

Environmental Policy Action Plan

April 2022-March 2025

Updated December 2023

Salisbury City Council (SCC) declared a Climate Change Emergency at Full Council on 17 June 2019. The plan as outlined below, aims to deliver on this declaration by moving the Council towards carbon neutrality, enhanced bio-diversity in the spaces we own and manage and displaying positive leadership to the community.

General Management						
No.	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
GM1	Adopt Environmental Management System (EMS) BS 8555:2016	BS 8555:2016 helps organisations improve their environmental performance by providing a way to build an environment	Completion and adoption of EMS Progress report at all Environmental Working Group Meetings	Audit completed on 12 th October 2022 and BS 8555:2016 achieved.	Environmental Services Manager	Completed

		al managemen t system (EMS) in five phased stages				
GM2	Review (annually) Council Environmental Policy	Ensure Policy informs and reflects SCC Action plan and working practice.	Policy reviewed and agreed by E&C Committee Review	Annual review to be completed by Environment & Climate Committee April 2024	City Clerk	April 2024
GM3	Achieve ISO 14001:2015 Accreditation	Operate an environment al managemen t system which enables the council to set objectives and targets, monitor performance and make this information publicly available.	Accreditation achieved (Note – Once gained, will need to be renewed every 3 years)	Target for GM1 reached - BS 8555:2016 and continuing to work towards this next step	Environmental Services Manager	March 2024 (Renewe d 2027)

GM4	Staff Awareness Training for SCC Staff	Annual training/awareness sessions offered to all staff	Records of courses/sessions Annual summary presented and record updated at Environmental Services & Climate Committee Minimum 2 sessions delivered each year	No further work undertaken since last meeting	Environmental Services Manager/Human Resources Manager	Ongoing
GM5	Community Engagement with Environmental Policy Action Plan	Provide leadership to the community through our activities, standards and by sharing information and encouraging an open dialogue on	Record of engagements/activities/grants Annual summary and record updated at all Environmental Working Group Meetings Minimum of 2 activities per year	No further action undertaken since the last meeting.	Environmental Services Manager/Communities Manager/Business & Communications Manager	Ongoing

		environmental issues.				
Waste Management						
Number	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
WM1	Increase recycling of city generated waste and reduce waste to landfill	Produce waste recycling plan covering all SCC waste streams to increase recycling and reduce waste to landfill	All new bins in the city to be dual waste/recycling where possible.	<p>A further 10 recycling bins to be installed in play areas to help encourage and support young children and families to recycle.</p> <p>More recycling bins to be installed on River Park and Fisherton Street schemes.</p>	Environmental Services Manager/Streetscene Manager	Review March 2024
Energy & Water Management						
Number	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
EM1	Annual Carbon Footprint Audit	Provides details of SCC's Carbon footprint, including a summary of gas, electric	<p>Annual audit complete Autumn/Winter 2022</p> <p>Plan to implement recommendations produced and</p>	Carbon Footprint for 2022/23 underway.	Environmental Services Manager	April 2024

		and water usage	costed March 2023			
EM2	Purchase Energy Supplies from Sustainable Resources	Energy supplier provides sustainable resources at the most economic cost	(Cost and sustainability) Review March 2024	<p>SCC works with LSI Independent Utility Brokers Ltd to help find the best rates available. As we have multiple sites, this helps with our buying power.</p> <p>SCC uses green tariffs that are 100% renewable electricity and Green Gas across all sites.</p> <p>Our providers are currently Crown & EDF</p>	Facilities Manager	Completed
EM3	Conduct Energy Audits	Use energy audits for SCC estate and produce a plan to implement recommendations	Plan to implement recommendations produced and costed by March 2024	Lighting audits conducted and smaller sites being upgraded now. Larger sites have been put forward as a capital project for consideration by Council	Environmental Services Manager	March 2024
EM4	Efficient Design	Incorporate energy/water efficiency	Measures detailed and	The toilet refurbishment at Fisherton Recreation	Environmental Services	Ongoing

		<p>measures into all new and refurbished facilities through best practice</p>	<p>published for all works annually.</p> <p>Note - Major capital project for 2022/23 is the Fisherton Recreation Ground Toilets to complement the River Park project</p>	<p>Ground is nearly complete and will follow suit on previous refurbishments at Coach Park and Lush House in:</p> <ul style="list-style-type: none"> • Having handwash units instead of traditional taps. These dispense sufficient water to wash hands and then shut off to become the drier etc. • Toilets work on infrared so most efficient design for public use • Lighting will be LED as most economical • It will also be SCC's first building to be installed with a living roof. This will assist with biodiversity as well as energy efficiency. 	<p>Manager/Facilities Manager</p>	
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				SCC's green displays for 2024/25 to be more drought resistant, using living lamppost type design.		
Sustainable Procurement Management						
Number	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
SP1	Procurement Strategy (Policy No. CS022)	The Council will encourage the purchase of locally sourced products and, where possible, ensure that products and materials originate from sustainable sources and accredited sustainable companies.	Annual review of procurement to ensure best practice.	Amended to reflect our Climate Change ambitions in September 2023 and will be reviewed again in 2024.	City Clerk	September 2024

