

Salisbury City Council Fees and Charges 2019/20

Crematorium

Cremation Fees	Net £	Vat £	Gross £
NVF ¹ /Child or Adult up to 21 years	0		0
Over 21 years	872.00		872.00
Double Time Service (extra fee)	200.00		200.00
Reception Only (8am no attendance or music)	590.00		590.00
Saturday Cremation Fee	1,300.00		1,300.00

The above fees are inclusive of Medical Referee, organ and organist, a wood effect Ash Box, and for the scattering of Cremated Remains in the Garden of Remembrance if desired.

Other Crematorium Fees	Net £	VAT £	Gross £
Charge for the Temporary Deposit of Cremated Remains (per month after 1 st month)	40.00		40.00
Scattering of Cremated Remains from Other Crematoria	90.00		90.00
Crematorium / Devizes Road Chapel (use in connection with a Cemetery burial)	200.00		200.00
Posting of Cremated Remains (inclusive ash box)	83.33	16.67	100.00
Certified Extract and Additional Cremation Certificates	29.17	5.83	35.00

¹ NVF = Non-Viable Foetus

Cemeteries

Interments Fees & Purchase Rights (Please note that the Interment Fee includes grave digging)	Net £	VAT £	Gross £
Exclusive Right of Burial – Cremated Remains	200.00		200.00
Exclusive Right of Burial – Child Up to 18 Years	200.00		200.00
Exclusive Right of Burial – Person 18 Years and Over	500.00		500.00
Cremated Remains where Exclusive Right has been Granted	160.00		160.00
Scattering Remains on a Grave	60.00		60.00
Interment of a Child Up to 18 Years	Nil		Nil
Interment of a Person 18 Years and Over (resident of Salisbury City)	430.00		430.00
Interment of a Person 18 Years and Over (non-resident of Salisbury City)	860.00		860.00

Other Cemetery Fees	Net £	VAT £	Gross £
Copy of Register of Burial	29.17	5.83	35.00
Record Search (per name)	25.00	5.00	30.00

Memorials

Crematorium Memorial Fees	Net £	VAT £	Gross £
Tablet – Crown Stone, Marble or Slate (for 15 years) **	358.33	71.67	430.00
Vase (for 10 years)	316.67	63.33	380.00
Wall Plaque – Bronze (for 10 years)	241.67	48.33	290.00
Large Hall of Remembrance Plaque – Brassed (for 10 years)	125.00	25.00	150.00
Small Hall of Remembrance Plaque – Brassed (for 10 years)	83.33	16.67	100.00
Tree of Remembrance – Brassed (for 5 years)	75.00	15.00	90.00
Spring Remembrance (one hundred)	37.50	7.50	45.00
Spring Remembrance (fifty)	29.17	5.83	35.00

*** Plus inscriptions at £3.80 (£3.17 plus VAT) per letter*

Crematorium Book of Remembrance Fees	Net £	VAT £	Gross £
Up to 8 lines with a Crest or Floral Motif	125.00	25.00	150.00
Up to 5 lines with a Crest or Floral Motif	100.00	20.00	120.00
Up to 8 lines without a Crest or Floral Motif	83.33	16.67	100.00
Up to 5 lines without a Crest or Floral Motif	66.67	13.33	80.00
Up to 2 lines without a Crest or Floral Motif	50.00	10.00	60.00

Cemetery Memorial Fees	Net £	VAT £	Gross £
Kerb (Maximum Size: 6'7" x 2'6.5")	250.00	50.00	300.00
Headstone including Single Inscription (3' to 6' high)	175.00	35.00	210.00
Headstone including Single Inscription (up to 3' high)	116.67	23.33	140.00
Flat Stone (up to 2' by 2')	50.00	10.00	60.00
Movable Vase	58.33	11.66	70.00
Inscription (after the first)	58.33	11.66	70.00

Pitches, Allotments and Open Spaces

Item	Comment	£
Pitch Fees	No Pitch fees are charged in accordance with Services Committee recommendation 9 December 2013	No charge
Allotments	Per Rod Per annum Fee is exempt VAT	£8.25 to December 2019 (thereafter £8.50)
Use of Parks and Open spaces	Fair	£200 per day
	Circus	£200 per day
	Commercial	£500 per day
	Community	£100 per day

Access Licenses

	Item	Fee
		£
1	Pedestrian Access only, per annum	45.00
2	Vehicle Access only, per annum	125.00

- Presumes applicant meets initial, reasonable Legal costs to set up
- This is to standardise the amount charged.

