

# SALISBURY CITY COUNCIL

## Report

**Subject** : Quarter 1 Budget Monitoring  
**Committee** : Finance and Governance Committee  
**Date** : 31 July 2023  
**Author** : Annie Child, City Clerk/Liz Walker, RFO

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### 1. Report Summary:

1.1. This report shows the Revenue and Capital Budget Reports of the Council for the period 1 April 2023 to 30 June 2023 (Quarter 1).

### 2. Key Statement Features - Revenue:

2.1. The simplified Q1 reporting shows the annual budget and the actual spend to 30 Jun 2023.

2.2. The report do not include a forecast or estimated of variance against expected budget on this occasion. This will be provided at the end of Q2.

2.3. The table below shows annual revenue budget and expenditure in Q1.

Function	Annual Budget £	Expenditure Months 1 to 3 £
Establishment	4,400,000	1,088,826
Environmental Services	1,908,500	562,948
Corporate Services	59,000	30,018
Business Services	409,500	126,043
Active Communities	116,992	11,385
<b>Total</b>	<b>6,893,992</b>	<b>1,819,219</b>

2.4. The table below shows the annual income target and income received in Q1.

Function	Annual Income Target £	Income Months 1 to 3 £
Establishment	5,632,961	2,750,671
Environmental Services	1,271,000	335,120
Corporate Services	500	1,128
Business Services	551,500	254,174
Active Communities	53,492	28,263
<b>Total</b>	<b>7,509,453</b>	<b>3,369,356</b>

### 3. Tollgate Road Depot Refurbishment:

- 3.1. The costs of bringing the new Tollgate Depot to the required standard for use and occupation by the council's Grounds Maintenance, Streetscene and Events and Markets team's is more than originally forecast.
- 3.2. In Nov 2021 it was estimated that costs would be £255,000. Since that time the following changes have occurred which have result in increase costs
  - 3.2.1. A change in specification to more accurately reflect the council long term needs, including a dewatering bay, infrastructure to support the charging of EV vehicles, battery storage/charging facilities for electric grounds equipment.
  - 3.2.2. Building material inflation
- 3.3. Following a tender exercise conducted by Simpson Hilder on behalf of the City Council, a contract has been agreed with D&N, a local construction company for the majority of the works associated with this project. The cost of this contract is approximately £367,000 – this includes a contingency figure.
- 3.4. Other costs related this refurbishment including professional fees, statutory fees and additional works will be meet by existing budgets (e.g. capital budget for infrastructure maintenance, IT budget and R&M budgets) and/or by the budgets identified in the table below.
- 3.5. The following budgets have been identified to fund this project:

<b>Budget</b>	<b>Amount</b>	<b>Comment</b>
23/24 PRK ENV 20003 – New Depot Development	£ 50,000	
22/23 PRK ENV 2003 – New Depot Development	£ 245,000	Carried forward from 22/23
Poultry Cross Insurance pay out offset	£ 50,000	
Residual funds from PWLB loan	£ 50,000	
Dilapidations payment received in respect of 47 Blue Boar Row	£ 40,000	
<b>Total</b>	<b>£437,000</b>	

- 3.6. The Leaders of the Council and the Leader of the Conservative Group has been keep informed about the increase these these costs during 2023. The Leaders of the Council instructed the Clerk to carry on with this important long-term project to acquire and bring into use a depot owned by the City Council, and further instructed the Clerk to the report the funding of this project to this committee.

### 4. Parish Poll Costs:

- 4.1. A parish poll was held in April 2023. The cost of this poll was £ 39,627.57.
- 4.2. No provision has been made for the cost of a parish poll in the 2023/2024 budget.
- 4.3. The Committee is asked to consider how this spend is to be accounted for. The Committee may wish to direct officers that this is taken from the

council's reserves or ask officers to consider where other savings can be made to offset this cost.

## 5. Key Statement Features - Capital:

5.1. The table below shows capital expenditure as at 30 June 2023 and budget allocated.

Item	Budget £	Expenditure Months 1 to 3 £
AVC Infrastructure	8,000	(3,534)
BUS Infrastructure	18,000	3,260
IT Infrastructure	12,000	0
Play Areas	32,000	3,421
ENV Infrastructure	27,000	0
Equipment Capital Costs	10,000	18,590
Planned Infrastructure Maintenance	100,000	0
Rowbarrow s106	196,799	0
Crematorium Roof	101,000	2,632
C&CC Electrical Hook Ups	40,000	35,372
C&CC Refurbishment of Toilet Blocks	37,500	90,330
<b>Total</b>	<b>582,299</b>	<b>150,072</b>

## 6. Recommendations:

The Committee are asked:

- 6.1. To note the Revenue and Capital Budget Reports for the end of Quarter 1.
- 6.2. To note the Tollgate Road Depot refurbishment costs and budget allocations.
- 6.3. To determine how the costs of the parish poll are to be accounted for.

## 7. Wards Affected: All

## 8. Background Papers: Appendices 1 and 2

## 9. Implications:

- 9.1. **Financial:** As shown in this report
- 9.2. **Legal:** None in relation to this report
- 9.3. **Personnel:** None in relation to this report
- 9.4. **Environmental Impact:** None in relation to this report
- 9.5. **Equalities Impact Statement:** None in relation to this