

The Guildhall
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To all Members of the Finance and Governance Committee

Chair: Cllr K Daley

Vice Chair: Cllr Dr M McClelland

Cllrs: S Berry, D Brown OBE, C Corbin, S Hocking, M Osment, L Sirman and I Tomes.

You are hereby summoned to attend the Finance and Governance Committee meeting of Salisbury City Council which will be held virtually in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 on **Monday 02 November 2020 at 6.30pm** using Microsoft Teams, when the following business will be transacted;

AnnieChild

Annie Child
City Clerk
22 Oct 2020

This meeting is open to the public and press to attend and those attending the meeting are reminded that they may be recorded.

cc: All other Members of the Council for information.

Agenda

1. **Apologies:**

To receive any apologies for absence.

2. **Public Questions/Statement Time:**

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Clerk by midday on the working day before the meeting.

3. **Councillor Questions/Statement:**

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the City Clerk 1 working day prior to the date of the meeting. For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the Clerk by three o'clock on the day of the meeting.

4. **Minutes of Previous Meeting:**

To approve as a correct record and sign the minutes of the last meeting of the Finance and Governance Committee held on 13 July 2020.

5. **Declarations of Interest:**

To receive any Declarations of Interest from Councillors in respect of this agenda. *Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.*

6. **Dispensations:**

To note any Dispensations agreed by the Clerk in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

7. **Chairman's Announcements:**

To receive any announcements from the Chairman.

8. **Working Group Updates:**

To receive a verbal update from Chairmen of the Assets of Community Value and Land & Property Working Groups, where appropriate.

9. **Quarter Two Budget Monitoring - COVID Revised:**

To receive an account of the quarter two revenue and capital budget position.

Background Papers: Report (Doc 79863) and Annexes (Doc 80252)

Contact Officer: Estelle Sherry (01722 342860)

10. Major Grant Application:

To approve a major grant application from Secret Spitfire Charity.

Background Papers: Report Doc 80099, Grant Application (Doc 79481) and RFO's Report (Doc 79480)

Contact Officer: Annie Child (01722 342860)

11. Special Delegation – Car Parking Licence Reduction in Management Fees and Re-Allocation of these Funds:

To note this special delegation in accordance with Standing Order Para 26.

Background Papers: Special Delegation Form (Doc 79664)

Contact Officer: Annie Child (01722 342860)

12. Annual Risk Management Report:

To receive an annual report on the Council's Risk Management Strategy and Strategic Risk Register.

Background Papers: Report (Doc 80052) and Annex (Doc 80101)

Risk Management Strategy (Doc 80053)

Contact Officer: Annie Child (01722 342860)

13. Management of Section 106 funding:

To receive a report from the Responsible Finance Officer concerning the proposed future management of Section 106 funds

Background Papers: Report (Doc 80165) and Appendices (Doc 81060)

Contact Officer: Estelle Sherry (01722 342860)

14. Hire of SCC Equipment:

To receive a report from the Business Manager concerning new arrangements, including fees and charges, for the hire of SCC equipment

Background Papers: Report (Doc 80054)

Contact Officer: Joanna Wood (01722 342860)

15. Guildhall Fees and Charges:

To receive a report from the Business Manager concerning fees and charges for the Guildhall, Market Place and Guildhall Square

Background Papers: Report (Doc 80219)

Contact Officer: Joanna Wood (01722 342860)

16. Matters, if any, which by reason of special circumstances the Chairman decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.