	30.00	6.00	36.00
Grand Jury Room - 12 to 35 Delegates - Half Day (per person)	15.00	3.00	18.00

20.00	4.00	24.00
36.00	7.20	43.20
18.00	3.60	21.60
34.00	6.80	40.80
17.00	3.40	20.40
30.00	6.00	36.00
15.00	3.00	18.00

Conference fees include: room hire and table cloths; tea and coffee plus pastry on arrival, with availability throughout the day; mints and bottled mineral water; flip chart, paper and pens; paper, pens and pencils; use of audio visual and IT facilities; and staging.

Wedding Packages Up to 120 Guests	Net £	VAT £	Gross £
Banqueting Hall - 13:00 to 00:00	700.00	140.00	840.00
Banqueting Hall and Crown Court / Oak Court - 08:00 to 00:00	1,450.00	290.00	1,740.00
Guildhall Building (all public spaces) - 13:00 previous day to 00:00 actual day	2,400.00	480.00	2,880.00

Net £	VAT £	Gross £
750.00	150.00	900.00
1,450.00	290.00	1,740.00
3,200.00	640.00	3,840.00

All packages include the use of tables, chairs and the PA system.

GUILDHALL AND MARKET SQUARE HIRE

Session - Half Day (5 hrs)	Net £	VAT £	Gross £
Guildhall Square	100.00		100.00
Market Place (full area)	250.00		250.00
Market Place (partial area)			
Poultry Cross	50.00		50.00

Net £	VAT £	Gross £
100.00		100.00
250.00		250.00
100.00		100.00
50.00		50.00

Session - Full Day (07:00 to 00:00)	Net £	VAT £	Gross £
Guildhall Square	200.00		200.00
Market Place (full area)	500.00		500.00
Market Place (partial area)			
Poultry Cross	100.00		100.00

Net £	VAT £	Gross £
200.00		200.00
500.00		500.00
200.00		200.00
100.00		100.00

Session - Overnight (00:00 to 07:00)	Net £	VAT £	Gross £
Guildhall Square			
Market Place (full area)			
Market Place (partial area)			
Poultry Cross			

Net £	VAT £	Gross £
50.00		50.00
50.00		50.00
50.00		50.00
50.00		50.00

CROSS STREET BANNERS

Cross Street Hire	Net £	VAT £	Gross £
Commercial Hire - Per day	9.00	1.80	10.80
Charity Hire - Per day	7.00		7.00

Net £	VAT £	Gross £
9.00	1.80	10.80
7.00		7.00

Discounts are available for multiple bookings.