

Small Grants Application Form – Youth Bursary Grants

Do you have a safeguarding policy, officials, a constitution and terms of reference and a bank account requiring two signatories.

If no – are you partnered with an organisation who does?

Do you offer paid for activities for young People ages 11 to 19 or up to 25 for people with SEND)

Do you currently have the capacity for new members/participants in this age category?

Would you like to join the mailing list for Salisbury Youth Provision Forum? The forum is a group of organisations providing activity, safe spaces and services for young people in Salisbury.

Deadline for 2024 Applications is: 18 March 2024

Application should be returned to grants@salisburycitycouncil.gov.uk

Questions and enquiries to the same address or 01722 417100

Contact Name:	Susan Grant	
Position:	Salisbury Hockey Club Member (and fundraising co-lead)	
Organisation:	Salisbury Hockey Club	
Contact Address:	[REDACTED]	
Telephone Number:	[REDACTED]	
Email:	[REDACTED]	
Status of Organisation:	Unincorporated association (volunteer led)	
Charity/Company number if (if applicable)	Charity No: - Company No: -	
Where do you deliver your activity? (Including post code)	Salisbury & South Wilts Sports Club Skewbridge, Wilton Road, Salisbury Wilts SP2 9NY	
Has your organisation been in operation for at least 12 months	Yes	

1. Organisation Background

Are you currently in receipt of a Salisbury City Council Community Development Grant?	No	
What are the aims and objectives of your organisation (Mission or values statement, or terms of reference)	<p>SHC works to balance two core aims:</p> <ul style="list-style-type: none"> • Most importantly, we want everyone to have fun and enjoy their hockey whatever their skill level, age or goal might be (from challenge and competition, to personal fitness, or enjoying the social benefits of being part of the club). • At the same time, Salisbury Hockey Club is a highly competitive club and we work actively to deliver the best possible results in each of the leagues we compete in. <p>Beyond that and looking to the future strategic vision for Salisbury Hockey Club (SHC), we are developing a targeted plan that will ensure we evolve further as <i>an inclusive and aspirational provider of hockey in Salisbury, now and in the future, at all levels of participation and ability</i>. One of the three core pillars of this strategy is SHC's focus on Community – working proactively to become a <i>recognised provider of accessible and inclusive hockey, encouraging participation through engagement and partnership with local charities, schools and organisations</i>.</p>	

<p>What are the main activities of your organisation?</p> <p><i>If you are a new group describe the services/activities you plan to provide</i></p>	<p>SHC provides hockey to youth and adults at all levels of ability, running squads and weekly training across men's, women's and junior sections. This includes league (up to Premier regional) level competitive participation, as well as development and more social games and activities.</p> <p>We have 12 adult squads, and a number of junior teams from U10 through to U14. U16s and U18s enjoy a mix of both dedicated junior friendly fixtures, as well as inclusion and participation in the adult leagues when ready to progress (in line with England Hockey's minimum age for adult league participation is 13+ for boys and girls).</p> <p>At all levels, we also offer all players and members of the club (including juniors) opportunity to participate and obtain qualifications for umpiring.</p> <p>Across this broad offering, SHC remains focused on ensuring everyone can reach their full individual potential – at whatever level of skill or interest that may be. Our strong team of volunteer captains, coaches and committee are all unified behind a strong development ethos across the club that nurtures an environment and structure that enables U18 players to make a smooth transition through junior hockey and into senior, league level play.</p>	
<p>Do you have an equal opportunities or diversity and inclusion policy?</p> <p>If yes please attach with the application.</p>	<p>Yes</p>	

	Yes / No or NA
Are you part of a religious group	No
If this application is for a school is this for a project that benefits the wider community and is in addition to statutory services?	n/a
If application is from Education, health or social service establishment – is the project in addition to statutory services?	n/a

2. Your application

<p>Youth Bursary Grants must be used solely for enabling young people ages 11 to 19 to participate in learning, creative, physical or social activity they could not otherwise afford.</p> <p>Why are you applying for this Grant and what evidence do you have of the need for bursary places for your activity?</p>	<p>Hockey is not a curriculum sport in many state schools due to lack of facilities and finance. We would like to offer interested youths the opportunity to participate in this amazing sport.</p> <p>Salisbury Hockey Club already is dedicated to its aim to welcome all who want to discover hockey, yet we recognise that the club today is not representative of the diverse economic backgrounds across Salisbury. Hockey does not attract the same mix in demographic of young people that some other sports do across the area.</p> <p>In SHC's strategic development plan, and our vision to be a truly inclusive provider of hockey to the Salisbury area, we are actively focused on addressing this and seeking ways to broaden accessibility of hockey to a wider mix of youth, and support those who may otherwise feel unable to take up the sport.</p> <p>The physical and mental benefits of playing team sport and being part of a club or team are well documented and accepted.</p> <p>On top of annual membership subscription and fees, the initial cost of the required sports kit is relatively expensive and prohibitive in some households. If we can offer bursary places to youths who would not otherwise get the opportunity to play hockey, we hope to provide previously unattainable opportunities.</p> <p>The location of SHC's pitch and clubhouse is also very relevant, within walking distance of Bemerton Heath which is designated as one of the most deprived areas in Wiltshire.</p>
<p>What will your criteria for allocating Bursaries be?</p>	<p>The predominant focus of the application would centre around the applicant's personal statement (in their chosen format) that shares their desire to take up hockey and why they feel they should be awarded the bursary.</p> <p>SHC Committee, with final ratification by the club's President, would be responsible for making the final decision of who to award the bursaries to - taking into account all circumstances.</p> <p>Criteria during review by the committee may include:</p> <ul style="list-style-type: none">• Family circumstance• Postal area• School they attend and age group (we would predominantly target younger secondary school age people (11+), which is where we start to notice the increasing discrepancy in where hockey take-up is coming from)• Supporting information explaining their financial situation <p>We would run a targeted campaign to raise awareness of the bursary across identified (state sector) schools and community centres in the Salisbury City area.</p>

