

Salisbury City Council - Fees and Charges

APPENDIX E

CREMATORIUM

2024/25

Cremation Fees	Net £	Vat £	Gross £
NVF/Child or Adult up to 21 years	Nil		Nil
Over 21 years	965.00		995.00
Double Time Service / Overrun (extra fee)	290.00		290.00
Reception Only (8am no attendance or music)	420.00		420.00
Committal	780.00		810.00
Saturday Cremation Fee	1,440.00		1,470.00

Cremation fees inc. Medical Referee, organ and organist, ash box, and scattering of Cremated Remains in the Garden of Remembrance (if desired).

Other Crematorium Fees	Net £	VAT £	Gross £
Temporary Deposit of Cremated Remains (per mth from 2nd mth)	40.00		40.00
Scattering of Cremated Remains from Other Crematoria	90.00		90.00
Crematorium / Devizes Road Chapel (in connection with Cemetery burial)	250.00		250.00
Use of Cold Storage outside of Cremation Authorities Control	30.00		30.00
Posting of Cremated Remains (inc. ash box)	83.33	16.67	100.00
Certified Extract and Additional Cremation Certificates	29.17	5.83	35.00

Music Service Fees	Net £	VAT £	Gross £
Live webcast	54.17	10.83	65.00
Downloadable MP4 video file recording	25.00	5.00	30.00
Downloadable MP4 video file recording (inc. visual tribute)	37.50	7.50	45.00
DVD or USB recording	50.00	10.00	60.00
DVD or USB recording (inc. visual tribute)	54.17	10.83	65.00
Single still image visual tribute	20.83	4.17	25.00
Slideshow with max 25 images (no music)	31.67	6.33	38.00
Slideshow (no music) for every additional 25 images	22.50	4.50	27.00
Slideshow with max 25 images (with music)	62.50	12.50	75.00
Slideshow (with music) for every additional 25 images	22.50	4.50	27.00
Family video file	20.83	4.17	25.00
Downloadable MP4 video file visual tribute	15.00	3.00	18.00
DVD or USB visual tribute	20.83	4.17	25.00
Additional fee for orders for tributes received after 48 hr period	62.50	12.50	75.00

CEMETERIES

Interment Fees (inc grave digging), purchase rights and other cemetery fees	Net £	VAT £	Gross £
Exclusive Right of Burial – Cremated Remains	275.00		295.00
Exclusive Right of Burial – Child Up to 18 Years	220.00		220.00
Exclusive Right of Burial – Person 18 Years and Over	660.00		700.00
Cremated Remains where Exclusive Right has been Granted	220.00		220.00
Scattering Remains on a Grave	90.00		90.00
Interment of a Child Up to 18 Years	Nil		Nil
Interment of a Person 18 Years and Over (parish resident)	450.00		550.00
Interment of a Person 18 Years and Over (parish non-resident)	900.00		1,100.00
Copy of Register of Burial	32.09	6.41	38.50
Record Search (per name)	27.50	5.50	33.00

MEMORIALS

Crematorium Memorial Fees	Net £	VAT £	Gross £
Tablet – Crown Stone, Marble or Slate (for 15 years) **	394.17	78.83	473.00
Vase (for 10 years)	348.33	69.67	418.00
Wall Plaque – Bronze (for 10 years)	265.83	53.17	319.00
Large Hall of Remembrance Plaque – Brassed (for 10 years)	125.00	25.00	150.00
Small Hall of Remembrance Plaque – Brassed (for 10 years)	83.33	16.67	100.00
Tree of Remembrance – Brassed (for 5 years)	75.00	15.00	90.00

Spring Remembrance (one hundred)	37.50	7.50	45.00
Spring Remembrance (fifty)	29.17	5.83	35.00

