

Steering Group (SG)

Minutes of meeting on 11 Jul 2023

Present: Hans-Dieter Scholz (HDS), Annie Riddle (AR), Atiqul Hoque (AH), Nicola Lipscombe (NL), Andrea Pellegram (AP), Victoria Charleston (VC) and Kate O'Connor (KO).

In attendance: Annie Child (AC)

Record of Decisions

1. Absentees:

1.1. Margaret Willmot and Cllr Jo King gave their apologies.

2. Declarations of interest

2.1. There were no declarations of interest.

3. Chairman's Update

3.1. Few decisions to be made tonight but some updates and consultations to discuss.

4. Local Plan Review

4.1. SG members have received AP's note on the Local Plan Review (LPR), where she has reviewed the LPR against the emerging NDP and noted some conflicts.

4.2. The SG discussed their response to the LPR and it was agreed that SG members would be invited to attend SCC's Planning Committee or any other meeting at which this is discussed, in order to give their views as appropriate.

5. NDP Progress Update

5.1. AC reported that the two documents being designed (Policies and Explanatory Text and the Advertising and Design Guide) were nearly completed. AC will meet with designer this week with the aim of providing final changes. The final document will then be circulated to HDS, NL, KO, AP and AR for any final amendments. Documents can be provided in hard copy and final amendments should be forwarded to AC within 2 weeks of receipt of draft.

- 5.2. These two documents plus supporting papers will then be submitted once more to WC.

6. Wiltshire Council Design Guide

- 6.1. AP reported that the WC Design Guide strategic and generally supportive of our policies.
- 6.2. HDS said the SNDP and WC's design guides largely complementary. WC concentrates on larger scale developments.
- 6.3. NL noted that the WC Design Guide does not say enough about GBI and its role in design. This is an opportunity lost to integrate building design and GBI – behind the curve.
- 6.4. It was agreed that does not unduly impact the NDP's Design Code, so no action from SG. NL to circulate her views for information of the NDP members in particular Cllr Riddle as Vice Chairman of Planning Committee.
- 6.5. This will be discussed by SCC's Planning Committee on 24 Jul 2023.

7. Any Other Business

- 7.1. For information, it was noted that the Station Ticket Office Consultation will be considered at SCC Planning Committee on Mon 24 Jul 2023.

8. Next meeting

- 8.1. It is not planned to meet in August. Next steps are outlined below for information.
- 8.2. The Steering Group will meet on Mon 11 Sep 2023 at 1800, location to be confirmed, to consider any updates plus the future engagement of the Steering Group.

Doc 91489

SNDP NEXT STEPS AS AT JUL 2023

1. Agree final versions with graphic designer
2. Submit them to WC to re-screen
3. SCC receive comments/screening opinion from WC
4. AP make necessary changes and update it all for formal submission under Reg. 15.
5. Reg. 15 Formal submission agreed by SCC as qualifying body (at Planning Committee OR Full Council)
6. WC check that the documents meet basic conditions and then, when satisfied, undertake a 6-week consultation at Reg. 16.
7. WC agree an examiner with SCC and appoint

8. WC send comments from Reg. 16 to Examiner
9. Examination
10. Deal with Examiner's questions – AP to assist