Travel/Transport Management

Number	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
TT1	Staff Travel Plan	Produce a staff travel plan that promotes environmentally friendly travel options and review SCC staff modes of transport annually using staff survey.	Staff Travel Plan produced and staff survey results published showing baseline data	Staff travel plan in progress and will be ready to present early in new financial year.	Environmental Services Manager & Human Resources Manager	April 2024
TT2	Reduce the Environmental Impact of SCC Vehicles and Equipment	Introduction of suitable alternatives such as electric vehicles.	Annual review April 2024	5 new electric vans delivered. Fleet to be reviewed again in 4/5 years at end of lease period.	Environmental Services Manager	Completed
TT3	Work with Wiltshire Council's Air Quality Management	Engage with group to monitor air quality and identify	Revised air quality management plan produced by May 2022	Wiltshire Council Air Quality Management Plan completed.	Chair of Air Quality Management Group	March 2023

	Group to help improve air quality.	potential action to improve air quality	<p>Update on delivery of plan provided at each Environmental Working Group by chair of air quality management group</p> <p>Annual air quality report produced by Wiltshire Council and shared by chair of air quality management group</p> <p>Review April 2024</p>	Cllr Hocking to provide an update.		
TT4	Electric Vehicle (EV) Charging Points	Conduct a feasibility study for the provision of EV charging points on SCC sites	EV charging points to be installed as Lush House, Churchill Gardens and Victoria Park	SCC have entered into a fully funded agreement with EVC to install EV charging points at Lush House, Churchill Gardens and Victoria Park. Project expected to be delivered by end of 2024	Environmental Services Manager	December 2024

Natural Environment Management

Number	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
BM1	Ecological surveys & management plans developed and implemented in partnership with Wiltshire Wildlife Trust	A plan will be put in place for all of SCC's green spaces to have a preliminary ecological survey and management plan produced, to ensure sensitive and appropriate improvement and ongoing maintenance.	<p>Harnham Slope, Chiselbury Grove and The Folly preliminary ecological surveys & management plans completed and implemented by Summer 2022.</p> <p>Phase 2 of SCC green spaces management plans (Victoria Gardens, Churchill Gardens & Queen Elizabeth Gardens) by March 2024.</p> <p>Examples of improved green sites could include sensory gardens, further</p>	<p>Preliminary ecological surveys (PES) for Harnham Slope, Chiselbury Grove, The Folly, Fisherton Wildlife Meadow, Harnham Recreation Ground & Greencroft received with management plans to be produced by the Parks Manager.</p>	Environmental Services Manager/Parks Manager	March 2024

			<p>wildflower areas etc</p> <p>Progress report at all Environmental Services & Climate Committee meetings.</p>			
BM2	<p>Tree strategy produced to ensure suitable locations for further tree planting can be identified and budgets (internally & externally) secured</p>	<p>Produce a tree strategy to ensure that SCC is maximising the wide range of benefits that trees and woods can deliver to our community – for health, amenity, climate change and water managemen t.</p>	<p>Contractor commissioned March 2022</p> <p>Briefing note for timeline of activity and community consultation produced April 2022</p> <p>Tree strategy complete and ready for council consideration March 2022</p>	<p>Tree & Ecosystem Strategy adopted by E&C Committee on 3 July 2023.</p> <p>£130+K funding awarded from Urban Tree Challenge</p>	<p>Environmental Services Manager</p>	<p>Comple ted</p>

<p>BM3</p>	<p>Flooding mitigation and preparedness</p>	<p>To reduce the likelihood of flooding and to be prepared for flooding when it happens</p>	<p>Major project to mitigate flooding in Salisbury underway - River Park phases 1 scheme underway January 2022, with completion due in 2024. Regular updates provided by the Environmental Agency to Full Council.</p> <p>Being prepared for flooding includes:</p> <p>Flood warden recruitment and training</p> <p>Annual review of Salisbury City Council flood plan (next due in January 2023)</p> <p>Annual inventory of equipment held</p>	<p>Cllr Hocking to provide update.</p>	<p>Lead Cllr & Environmental Services Manager</p>	<p>April 2023</p>
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			by SCC by April 2023			
			Attendance by lead Cllr and Environmental Services Manager to the bi-monthly Southern Operational Flood Plan meetings.			