

The Guildhall
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To all Members of the Finance and Governance Committee

Chair: Cllr L Sirman

Vice Chair: Cllr K Daley

Cllrs: S Berry, C Corbin, S Hocking, S Jackson, Dr M McClelland, M Osment, and I Tomes.

You are required to attend a meeting of the **Finance and Governance Committee** of Salisbury City Council to be held on **28 October 2019** at **the Guildhall** at **6:30pm**.

This Committee meeting is open to the public and press to attend and those attending the meeting are reminded that they may be recorded.



Annie Child
City Clerk

22 October 2019

cc: All other Members of the Council for information.

Agenda

1. **Election of the Chairman of the Finance and Governance Committee 2019/20:**

Cllr Sirman has notified the City Clerk that she intends to resign as the Chairman of the Finance and Governance Committee.

The Vice Chairman of the Committee will call for nominations.

2. **Apologies:**

To receive any apologies for absence.

3. **Public Questions/Statement Time:**

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Clerk by midday on the working day before the meeting.

4. **Councillor Questions/Statement:**

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the City Clerk 1 working day prior to the date of the meeting. For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the Clerk by three o'clock on the day of the meeting.

5. **Minutes of Previous Meeting:**

To approve as a correct record and sign the minutes of the last meeting of the Finance and Governance Committee held on 8 July 2019.

6. **Declarations of Interest:**

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.

7. **Dispensations:**

To note any Dispensations agreed by the Clerk in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

8. **Chairman's Announcements:**

To receive any announcements from the Chairman.

9. **Working Group Updates**

To receive a verbal update from Chairmen of the Assets of Community Value and Land & Property Working Groups, where appropriate.

10. **Quarter Two Budget Monitoring:**

To receive an account of the Quarter Two revenue and capital budget position.

Background Papers: Report (DOC 73905 and 73818)
Contact Officer: Estelle Sherry (01722 342860)

11. Freedom of Information Publication Scheme Policy:

To review the policy and agree any changes.

Background Papers: Policy (Doc 73569)
Contact Officer: Janine Whitty (01722 342860)

12. Annual Risk Management Report:

To receive an annual report on the Council's Risk Management Strategy and Strategic Risk Register.

Background Papers: Report (Doc 74599) and Annex (74602)
Risk Management Strategy (Doc 68045)
Contact Officer: Annie Child (01722 342860)

13. Special Delegation Procedure:

To note the special delegation signed on 7 August 2019 in respect of the award of a grant to Salisbury Community Energy Ltd.

Background Papers: See attached documents (DOC 73384)
Contact Officer: Annie Child (01722 342860)

14. Recommendation from Services Committee 14 Oct 2019:

To consider a recommendation from the Services Committee 14 Oct 2019 minute 578.5 refers.

Background Papers: Minutes (Doc 74563)
Contact Officer: Annie Child (01722 342860)

15. Matters, if any, which by reason of special circumstances the Chairman decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.