

The Guildhall
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Salisbury
SP1 1JH



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To all Members of the Finance and Governance Committee:

Cllrs: A Bayliss, V Charleston, S Hocking, C McGrath, J Nettle, E Rimmer, R Rogers, I Tomes and J Wells.

You are required to attend a meeting of the **Finance and Governance Committee** of Salisbury City Council to be held on **Monday 30 October 2023 at the Guildhall at 6:30pm.**

This Committee meeting is open to the public and press to attend and those attending the meeting are reminded that they may be recorded.

J. L. Wood

Joanna Wood
Interim City Clerk

24 October 2023

cc: All other Members of the Council for information.

Agenda

1. Apologies:

To receive any apologies for absence.

2. Public Questions/Statement Time:

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Clerk by midday on the working day before the meeting.

3. Councillor Questions/Statement:

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the City Clerk 1 working day prior to the date of the meeting. For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the Clerk by three o'clock on the day of the meeting.

4. Minutes of Previous Meeting:

To approve as correct record and sign the minutes of the last meeting of the Finance and Governance Committee held on 31 July 2023.

5. Declarations of Interest:

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.

6. Dispensations:

To note any dispensations agreed by the Clerk in respect of this agenda prior to the meeting, and to determine any additional dispensations requested at this meeting in respect of this agenda.

7. Chairman's Announcements:

To receive any announcements from the Chairman.

11. Quarter Two Budget Monitoring:

To receive an account of the quarter two revenue and capital budget position.

Background Papers: Report (Doc 92721)

Contact Officer: Joanna Wood / Kalpesh Patel (01722 342860)

12. Risk Management Strategy & Strategic Risk Register:

To receive an annual report on the Council's Risk Management Strategy and Strategic Risk Register.

Background Papers: Report (Doc 91701), Risk Management Strategy (Doc 80053) & Risk Register (Doc 92367)

Contact Officer: Joanna Wood (01722 342860)

13. Health and Safety Policy:

To approve the annual review of the Health and Safety Policy.

Background Papers: H&S Policy (Doc 88200)

Contact Officer: Joanna Wood (01722 342860)

14. Changes to Crematorium Fees:

To agree a change to Crematorium fees.

Background Papers: Report (Doc 92682)

Contact Officer: Marc Read (01722 342860)

15. Vexatious Report:

To receive a verbal report on Vexatious complaints.

Background Papers: n/a

Contact Officer: Joanna Wood (01722 342860)

16. Matters, if any, which by reason of special circumstances the Chairman decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.