Crematorium Book of Remembrance Fees	Net £	VAT £	Gross £
Up to 8 lines with a Crest or Floral Motif	125.00	25.00	150.00
Up to 5 lines with a Crest or Floral Motif	100.00	20.00	120.00
Up to 8 lines without a Crest or Floral Motif	83.33	16.67	100.00
Up to 5 lines without a Crest or Floral Motif	66.67	13.33	80.00
Up to 2 lines without a Crest or Floral Motif	50.00	10.00	60.00

Cemetery Memorial Fees	Net £	VAT £	Gross £
Kerb (Maximum Size: 6'7" x 2'6.5")	275.00		275.00
Headstone including Single Inscription (3' to 6' high)	192.50		192.50
Headstone including Single Inscription (up to 3' high)	132.00		132.00
Flat Stone (up to 2' by 2')	55.00		55.00
Movable Vase	66.00		66.00
Inscription (after the first)	66.00		66.00

ENVIRONMENT

Allotments	Net £	VAT £	Gross £
Allotments per rod per annum	9.20		9.20

Leases and Licences	Net £	VAT £	Gross £
Vehicular Access Licence (per annum)	125.00		125.00
Garage Rental (per annum)	1,100.04	219.96	1,320.00
Garage Rental (per month)	91.67	18.33	110.00

COMMUNITIES

Room Hire at Bemerton Heath Centre or Friary Community Centre	Net £	VAT £	Gross £
Community, voluntary and charitable groups, children's parties, jumble sales, etc	12.00		12.00
Commercial organisations	35.00		35.00

The Active Communities Manager has discretion to waive the fee if use is considered of special benefit to community members.

Community Coaches	Net £	VAT £	Gross £
Coaching (per hour)	25.00	5.00	30.00
Mieage for venues outside the Parish (pence per mile)	0.38	0.07	0.45

OPEN SPACE EVENTS

Open Spaces (daily rate) - Admin fee per event */ per annum **	Net £	VAT £	Gross £
Use of Open spaces - Fairs	From 250.00		From 250.00
Use of Open spaces - Circuses	From 550.00		From 550.00
Use of Open spaces - Commercial Hire	From 550.00		From 550.00
Use of Open spaces - Community / Local Charity Hire *	From 100.00		From 100.00
Use of Open spaces - National Charity Hire *	200.00		200.00
Use of Open spaces - Fitness Club or Group (charging for classes) **	150.00		150.00

MARKETS

Charter Regular Traders (Tuesday rate) - Attendance	Net £	VAT £	Gross £
10ft x 10ft / 3m x 3m			
15ft x 10ft / 4.5 x 3m			
20ft x 10ft / 6m x 3m			

Charter Regular Traders (Tuesday rate) - Non Attendance	Net £	VAT £	Gross £
10ft x 10ft / 3m x 3m			
15ft x 10ft / 4.5 x 3m			
20ft x 10ft / 6m x 3m			

Charter Casual Traders (Tuesday rate)	Net £	VAT £	Gross £
10ft x 10ft / 3m x 3m			
15ft x 10ft / 4.5 x 3m			
20ft x 10ft / 6m x 3m			

Charter Regular Traders (Saturday rate)	Net £	VAT £	Gross £
10ft x 10ft / 3m x 3m			
15ft x 10ft / 4.5 x 3m			
20ft x 10ft / 6m x 3m			

Charter Casual Traders (Saturday rate)	Net £	VAT £	Gross £
10ft x 10ft / 3m x 3m			
15ft x 10ft / 4.5 x 3m			
20ft x 10ft / 6m x 3m			

Charter Traders - Regular - Price per Square Foot	Net £	VAT £	Gross £
Tuesday - Standard	0.19		0.19
Tuesday - Premium	0.24		0.24
Saturday - Standard	0.28		0.28
Saturday - Premium	0.33		0.33

Charter Traders - Casual - Price per Square Foot	Net £	VAT £	Gross £
Tuesday - Standard	0.35		0.35
Tuesday - Premium	0.40		0.40
Saturday - Standard	0.40		0.40
Saturday - Premium	0.45		0.45

