

Environmental Policy Action Plan

April 2022-March 2025

Updated September 2023

Salisbury City Council (SCC) declared a Climate Change Emergency at Full Council on 17 June 2019. The plan as outlined below, aims to deliver on this declaration by moving the Council towards carbon neutrality, enhanced bio-diversity in the spaces we own and manage and displaying positive leadership to the community.

General Management						
No.	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
GM1	Adopt Environmental Management System (EMS) BS 8555:2016	BS 8555:2016 helps organisations improve their environmental performance by providing a way to build an environment	Completion and adoption of EMS Progress report at all Environmental Working Group Meetings	Audit completed on 12 th October 2022 and BS 8555:2016 achieved.	Environmental Services Manager	Completed

		al managemen t system (EMS) in five phased stages				
GM2	Review (annually) Council Environmental Policy	Ensure Policy informs and reflects SCC Action plan and working practice.	Policy reviewed and agreed by E&C Committee Review	Annual review to be completed by Environment & Climate Committee April 2024	City Clerk	April 2024
GM3	Achieve ISO 14001:2015 Accreditation	Operate an environment al managemen t system which enables the council to set objectives and targets, monitor performance and make this information publicly available.	Accreditation achieved (Note – Once gained, will need to be renewed every 3 years)	Target for GM1 reached - BS 8555:2016 and continuing to work towards this next step	Environmental Services Manager	March 2024 (Renewe d 2027)

GM4	Staff Awareness Training for SCC Staff	Annual training/awareness sessions offered to all staff	Records of courses/sessions Annual summary presented and record updated at Environmental Services & Climate Committee Minimum 2 sessions delivered each year	<p>Wiltshire Wildlife Trust – Conservation & Land Management – 2 Day Course – July 2023 Attended by Parks Officers</p> <p>Environmental Collaboration Group - Attended by Environmental Services Manager 5th September 2023</p>	Environmental Services Manager/Human Resources Manager	Ongoing
GM5	Community Engagement with Environmental Policy Action Plan	Provide leadership to the community through our activities, standards and by sharing information and encouraging an open dialogue on	Record of engagements/activities/grants Annual summary and record updated at all Environmental Working Group Meetings Minimum of 2 activities per year	City wide consultation on priorities ahead of budget setting for 2024/25 - Summer 2023	Environmental Services Manager/Communities Manager/Business & Communications Manager	Ongoing

		environmental issues.				
Waste Management						
Number	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
WM1	Increase recycling of city generated waste and reduce waste to landfill	Produce waste recycling plan covering all SCC waste streams to increase recycling and reduce waste to landfill	All new bins in the city to be dual waste/recycling where possible.	A further 10 recycling bins to be installed in play areas to help encourage and support young children and families to recycle.	Environmental Services Manager/Streetscene Manager	Review March 2024
Energy & Water Management						
Number	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
EM1	Annual Carbon Footprint Audit	Provides details of SCC's Carbon footprint, including a summary of gas, electric and water usage	Annual audit complete Autumn/Winter 2022 Plan to implement recommendations produced and	Carbon Footprint for 2020/21 & 2021/22 completed and now target setting to reduce carbon footprint moving forward.	Environmental Services Manager	Completed

			costed March 2023			
EM2	Purchase Energy Supplies from Sustainable Resources	Energy supplier provides sustainable resources at the most economic cost	(Cost and sustainability) Review March 2024	<p>SCC works with LSI Independent Utility Brokers Ltd to help find the best rates available. As we have multiple sites, this helps with our buying power.</p> <p>SCC uses green tariffs that are 100% renewable electricity and Green Gas across all sites.</p> <p>Our providers are currently Crown & EDF</p>	Facilities Manager	Completed
EM3	Conduct Energy Audits	Use energy audits for SCC estate and produce a plan to implement recommendations	Plan to implement recommendations produced and costed by March 2024	Lighting audits conducted and smaller sites being upgraded now. Larger sites have been put forward as a capital project for consideration by Council	Environmental Services Manager	March 2024
EM4	Efficient Design	Incorporate energy/water efficiency	Measures detailed and	The Tollgate Road depot refurbishment has	Environmental Services	Ongoing

		<p>measures into all new and refurbished facilities through best practice</p>	<p>published for all works annually.</p> <p>Note - Major capital project for 2022/23 is the Fisherton Recreation Ground Toilets to complement the River Park project</p>	<p>commenced and is designed to have features such as rain water harvesting.</p> <p>The toilet refurbishment at Fisherton Recreation Ground has commenced and will follow suit on previous refurbishments at Coach Park and Lush House in:</p> <ul style="list-style-type: none"> • Having handwash units instead of traditional taps. These dispense sufficient water to wash hands and then shut off to become the drier etc. • Toilets work on infrared so most efficient design for public use • Lighting will be LED as most economical • It will also be SCC's first building to be installed with a 	<p>Manager/Facilities Manager</p>	
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				<p>living roof. This will assist with biodiversity as well as energy efficiency.</p> <p>SCC's green displays for 2024/25 to be more drought resistant, using living lamppost type design.</p>		
Sustainable Procurement Management						
Number	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
SP1	Procurement Strategy (Policy No. CS022)	The Council will encourage the purchase of locally sourced products and, where possible, ensure that products and materials originate from	Annual review of procurement to ensure best practice.	Amended to reflect our Climate Change ambitions in September 2023 and will be reviewed again in 2024.	City Clerk	September 2024

