

**Salisbury City Council**

# The Guildhall Market Place Salisbury SP1 1JH

**Officer to contact:** Penny Muxworthy, Corporate Team

**Direct line:** 01722 342860

**Email:** [corporate@salisburycitycouncil.gov.uk](mailto:info@salisburycitycouncil.gov.uk)

**Web:** [www.salisburycitycouncil.gov.uk](http://www.salisburycitycouncil.gov.uk/)

# **To all Members of Salisbury City Council:**

Chair: Cllr S Hocking Vice Chair: Cllr E Rimmer

Cllrs: A Bayliss, L Blackwood, J Bolwell, J Broom, S Charleston, V Charleston, C Corbin, T Corbin, B Dalton, C Hibbert, A Hoque, J King, T Last, C McGrath, J Nettle, S Rideout, A Riddle, R Rogers, P Sample, C Stanway, I Tomes, and J Wells.

You are summoned to attend a meeting of the Full Council of Salisbury City Council to be held on **Monday 2 September 2024 at 6:30pm at the Guildhall.**

This Committee meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded.

A black line in a white background

Description automatically generated  
Asa Thorpe

Chief Executive Officer

13 August 2024

**­­­­­­­­­­­­­­­­­­­**

**AGENDA**

# **Apologies:**

To receive any apologies for absence.

# **Public Questions/Statement Time:**

To receive any questions or statements from members of the public

*Please note that in accordance with the Council’s Standing Orders a question/statement may only be asked/made if written notice has been given to the City Chief Executive Officer by midday on the working day before the meeting (ie Friday 30 August; Email:* [*corporate@salisburycitycouncil.gov.uk*](mailto:corporate@salisburycitycouncil.gov.uk)*).*

# **Councillor Questions/Statement:**

To receive any questions or statements from Councillors.

*Please note that in accordance with the Council’s Standing Orders a question/statement may only be asked/made if written notice has been given to the Chief Executive Officer 1 working day prior to the date of the meeting (ie by Friday 30 August; Email:* [*corporate@salisburycitycouncil.gov.uk*](mailto:corporate@salisburycitycouncil.gov.uk)*). For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the Chief Executive Officer by three o’clock on the day of the meeting.*

# **Minutes of Previous Meeting:**

To approve as correct record and sign the minutes of the last meeting of the Full Council held on 24 June 2024.

# **Declarations of Interest:**

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council’s website, although they may choose to do so.

# **Dispensations:**

To note any Dispensations agreed by the Chief Executive Officer in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

# **Chairman’s Announcements:**

To receive any announcements from the Chairman.

# **Administration Leaders Announcements:**

To receive any announcements from the Administration Leaders.

# **Referral of Minutes:**

To note the minutes of the Committees shown below. Please note that any committee minute(s) referred to Full Council requiring approval will be listed separately.

Planning and Development 17 June 2024

Environment and Climate 01 July 2024

Events, Markets & Grants Sub-Committee 08 July 2024

Finance and Governance 29 July 2024

# **Committee Reports:**

Chairman will be invited to report on the activities of their Committees, where appropriate.

# **Outside Representatives:**

To receive a report from Outside Representatives, if appropriate.

# **Environmental Services Report – Storm water disposal:**

To receive an Environmental Services Briefing paper relating to the construction of a Storm Water Disposal soakaway on Salisbury City Council land at Rawlence Rd, Salisbury - from Marc Read, Head of Environmental Services.

