

# Environmental Policy Action Plan

## April 2022-March 2025

Updated March 2024

Salisbury City Council (SCC) declared a Climate Change Emergency at Full Council on 17 June 2019. The plan as outlined below, aims to deliver on this declaration by moving the Council towards carbon neutrality, enhanced bio-diversity in the spaces we own and manage and displaying positive leadership to the community.

General Management						
No.	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
GM1	Adopt Environmental Management System (EMS) BS 8555:2016	BS 8555:2016 helps organisations improve their environmental performance by providing a way to build an environment	Completion and adoption of EMS  Progress report at all Environmental Working Group Meetings	Audit completed on 12 <sup>th</sup> October 2022 and BS 8555:2016 achieved.	Environmental Services Manager	Completed

		al managemen t system (EMS) in five phased stages				
<b>GM2</b>	<b>Review (annually) Council Environmental Policy</b>	<b>Ensure Policy informs and reflects SCC Action plan and working practice.</b>	<b>Policy reviewed and agreed by E&amp;C Committee Review</b>	<b>Annual review to be completed by Environment &amp; Climate Committee April 2024</b>	<b>Environmental Services Manager</b>	<b>April 2024</b>
<b>GM3</b>	<b>Achieve ISO 14001:2015 Accreditation</b>	<b>Operate an environment al managemen t system which enables the council to set objectives and targets, monitor performance and make this information publicly available.</b>	<b>Accreditation achieved (Note – Once gained, will need to be renewed every 3 years)</b>	<b>Target for GM1 reached - BS 8555:2016 and continuing to work towards this next step</b>	<b>Environmental Services Manager</b>	<b>March 2024 (Renewe d 2027)</b>

GM4	Staff Awareness Training for SCC Staff	Annual training/awareness sessions offered to all staff	Records of courses/sessions Annual summary presented and record updated at Environmental Services & Climate Committee Minimum 2 sessions delivered each year	No further work undertaken since last meeting	Environmental Services Manager/Human Resources Manager	Ongoing
GM5	Community Engagement with Environmental Policy Action Plan	Provide leadership to the community through our activities, standards and by sharing information and encouraging an open dialogue on	Record of engagements/activities/grants Annual summary and record updated at all Environmental Working Group Meetings Minimum of 2 activities per year	No further action undertaken since the last meeting.	Environmental Services Manager/Communities Manager/Business & Communications Manager	Ongoing

		environmental issues.				
Waste Management						
Number	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
WM1	Increase recycling of city generated waste and reduce waste to landfill	Produce waste recycling plan covering all SCC waste streams to increase recycling and reduce waste to landfill	All new bins in the city to be dual waste/recycling where possible.	<p>Approx 10% of SCC litter bins now dual recycling/general waste bins.</p> <p>In 2022/23 SCC managed 287.66 tonnes of waste of which 100.299 tonnes was recycled/composted.</p> <p>The largest non-recyclable waste stream from SCC is from Markets at 90.76 tonnes.</p>	Environmental Services Manager/Street Scene Manager	Review March 2024
Energy & Water Management						
Number	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
EM1	Annual Carbon Footprint Audit	Provides details of SCC's Carbon footprint,	Annual audit complete Autumn/Winter 2022	Carbon Footprint for 2022/23 underway.	Environmental Services Manager	June 2024

		including a summary of gas, electric and water usage	Plan to implement recommendations produced and costed March 2023			
EM2	Purchase Energy Supplies from Sustainable Resources	Energy supplier provides sustainable resources at the most economic cost	(Cost and sustainability) Review March 2024	<p>SCC works with LSI Independent Utility Brokers Ltd to help find the best rates available. As we have multiple sites, this helps with our buying power.</p> <p>SCC uses green tariffs that are 100% renewable electricity and Green Gas across all sites.</p> <p>Our providers are currently Crown &amp; EDF</p>	Facilities Manager	Completed
EM3	Conduct Energy Audits	Use energy audits for SCC estate and produce a plan to implement recommendations	Plan to implement recommendations produced and costed by March 2024	All lighting across SCC sites now LED's with the exception of The Guildhall and Victoria Park Tennis Courts. As well as being good for the Environment this will save the Council money.	Environmental Services Manager	March 2024

				<p>E.g. Cost for Crematorium lighting for 8 hours prior to upgrade was £95.00 and after the upgrade it is £25.00. Across 260 working days that was a cost of £24,700 and will now be £6,500. A saving of £18,200 per year.</p>		
EM4	Efficient Design	Incorporate energy/water efficiency measures into all new and refurbished facilities through best practice	<p>Measures detailed and published for all works annually.</p> <p>Note - Major capital project for 2022/23 is the Fisherton Recreation Ground Toilets to complement the River Park project</p>	<p>The toilet refurbishment at Fisherton Recreation Ground is nearly complete and will follow suit on previous refurbishments at Coach Park and Lush House in:</p> <ul style="list-style-type: none"> <li>• Having handwash units instead of traditional taps. These dispense sufficient water to wash hands and then shut off to become the drier etc.</li> <li>• Toilets work on infrared so most efficient design for public use</li> </ul>	Environmental Services Manager/Facilities Manager	Ongoing