Charity Stall (daily rate)	Net £	VAT £	Gross £
10ft x 10ft / 3m x 3m	25.00		25.00

Events (daily rate fee range) - Retailer	Net £	VAT £	Gross £
10ft x 10ft / 3m x 3m	45.00 to 100.00		45.00 to 100.00
20ft x 10ft / 6m x 3m	65.00 to 150.00		65.00 to 150.00

Events (daily rate fee range) - Food & Drink Vendor	Net £	VAT £	Gross £
10ft x 10ft / 3m x 3m	55.00 to 200.00		55.00 to 200.00
15ft x 10ft / 4.5 x 3m	65.00 to 200.00		65.00 to 200.00
20ft x 10ft / 6m x 3m	80.00 to 250.00		80.00 to 250.00

Events (daily rate fee range) - Fair Rides	Net £	VAT £	Gross £
Per ride	100.00 to 300.00		100.00 to 300.00

Market Equipment Hire	Net £	VAT £	Gross £
Gazebo	8.33	1.67	10.00
Gazebo Weight	4.17	0.83	5.00
Table	4.17	0.83	5.00
Chair	1.67	0.33	2.00
Electric Cables	4.17	0.83	5.00
Replacement Keys (Charter Market)	33.33	6.67	40.00

Market Square Licences	Net	VAT	Gross
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	£	£	£
Seating Licence (per sq foot per annum)	11.00		11.00

GUILDHALL SQUARE AND MARKET PLACE HIRE CHARGES

Session - Half Day (5 hrs)	Net £	VAT £	Gross £
Guildhall Square			
Market Place (full area)			
Market Place (partial area)			
Poultry Cross			

Session - Full Day (07:00 to 00:00) (23/24 now Anytime Hire)	Net £	VAT £	Gross £
Guildhall Square	200.00		200.00
Market Place (full area)	500.00		500.00
Market Place (partial area)	200.00		200.00
Poultry Cross	100.00		100.00

Session - Overnight (00:00 to 07:00)	Net £	VAT £	Gross £
Guildhall Square	100.00		100.00
Market Place (full area)	100.00		100.00
Market Place (partial area)	100.00		100.00
Poultry Cross	100.00		100.00

CROSS STREET BANNERS

Cross Street Hire	Net £	VAT £	Gross £
Booking Fee	12.50	2.50	15.00
Banner Pitch Hire - Commercial (per day)	10.00	2.00	12.00
Banner Pitch Hire - Charity (per day)	8.00		8.00
Lamp Post Pitch Hire - Commercial (per day)	10.00	2.00	12.00
Lamp Post Pitch Hire - Charity (per day)	8.00		8.00
Hudson's Field Sign Hire - Commercial (per day)	10.00	2.00	12.00
Hudson's Field Sign Hire - Charity (per day)	8.00		8.00

Discounts are available for multiple bookings.

GUILDHALL HIRE

Banqueting Hall - Monday to Thursday	Net £	VAT £	Gross £
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	375.00	75.00	450.00
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)	54.17	10.83	65.00
Room Hire - 17:00 to 00:00 (evening only)	516.67	103.33	620.00
Room Hire - 07:00 to 00:00 (all day)			
Room Hire - 00:00 to 02:00 (per hr)	104.17	20.83	125.00

Banqueting Hall - Friday to Sunday and Bank Holidays	Net £	VAT £	Gross £
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	475.00	95.00	570.00
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)	75.00	15.00	90.00
Room Hire - 17:00 to 00:00 (evening only)	708.33	141.67	850.00
Room Hire - 07:00 to 00:00 (all day)			
Room Hire - 00:00 to 02:00 (per hr)	154.17	30.83	185.00

Crown Court - Monday to Thursday (24/25 + Oak Court & Grand Jury Room)	Net £	VAT £	Gross £
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	200.00	40.00	240.00
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)	37.50	7.50	45.00
Room Hire - 17:00 to 00:00 (evening only)	425.00	85.00	510.00
Room Hire - 07:00 to 00:00 (all day)			
Room Hire - 00:00 to 02:00 (per hr)	79.17	15.83	95.00