*Background Papers:* [***Rawlence Road Paper***](https://salisburycitycouncil.gov.uk/wp-content/uploads/2024/02/Item-12a-Rawlence-Road-Paper-for-Sept-2024-mtg.pdf)***,***[***Briefing Paper Rawlence Road Salisbury Storm Water Disposal***](https://salisburycitycouncil.gov.uk/wp-content/uploads/2024/02/Item-12b-Briefing-Paper-Rawlence-Road-Salisbury-Storm-Water-Disposal-M-Read.pdf)

*Contact Officer: Marc Read (01722 342860)*

# **Environmental Services Report – Crematorium and cemetery fees:**

To receive an Environmental Services Paper proposing crematorium and cemetery fee changes

*Background Papers:* [***Crematorium & Cemetery Fees & Charges Paper***](https://salisburycitycouncil.gov.uk/wp-content/uploads/2024/02/Item-13a-Crematorium-Fees-Paper-M-Read.pdf) *and* [***Table of Proposed Fee changes***](https://salisburycitycouncil.gov.uk/wp-content/uploads/2024/02/Item-13b-SCC-Crematorium-Cemeteries-Proposed-Fees-Charges-2024-2025.pdf)

*Contact Officer: Marc Read (01722 342860)*

# **Finance Report:**

To receive Qtr 1/Month 3 (June end) budget monitoring report, 2024/25 from Steve Bishop, Responsible Finance Officer.

*Background Papers:* [***Budget monitoring report for Quarter 1***](https://salisburycitycouncil.gov.uk/wp-content/uploads/2024/02/Item-14-Budget-monitoring-report-for-Quarter-1.pdf)***,*** [***Budget monitoring Q1 Appendix A***](https://salisburycitycouncil.gov.uk/wp-content/uploads/2024/02/Item-14b-Copy-of-Budget-monitoring-Q1-Appendix-A.pdf)***,*** [***Budget monitoring Q1 Appendix B***](https://salisburycitycouncil.gov.uk/wp-content/uploads/2024/02/Item-14c-Copy-of-Budget-monitoring-Q1-Appendix-B.pdf)***,*** [***Budget monitoring Q1 Appendix B2***](https://salisburycitycouncil.gov.uk/wp-content/uploads/2024/02/Item-14c-Copy-of-Budget-monitoring-Q1-Appendix-B2.pdf)***,*** [***Budget monitoring Q1 Appendix C***](https://salisburycitycouncil.gov.uk/wp-content/uploads/2024/02/Item-14d-Copy-of-Budget-monitoring-Q1-Appendix-C.pdf)***,*** [***Budget Monitoring Appendix D***](https://salisburycitycouncil.gov.uk/wp-content/uploads/2024/02/Item-14e-Q1-Budget-Monitoring-Appendix-D-24-09-02.pdf)

*Contact Officer: Steve Bishop (01722 342860)*

1. **Safeguarding Children and Adults at Risk Policy Audit and Review**

To receive updated SCC Safeguarding Policy from Sarah Gregson, Head of Community Services.

Background Paper: [15 - Safeguarding Policy Audit & Review](https://salisburycitycouncil.sharepoint.com/:b:/s/Document-CorporateServices/Eb32Sy7xXeNKnXKlDKw2W1QBTx0U_bGwRnt6bepF9Gy9mA?e=Jbsg63)***,*** [***15 9.1 - Safeguarding Children Policy***](https://salisburycitycouncil.sharepoint.com/:b:/s/Document-CorporateServices/ERZyN7KNz-NFkCB8JS9i1ZsBuxhVxIT6Vn58cLiseIv1MQ?e=u5Ybmc)***,*** [***Adults at Risk Safeguarding Policy***](https://salisburycitycouncil.gov.uk/wp-content/uploads/2024/02/Item-15-9.2-Adults-at-risk-safeguarding-policy-Nov-2023.pdf)***,*** [***Information Share Procedure***](https://salisburycitycouncil.gov.uk/wp-content/uploads/2024/02/Item-15-9.3-Information-Share-Proceedure-DRAFT.pdf)***,*** [***Guidance for referrers safeguarding adults Policy annex***](https://salisburycitycouncil.gov.uk/wp-content/uploads/2024/02/Item-15-9.5-brief-guidance-for-referrers-safeguarding-adults-Policy-annex.pdf)***,*** [***15 9.6 - Safeguarding Children Policy - DRAFT***](https://salisburycitycouncil.sharepoint.com/:b:/s/Document-CorporateServices/EWzAodoHRVFKufZy9nrPOawB8roI3s3HfuggfiYiq7Vl6g?e=VQykdv)***,*** [***Safeguarding Children Policy***](https://salisburycitycouncil.gov.uk/wp-content/uploads/2024/02/Item-15-9.6-Safeguarding-Children.pdf)***,*** [***Adults At Risk***](https://salisburycitycouncil.gov.uk/wp-content/uploads/2024/02/Item-15-9.7-Adults-At-Risk.pdf)