				<ul style="list-style-type: none"> <li>• Lighting will be LED as most economical</li> <li>• It will also be SCC's first building to be installed with a living roof. This will assist with biodiversity as well as energy efficiency.</li> </ul> <p>SCC's green displays for 2024/25 to be more drought resistant, using living lamppost type design.</p>		
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## Sustainable Procurement Management

Number	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
SP1	Procurement Strategy (Policy No. CS022)	The Council will encourage the purchase of locally sourced products and, where	Annual review of procurement to ensure best practice.	Amended to reflect our Climate Change ambitions in September 2023 and will be reviewed again in 2024.	City Clerk	September 2024

		possible, ensure that products and materials originate from sustainable sources and accredited sustainable companies.				
<b>Travel/Transport Management</b>						
<b>Number</b>	<b>Action</b>	<b>Detail</b>	<b>Accountability /Monitoring</b>	<b>Update</b>	<b>Lead Officer</b>	<b>Target Date</b>
TT1	Staff Travel Plan	Produce a staff travel plan that promotes environmentally friendly travel options and review SCC staff modes of transport annually using staff survey.	Staff Travel Plan produced and staff survey results published showing baseline data	Staff travel plan in progress and will be ready to present early in new financial year.	Environmental Services Manager & Human Resources Manager	April 2024



TT2	Reduce the Environmental Impact of SCC Vehicles and Equipment	Introduction of suitable alternatives such as electric vehicles.	Annual review April 2024	Fleet to be reviewed again in 4/5 years at end of lease period.	Environmental Services Manager	Completed
TT3	Work with Wiltshire Council's Air Quality Management Group to help improve air quality.	Engage with group to monitor air quality and identify potential action to improve air quality	<p>Revised air quality management plan produced by May 2022</p> <p>Update on delivery of plan provided at each Environmental Working Group by chair of air quality management group</p> <p>Annual air quality report produced by Wiltshire Council and shared by chair of air quality management group</p>	<p>Wiltshire Council Air Quality Management Plan completed.</p> <p>Cllr Hocking to provide an update.</p>	Chair of Air Quality Management Group	March 2023

			Review April 2024			
TT4	Electric Vehicle (EV) Charging Points	Conduct a feasibility study for the provision of EV charging points on SCC sites	EV charging points to be installed as Lush House, Churchill Gardens and Victoria Park	SCC have entered into a fully funded agreement with EVC to install EV charging points at Lush House, Churchill Gardens and Victoria Park. Project expected to be delivered by end of 2024	Environmental Services Manager	December 2024
<b>Natural Environment Management</b>						
Number	Action	Detail	Accountability /Monitoring	Update	Lead Officer	Target Date
BM1	Ecological surveys & management plans developed and implemented in partnership with Wiltshire Wildlife Trust	A plan will be put in place for all of SCC's green spaces to have a preliminary ecological survey and management plan produced, to ensure sensitive and	Harnham Slope, Chiselbury Grove and The Folly preliminary ecological surveys & management plans completed and implemented by Summer 2022.  Phase 2 of SCC green spaces management plans (Victoria	Management plans to be produced by the Parks Manager.	Environmental Services Manager/Parks Manager	March 2025

		appropriate improvement and ongoing maintenance.	<p>Gardens, Churchill Gardens &amp; Queen Elizabeth Gardens by March 2024.</p> <p>Examples of improved green sites could include sensory gardens, further wildflower areas etc</p> <p>Progress report at all Environmental Services &amp; Climate Committee meetings.</p>			
BM2	Tree strategy produced to ensure suitable locations for further tree planting can be identified and budgets	Produce a tree strategy to ensure that SCC is maximising the wide range of benefits that	<p>Contractor commissioned March 2022</p> <p>Briefing note for timeline of activity and community</p>	<p>Tree &amp; Ecosystem Strategy adopted by E&amp;C Committee on 3 July 2023.</p> <p>£130+K funding awarded from Urban Tree Challenge</p>	Environmental Services Manager	Completed

	(internally & externally) secured	trees and woods can deliver to our community – for health, amenity, climate change and water management.	consultation produced April 2022  Tree strategy complete and ready for council consideration March 2022			
BM3	Flooding mitigation and preparedness	To reduce the likelihood of flooding and to be prepared for flooding when it happens	Major project to mitigate flooding in Salisbury underway - River Park phases 1 scheme underway January 2022, with completion due in 2024. Regular updates provided by the Environmental Agency to Full Council.  Being prepared for flooding includes:	Cllr Hocking to provide update.	Lead Cllr & Environmental Services Manager	April 2023

			<p><b>Flood warden recruitment and training</b></p> <p><b>Annual review of Salisbury City Council flood plan (next due in January 2023)</b></p> <p><b>Annual inventory of equipment held by SCC by April 2023</b></p> <p><b>Attendance by lead Cllr and Environmental Services Manager to the bi-monthly Southern Operational Flood Plan meetings.</b></p>			
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