Crown Court - Friday to Sunday and Bank Holidays (24/25 + Oak Court & Grand Jury Room)	Net	VAT	Gross

	£	£	£
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	350.00	70.00	420.00
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)	50.00	10.00	60.00
Room Hire - 17:00 to 00:00 (evening only)	560.00	112.00	672.00
Room Hire - 07:00 to 00:00 (all day)			
Room Hire - 00:00 to 02:00 (per hr)	104.17	20.83	125.00

Grand Jury Room or Oak Court - Monday to Thursday	Net £	VAT £	Gross £
Room Hire - 07:00 to 17:00 (min. 5 hours hire)			
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)			
Room Hire - 17:00 to 00:00 (evening only)			
Room Hire - 07:00 to 00:00 (all day)			
Room Hire - 00:00 to 02:00 (per hr)			

Grand Jury Room or Oak Court - Friday to Sunday and Bank Holidays	Net £	VAT £	Gross £
Room Hire - 07:00 to 17:00 (min. 5 hours hire)			
Room Hire - 07:00 to 17:00 (additional hrly rate beyond 5 hrs)			
Room Hire - 17:00 to 00:00 (evening only)			
Room Hire - 07:00 to 00:00 (all day)			
Room Hire - 00:00 to 02:00 (per hr)			

Mayor's Parlour - when booked with another room	Net £	VAT £	Gross £
Room Hire - 07:00 to 17:00 (min. 5 hours hire)	150.00	30.00	180.00

All bookings include our standard AV/IT facilities and staging.

Conferences	Net £	VAT £	Gross £
Banqueting Hall - Up to 50 Delegates - Full Day (per person)			
Banqueting Hall - Up to 50 Delegates - Half Day (per person)			
Banqueting Hall - 51 to 120 Delegates - Full Day (per person)			
Banqueting Hall - 51 to 120 Delegates - Half Day (per person)			
Crown Court - 15 to 75 Delegates - Full Day (per person)			
Crown Court - 15 to 75 Delegates - Half Day (per person)			
Grand Jury Room - 12 to 35 Delegates - Full Day (per person)			
Grand Jury Room - 12 to 35 Delegates - Half Day (per person)			
Any Room - Full Day (per person)	40.00	8.00	48.00
Any Room - Half Day (per person)	22.50	4.50	27.00

Conference fees include: room hire and table cloths; tea and coffee plus pastry on arrival, with availability throughout the day; mints and bottled mineral water; use of audio visual and IT facilities; and staging.

Wedding Packages Up to 120 Guests	Net £	VAT £	Gross £
Banqueting Hall - 13:00 to 00:00			
Banqueting Hall and Crown Court / Oak Court - 08:00 to 00:00			
Guildhall Building (all public spaces) - 13:00 previous day to 00:00 actual day			
Bronze Package	1,000.00	200.00	1,200.00
Silver Package	2,000.00	400.00	2,400.00
Gold Package	3,500.00	700.00	4,200.00

All packages include the use of tables, chairs and the PA system.

Additional Services	Net £	VAT £	Gross £
Tea / Coffee with biscuits (per serving per person)	2.08	0.42	2.50
Tea / Coffee with pastries (per serving per person)	3.33	0.67	4.00
Orange / Apple Juice (per serving per person)	2.08	0.42	2.50
Bottled Mineral Water (per bottle)	3.75	0.75	4.50
Prosecco (per person on arrival)	5.00	1.00	6.00
Corkage Fee	100.00	20.00	120.00
Use of PA System	100.00	20.00	120.00
Use of Projector/TV	100.00	20.00	120.00
Use of Staging	100.00	20.00	120.00

Red Carpet	416.67	83.33	500.00
Tablecloths	12.50	2.50	15.00
Town Crier (if available)			