Contact Officer: Sarah Gregson (01722 342860)

# **Committee Membership Allocation:**

1. To note member allocation by Administrations on Committees for remainder 2024/25.

*Background Papers:* [*16 - Committee Allocation paper*](https://salisburycitycouncil.sharepoint.com/:b:/s/Document-CorporateServices/EdyOoQQFERFFhk7-VmviXCgBn3uVr_gwJVLeta4weT-QoQ?e=kOO5Xx)

*Contact Officer: Asa Thorpe (01722 342860)*

# **Committee Membership Attendance:**

To note member Attendance Register Report for 2024/25.

*Background Papers:* [*17 - Members Committee Attendance 23-24*](https://salisburycitycouncil.sharepoint.com/:b:/s/Document-CorporateServices/EauihnKsT7RHg-rXWyU4nJIB9fD70fK_bFA8liCndMY1ug?e=O8SESD)

*Contact Officer: Asa Thorpe (01722 342860)*

# **Special Delegation - Wardens:**

To inform the council of the special delegation to use the urgency provisions within Financial Regs and Standing to authorise officers to spend £95k on wardens following a request from the Police & Crime Commissioner.

*Background Papers:* [***Report***](https://salisburycitycouncil.gov.uk/wp-content/uploads/2024/02/Special-Delegation.pdf)

*Contact Officer: Steve Bishop (01722 342860)*

# **Motion – Cllr Sample:**

To consider a Notice of Motion from Cllr Sample.

*“Salisbury City Council recognises that residents passing through St Edmunds Churchyard, Bourne Hill Gardens, and living near shrubberies at the top of Winchester Street and in Tollgate Road (and elsewhere in the City), have experienced anti-social behaviour from the people pitching tents there this year.*

*Every day residents have had to put up with drink and drug use, shouting and arguing, alarming outbursts from people with mental health problems, urine, vomit and human waste, littering, shouting and arguing. Salisbury City Council’s officers are left with a mess to clear up on a daily basis.*

*Businesses, visitors, residents and their families feel that these areas are not safe and that it is a dangerous place to be or live near (especially at night). The situation is intolerable, threatening and has a major negative impact on the lives of the community.*

*The Council calls on the Chief Executive Officer to:*

1. *Liaise with Wiltshire Police, Wiltshire Council and other interested agencies to encourage them to draw up clear rules and guidelines that prevent this public nuisance, and;*
2. *Explore banning the erection of tents for sleeping in the Salisbury City’s boundary (except in private residential properties and official camping sites), and;*
3. *If other agencies are unable to enforce this policy explore enforcement being put into the hands of Salisbury City Council.”*

# **Motion – Cllr Dalton**

To consider a Notice of Motion from Cllr Dalton.

*“This motion notes that this council has been moving litter bins across the city, without Councillor approval.*

*Council notes, that residents have contacted Councillor Dalton, to ask why a litter bin near some picnic benches in Old Blandford Rd and a litter bin on Town Path, near two benches, have both been removed.*

*Further research suggests that two bins had been removed along Town Path, along with the bin at Old Blandford Rd.*

*This motion instructs council officers to cease the practice of moving litter bins with immediate effect. If officers determine that a bin should be removed, then permission should be sought from elected members. Local ward members know their area.*

*Council requests that the three bins in question in West Harnham are reinstated as soon as possible. “*

1. **Matters, if any, which by reason of special circumstances the Chairman decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.**