

## Steering Group (SG)

### Minutes of meeting on 13 Jun 2023

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**Present:** Hans-Dieter Scholz (HDS), Annie Riddle (AR), Atiqul Hoque (AH) and Kate O'Connor (KO).

**In attendance:** Annie Child (AC)

#### Record of Decisions

**1. Absentees:**

- 1.1. Nicola Lipscombe, Margaret Willmot, Andrea Pellegram and Tom Corbin gave their apologies.

**2. Declarations of interest**

- 2.1. There were no declarations of interest.

**3. Chairman's Update**

- 3.1. The Chairman reported that Wiltshire Council (WC) has not been helpful in regard to the recently submitted documents. They have insisted upon seeing 'clean' versions of the documents.
- 3.2. AC is working with the designer to get the revised Policies and Explanatory Text document and the Salisbury Design and Advertising Guide changed to reflect all amendments post Reg 14. KO kindly offered to proofread documents at the end of the revision and AC will be in contact with HDS/AP for feedback on the Salisbury Design and Advertising Guide.
- 3.3. AC will also contact NL for final checks on maps in the document, and the GBI section.
- 3.4. Part 1 (the short version) will not be produced at this stage as it is not required. However, a revised Part 1 type document may be produced when the plan is at the referendum stage, as part of the comms plan about the vote.
- 3.5. The revised documents will be submitted WC as soon as possible and their prompt comment will be requested.
- 3.6. At the end these minutes, the 'next steps' after this are summarised for information.

#### **4. NDOs**

- 4.1. The SG noted once more that the housing sites have now been removed from the NDP.
- 4.2. It was agreed that any work on the NDO would be suspended until the NDP was made. At this point, their continued development would be considered anew. This may mean getting grant funding could be more difficult, but this would be considered at the time.

#### **5. Any Other Business**

- 5.1. AR reported to the SG that AP intends to step back from the SNDP once the plan is made. Therefore, she will not be involved in the review or taking forward of NDOs.
- 5.2. The Chairman noted the tremendous commitment AP has shown to bring this plan forward, alongside the volunteers, and the SG was pleased to note her support to the referendum stage.

#### **6. Next meeting**

- 6.1. **Tuesday 13 Jul 2023 at 1800 on TEAMS**, if required. This invitation has already been circulated. If there is no business for this meeting to consider, it will be cancelled nearer the time.
- 6.2. It is not planned to meet in August.
- 6.3. The Steering Group will meet in Sep (time, date and location tbc) to consider any updates plus the future engagement of the Steering Group.

#### **SNDP NEXT STEPS AS AT JUN 2023**

1. Agree final versions with graphic designer
2. Submit them to WC to re-screen
3. SCC receive comments/screening opinion from WC
4. AP make necessary changes and update it all for formal submission under Reg. 15.
5. Reg. 15 Formal submission agreed by SCC as qualifying body (at Planning Committee OR Full Council)
6. WC check that the documents meet basic conditions and then, when satisfied, undertake a 6-week consultation at Reg. 16.
7. WC agree an examiner with SCC and appoint
8. WC send comments from Reg. 16 to Examiner
9. Examination
10. Deal with Examiner's questions – AP to assist

11. Agree final Examiner's recommendations with WC
12. Make final changes to all documents following Examiner's final changes
13. WC holds a referendum on the final documents.
14. If Yes vote, PLAN MADE!

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