Garage Rents

£80 per month/ £960.00 per annum plus VAT

Charter Market Pitch Fees

Regular		Casual	
10ft x 10ft / 3m x 3m	£25.00	10ft x 10ft/ 3m x 3m	£34.00
15ft x 10ft / 4.5 x 3m	£35.50	15ft x 10ft / 4.5 x 3m	£52.00
20ft x 10ft / 6m x 3m	£47.50	20ft x 10ft/ 6m x 3m	£68.50
30ft x 10ft / 9m x 3m	£65.00	Charity Stall	
30ft x 15ft / 9m x 4.5m	£80.00	10ft x 10ft / 3m x 3m	£25.00
40ft x 15ft / 12m x 4.5m	£100.00		

Other Markets Pitch Fees

Artisan Market

First Sunday of the month March – October from 10.00am – 4.00pm

Artisan Stall (price includes a gazebo)		Food/ Drink Vendor	
10ft x 10ft / 3m x 3m	£30.00	10ft x 10ft / 3m x 3m	£40.00
15ft x 10ft / 4.5m x 3m	£40.00	15ft x 10ft / 4.5m x 6m	£50.00
20ft x 10ft / 6m x 3m	£50.00	20ft x 10ft / 6m x 3m	£60.00

Foodie Friday

2nd Friday of the month March – October from 10.00am – 4.00pm

Food Stall (price includes a gazebo)		Food/ Drink Vendor	
10ft x 10ft / 3m x 3m	£30.00	10ft x 10ft / 3m x 3m	£40.00
15ft x 10ft / 4.5m x 3m	£40.00	15ft x 10ft / 4.5m x 6m	£50.00
20ft x 10ft / 6m x 3m	£50.00	20ft x 10ft / 6m x 3m	£60.00

Vintage Market

Last Friday of the month March – October from 10.00am – 4.00pm

Vintage Stall (Price includes a gazebo)		Food / Drink Vendor	
10ft x 10ft / 3m x 3m	£30.00	10ft x 10ft / 3m x 3m	£40.00
20ft x 10ft / 6m x 3m	£50.00	15ft x 10ft / 4.5m x 6m	£50.00
		20ft x 10ft / 6m x 3m	£60.00

Additional hiring costs

Gazebo	£10.00
Gazebo Weight	£5.00
Table	£5.00
Chair	£1.00
Electric cables	£5.00
Replacement Keys for Charter Market	£40.00

Bemerton Heath Centre and The Friary Centre

Type of User	Office Hours	Out of Office Hours
Community, voluntary and charitable groups or organisations whose meetings are solely for the good and benefit of the community of Bemerton Heath	No charge	£15 per hour
Community, voluntary and charitable groups or organisations whose meetings are for communities outside of Bemerton Heath (even if the community of Bemerton Heath is not excluded)	£15 per hour	£15 per hour
Commercial organisations	£35 per hour	£40 per hour
Members of the community of Bemerton Ward or other communities using the community centre for no-profit making activities e.g. Jumble Sale / Workshop	£15 per hour	£15 per hour
Children's Parties - The use of the Centre for a two hour Children's Party, with an additional half hour either side for setting up and clearing away	Mon – Fri	Sat - Sun
	£40 per booking	£50 per booking

Community Coaches

	Charge £
Coaching fee	£20 + £4 VAT per hour.
Mileage for venues outside the Parish	45p per mile

