

The Guildhall
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To all Members of Salisbury City Council:

Chair: Cllr A Hoque

Vice Chair: Cllr S Hocking

Cllrs: A Bayliss, L Blackwood, J Bolwell, J Broom, S Charleston, V Charleston, C Corbin, T Corbin, B Dalton, C Hibbert, J King, T Last, C McGrath, M Mewse, J Nettle, A Riddle, E Rimmer, R Rogers, P Sample, C Stanway, I Tomes and J Wells.

You are summoned to attend a meeting of **Full Council** of Salisbury City Council to be held on **Monday 4 March 2024 at 6.30pm at the Guildhall.**

This Council meeting is open to the public and press to attend and those attending the meeting shall be informed that they may be recorded.

Asa Thorpe
Chief Executive Officer

27 February 2024

Agenda

1. Apologies:

To receive any apologies for absence.

2. Public Questions/Statement Time:

To receive any questions or statements from members of the public

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Chief Executive Officer by midday on the working day before the meeting.

3. Councillor Questions/Statement:

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Chief Executive Officer 1 working day prior to the date of the meeting. For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the Chief Executive Officer by three o'clock on the day of the meeting.

4. Minutes of Previous Meeting:

To approve as correct record and sign the minutes of the last meeting of the Full Council held on 22 January 2024.

5. Declarations of Interest:

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.

6. Dispensations:

To note any Dispensations agreed by the *Chief Executive Officer* in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

7. Chairman's Announcements:

To receive any announcements from the Chairman.

8. Administration Leaders Report:

To receive any announcements from the Administration Leaders.

9. Referral of Minutes:

To note the minutes of the Committees shown below. Please note that any committee minute(s) referred to Full Council requiring approval will be listed separately.

Planning and Development	23 January 2024
Events, Markets and Grants	29 January 2024
Community Services	5 February 2024
Planning and Development	19 February 2024

10. Committee Reports:

Members are invited to report on the activities of the Committees.

11. Outside Representatives:

To receive reports from outside representatives.

12. Standing Orders:

To agree updated Standing Orders V15, following the appointment of the Chief Executive Officer.

*Background Papers: [Draft Standing Orders V15](#)
Contact: Asa Thorpe/Thomas Simpkins (01722 342860)*

13. Financial Regulations:

To approve updates to the Financial Regulations.

*Background Papers: [Report](#) and [Draft Financial Regulations V20](#)
Contact: Steve Bishop (01722 342866)*

14. Review and Updating of Bank Mandate:

To agree the report's recommendations to update the councils bank mandate.

*Background Papers: [Report](#)
Contact: Steve Bishop (01722 342866)*

15. Changes to External Audit and Accounting Arrangements:

To agree for the council to opt into the PSAA audit regime.

*Background Papers: [Report](#)
Contact: Steve Bishop (01722 342866)*

16. Quarter Three Budget Monitoring Update:

To receive an update regarding the quarter three revenue and capital budget position, since reported at the Finance and Governance Committee on 15 January 2024.

*Background Papers: [Report](#), [Appendix A](#) and [Appendix B](#)
Contact: Steve Bishop (01722 342866)*

17. Internal Auditor's Interim Report 2023:

To note the completion of the interim audit and considers the audit findings.

*Background Papers: [Report](#) and [Interim Audit 23-24](#)
Contact: Steve Bishop (01722 342866)*

18. Matters, if any, which by reason of special circumstances the Chairman decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.