		sustainable sources and accredited sustainable companies.				
Travel/Transport Management						
Number	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
TT1	Staff Travel Plan	Produce a staff travel plan that promotes environmentally friendly travel options and review SCC staff modes of transport annually using staff survey.	Staff Travel Plan produced and staff survey results published showing baseline data	Staff survey completed and data being used to help form SCC's Carbon Footprint data. The results of this will help inform the staff travel plan.	Environmental Services Manager & Human Resources Manager	March 2024
TT2	Reduce the Environmental Impact of SCC Vehicles and Equipment	Introduction of suitable alternatives such as electric vehicles.	Annual review April 2024	5 electric vans on order (leased) and due for delivery in 2023. Tipper vans not available at the specification required so tipper fleet	Environmental Services Manager	April 2024

				<p>being replaced with diesel.</p> <p>All vans now replaced or on order for being replaced by this autumn.</p>		
TT3	<p>Work with Wiltshire Council's Air Quality Management Group to help improve air quality.</p>	<p>Engage with group to monitor air quality and identify potential action to improve air quality</p>	<p>Revised air quality management plan produced by May 2022</p> <p>Update on delivery of plan provided at each Environmental Working Group by chair of air quality management group</p> <p>Annual air quality report produced by Wiltshire Council and shared by chair</p>	<p>Wiltshire Council Air Quality Management Plan completed.</p> <p>Cllr Hocking to provide an update.</p>	<p>Chair of Air Quality Management Group</p>	<p>March 2023</p>

			of air quality management group Review April 2024			
TT4	Electric Vehicle (EV) Charging Points	Conduct a feasibility study for the provision of EV charging points on SCC sites	Feasibility study conducted and costed for Lush House Car Park by March 2023 Further sites to be reviewed in 2023/24 dependent on Lush House cost/findings.	Paper presented to E&C Committee October 2023 SCC's new depot will be fitted with EV charging points for our new EV's.	Environmental Services Manager	October 2023

Natural Environment Management

Number	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
BM1	Ecological surveys & management plans developed	A plan will be put in place for all of SCC's	Harnham Slope, Chiselbury Grove and The Folly preliminary	Preliminary ecological surveys (PES) for Harnham Slope,	Environmental Services Manager/Parks Manager	March 2024

	<p>and implemented in partnership with Wiltshire Wildlife Trust</p>	<p>green spaces to have a preliminary ecological survey and management plan produced, to ensure sensitive and appropriate improvement and ongoing maintenance.</p>	<p>ecological surveys & management plans completed and implemented by Summer 2022.</p> <p>Phase 2 of SCC green spaces management plans (Victoria Gardens, Churchill Gardens & Queen Elizabeth Gardens by March 2024.</p> <p>Examples of improved green sites could include sensory gardens, further wildflower areas etc</p> <p>Progress report at all Environmental Services & Climate</p>	<p>Chiselbury Grove, The Folly, Fisherton Wildlife Meadow, Harnham Recreation Ground & Greencroft received with management plans to be produced by the Parks Manager – Update provided at E&C Committee on 3rd July.</p>		
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			Committee meetings.			
BM2	Tree strategy produced to ensure suitable locations for further tree planting can be identified and budgets (internally & externally) secured	Produce a tree strategy to ensure that SCC is maximising the wide range of benefits that trees and woods can deliver to our community – for health, amenity, climate change and water management.	Contractor commissioned March 2022 Briefing note for timeline of activity and community consultation produced April 2022 Tree strategy complete and ready for council consideration March 2022	Tree & Ecosystem Strategy adopted by E&C Committee on 3 July 2023. Application submitted to the Urban Tree Challenge Fund to help kick start further tree planting in the city.	Environmental Services Manager	Completed
BM3	Flooding mitigation and preparedness	To reduce the likelihood of flooding and to be prepared for flooding	Major project to mitigate flooding in Salisbury underway - River Park phases 1 scheme underway	Cllr Hocking to provide update.	Lead Cllr & Environmental Services Manager	April 2023

		<p>when it happens</p>	<p>January 2022, with completion due in 2024.</p> <p>Regular updates provided by the Environmental Agency to Full Council.</p> <p>Being prepared for flooding includes:</p> <p>Flood warden recruitment and training</p> <p>Annual review of Salisbury City Council flood plan (next due in January 2023)</p> <p>Annual inventory of equipment held by SCC by April 2023</p> <p>Attendance by lead Cllr and Environmental Services</p>			
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			Manager to the bi-monthly Southern Operational Flood Plan meetings.			
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