<p align="center">Does Your organisation currently offer bursary places and if so, how is it funded and do you publicly advertise them?</p>	<p>Not yet.</p> <p>We do, however, offer dispensation arrangements on request for annual membership subscriptions, and also offer reduced match fee rates for students, and members not in work or who find the full financial commitment difficult.</p> <p>Our intent is also that this bursary continues as a fundamental part of SHC's offering, including with ongoing consideration for a scheme of longer term support into year 2 and beyond for any recipients of the bursary.</p>

3. An overview of how the bursary grant may be allocated.

Please give an overview of your current termly, per-session or membership fees for young people?

Activity	Cost per year	Cost Per Term
Information below is based on the current 2023 – 2024 season (runs September to April; subscription includes all summer and pre-season training to end August)		
ANNUAL SUBSCRIPTION Junior (U12 – U18)	£158 pa (when paid prior to end October)	Option to pay by DD over 6 months
The following costs are in addition to the annual subscription. This will vary per individual player dependent on availability, with totals below based on average for a new player's anticipated skill level:		
MATCH FEES Junior (U12 – U18)	Average per annum = £60 (£6 per match played Sept - Aug)	Costs paid on the day of play.

3.2 Please list any applications you have made for funding from other organisations in the table below:

How much do you wish to apply for? (Maximum £750)

Total sum sought (Max £750)	How many young people could benefit from this fund across 12 months?
£750	<p>Funding <u>two bursary places</u> @ £375 each.</p> <p>One awarded bursary would include:</p> <ul style="list-style-type: none"> • Full annual subscription covered (£158) • Voucher to cover kit (£200) - arranged with SHC's kit provider • Remainder to enable subsidised match fees. <p>(Note, we have not made any other related applications)</p>

4.0 Further information enclosed checklist

	Enclosed (please ✓)
A copy of your organisation's bank statements for the previous three months (mandatory)	✓
Copies of all <u>relevant</u> Employer's, Building & Public Liability Insurance Certificate if appropriate (mandatory)	✓
A copy of your constitution and articles of association (or similar documents if the above do not exist, showing the organisation's status)	✓
A copy of your organisation's latest set of accounting statements (if any exist)	✓
Safeguarding policy	✓
Equality and diversity policy or statement	✓
Copies of any letters of support for your project	n/a
Other (please list)	

If any of the above documents have not been enclosed, please give reasons why in the box below:

**please note that we have attached our treasurer's report from the 2023 AGM which includes accounting statements and commentary.

Please confirm that the bank account from which this project is funded is in the name of the organisation and that two authorised representatives are required to authorise payments	Confirmed.
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Declaration by the applicant



I/we declare that, to the best of my /our belief, the information on this application form and in any enclosed supporting documentation is correct

I/we declare that I/we have read the City Council's Grant Policy and believe to the best of my/our knowledge, that we meet the criteria set out by the Policy

I/we accept the following:

- I. That any false information we provide, even if provided in good faith, may lead to the withdrawal of the grant offered,
- II. That for applications of £1000 or more, a presentation is required by the applicant(s) to the City Council. This will be arranged prior to any meeting by the City Council Active Communities Team
- III. That any grant offered will be used only for the purpose set out in this application and
- IV. That we will provide reports on progress at the request of the City Council
- V. That should any grant offered, not be used in accordance with the terms and conditions set out by the City Council, I/we undertake on behalf of the organisation to repay the outstanding amount to the City Council on demand

Please be aware that the decision as to whether you have been successful in your application will be communicated to you shortly after the relevant council meeting

Signed:		
Name(s):	Susan Grant	Laura Valjak
Position(s):	SHC member and fundraising co-lead	Chairperson
Date:	17 March 2024	

SCC will not sell or rent your personally identifiable information to anyone, or use the data for any other purpose incompatible with the purpose for which it was originally collected (Medium Grants Application).

We will only hold your information for as long as necessary for the purposes (a year after the event)

I consent for my personal data being held for the purposes listed 5

Please remember:

If you have not answered all the relevant questions and sent all the information we require, **we will return your application to you and this will cause a delay.**

Please send your application to:

Communities Team, SCC, Bemerton Heath Centre, 58-60 Pinewood Way,
Salisbury, SP2 9HU