

SALISBURY CITY COUNCIL

Report

Subject : Major Grant Application – Secret Spitfire Charity
Committee : Finance and Governance Committee
Date : 02 November 2020
Author : Annie Child, City Clerk

1. Report Summary:

1.1. This report introduces an application for a Major Grant from the Secret Spitfire Charity.

2. Background:

- 2.1. In accordance with Salisbury City Council's (SCC) [Grants Policy](#), Major Grants exceed £3,000 and are for projects and activities that sit outside Community Grants criteria. Applicants are encouraged to contact the City Clerk to discuss the application process before an application is submitted. Applicants must complete a Grant Application Form and forward it to SCC with the required supporting paperwork.
- 2.2. The Responsible Finance Officer (RFO) reviews the application against the mandatory requirements and a recommendation will be made to the City Clerk. The City Clerk, in consultation with the Leader of the Council, determines whether the application is to be progressed. Applications which are accepted will be considered at the next meeting of the Finance and Governance Committee.
- 2.3. Applicants may be asked by the Council to attend the committee meeting at which the application will be considered to introduce their application and answer any questions from Councillors.
- 2.4. If the Committee award a grant, then the applicant will be advised they have 60 days to accept the offer and apply for the funding to be released by signing and returning the Grant Acceptance Form sent with the formal offer. Conditions may be placed on the offer which may need to be met before funds will be released.
- 2.5. The applicant will be required to complete an 'end of project/annual return' once the project is complete as shown in the policy.
- 2.6. There is no budget allocated for Mayor Grants. If such a grant is awarded, the funding will come from the Council's operational contingency budget.

3. Secret Spitfire Applications

- 3.1. The Secret Spitfire charity Major Grant Application is shown at Annex A (Doc 79481)
- 3.2. The RFO's report against the mandatory requirements is shown at Annex B (Doc 79480). The City Clerk and the Leader of the Council have agreed that this application shall be progressed and so this committee is now asked to consider this application.
- 3.3. The applicant is asking for £3,000 to construct and display a life sized fibre glass Spitfire. If approved the applicant notes that this grant will be a substantial contribution to the erection, maintenance and insurance of the memorial. The applicant has already raised £61,000 for the project. The project has been delayed by CV19 restrictions.

4. Recommendation:

It is recommend that

- 4.1. The Committee approve the grant application for the Secret Spitfire Charity for £3,000

5. Wards Affected: All

6. Background papers:

- 6.1. Annex A - Application Form (Doc 79481)
- 6.2. Annex B -RFO Report (Doc 79480)

7. Implications:

- 7.1. **Financial:** As shown in this report
- 7.2. **Legal:** None in relation to this report
- 7.3. **Personnel:** None in relation to this report
- 7.4. **Environmental Impact:** None in relation to this report