Guildhall Room Hire

All prices are subject to VAT

	Banqueting Hall		Crown Court	
	Mo – Th £	Fr - Su/BH £	Mo – Th £	Fr - Su/BH £
Day up 5 hrs (am or pm)	250	360	175	280
Day 5 to 10 hrs	475	650	300	490
Eve up to 6 hrs (6pm +)	375	480	275	380
Day & Eve up to 12 hrs	550	790	400	550
Midnight up to 2am	125	160	90	125

	GJR or Oak Court		Mayor's Parlour **	
	Mo – Th £	Fr - Su/BH £	Mo – Fr £	Sa - Su/BH £
Day up 5 hrs (am or pm)	150	210	55	150
Day 5 to 10 hrs	250	375	90	150
Eve up to 6 hrs (6pm +)	200	275	140	150
Day & Eve up to 12 hrs	300	400	190	270
Midnight up to 2am	65	90	50	55

*** Mayor's Parlour: Fees Mon - Fr apply to Sa - Sun/BH when booked with another room & capped at £90*

*All bookings include our standard AV/IT facilities and staging
We can quote for specialities AV*

Additional Services - All prices are subject to VAT	
Tea / Coffee with biscuits	£2.00 per person per serving
Tea / Coffee with pastries	£3.00 per person per serving
Use of PA System	£25.00
Use of Staging	£25.00
Red Carpet	£300.00
Use of Projector	£12.50
Use of Screen	£12.50
Tablecloths	£10.00
Town Crier	£70.00

Conferencing Charges - All prices are subject to VAT

	Banqueting Hall	Banqueting Hall
No of Delegates	Up to 50	51 to 120
Full Day / Half Day	£39.50 / £19.95	£35.00 / £17.50

	Crown Court	Grand Jury Room
No of Delegates	15 to 75	12 to 35
Full Day / Half Day	£32.00 / £16.00	£29.95 / £14.95

Services Included:

Room Hire and Table cloths

Tea and Coffee plus pastry on arrival, with availability throughout the day

Sweets and water

Flip chart, paper and pens

Paper, pens and pencils for delegates

Use of audio visual and IT facilities and staging

Wedding Packages – For Up to 120 Guests

All prices are subject to VAT

Bronze: £700

Use of the Banqueting Hall from 1pm until midnight and use of our tables and chairs, PA system and staging.

Silver: £1450

Use of the Banqueting Hall and Crown Court or Oak Court from 8am until midnight and use of our tables and chairs, tablecloths, napkins, PA system and staging.

Gold: £2400

Use of the Banqueting Hall, Crown Court, Oak Court and Grand Jury Room from 8am until midnight and use of our tables and chairs, tablecloths, napkins, PA system and staging.

Platinum: £3200

Use of the entire building including the Banqueting Hall, Crown Court, Oak Court and Grand Jury Room from 8am until midnight and use of our tables and chairs, tablecloths and napkins, PA system, staging, cutlery, crockery, glassware, table number holders, chair covers, coloured sashes, favours and red carpet.

Guildhall Square & Market Place Hire Charges

All prices are Exempt of VAT

Session	Site	Per Day
8am - 1pm	Guildhall Square	£100.00
	Market Place	£250.00
	Poultry Cross	£50.00
1pm - 6pm	Guildhall Square	£100.00
	Market Place	£250.00
	Poultry Cross	£50.00
8am - 6pm	Guildhall Square	£200.00
	Market Place	£500.00
	Poultry Cross	£100.00
6pm - midnight	Guildhall Square	£100.00
	Market Place	£250.00
	Poultry Cross	£100.00

Cross Street Banner Hire Charges

All prices are Subject to VAT (Charities VAT Exempt)

Session	Site	Per Day
Daily	Minster Street	£8.00
	High Street - Waterstones	£8.00
	High Street - Swintons	£8.00
	Charity Rate	
Daily	Minster Street	£6.00
	High Street - Waterstones	£6.00
	High Street - Swintons	£6.00

Discounts are available for multiple bookings and charities