



## COUNCILLOR CO-OPTION APPLICATION FORM

### Co-option Supporting Information

To be a city councillor you must be:

- 18 years of age or over at the date of application;
- A British citizen, a Commonwealth citizen or a citizen of a European Union country; and
- A local government elector within the parish; OR
- Have worked in the parish for the last 12 months; OR
- Have lived in the parish, or within 3 miles of it, for the last 12 months; OR
- Owned land/property in the parish area for the last 12 months.

Apart from meeting the qualifications for standing for election, you must also not be disqualified from standing. You are disqualified from being elected to a parish council if at the time of your application you:

- Are employed by the City Council.
- Are subject of a bankruptcy restrictions order or interim order.
- Have been sentenced to a term of imprisonment of three months or more (including a suspended sentence), without the option of a fine, during the five years before the day of their application.
- Have been disqualified under the Representation of the People Act 1983 (which covers corrupt or illegal electoral practices and offences relating to donations) or under the Audit Commission Act 1998.

The full range of disqualifications is complex and if you are in any doubt about whether you are disqualified, you must do everything you can to check that you are not disqualified before submitting an application.

It is desirable for members to have an interest in and understanding of local affairs and the local community, with a willingness to represent the Council and its residents and the ability to communicate clearly and effectively. Members should be willing and able to work with the parish council's partners such as local charities and voluntary groups, other parish councils and Wiltshire Council as well as with fellow members.

Salisbury City Council's Members' Code of Conduct, provided with this application form, relates to the standards required of members of the Council.

If your application to be co-opted is successful you will be required to complete the Members' Register of Interests. The completed forms are held by the Monitoring Officer at Wiltshire Council (WC) and are published on WC's website.

More information about the city council can be found online at [www.salisburycitycouncil.gov.uk](http://www.salisburycitycouncil.gov.uk)

For any further information please do not hesitate to contact Asa Thorpe, Salisbury City Council Chief Executive Officer (Tel: 01722 342860, or email: [corporate@salisburycitycouncil.gov.uk](mailto:corporate@salisburycitycouncil.gov.uk)).

## CO-OPTION APPLICATION FORM

<b>Name:</b>	
<b>Address:</b>	
<b>Telephone number:</b>	
<b>Email address:</b>	

**Please answer the YES/NO questions carefully as they set out the legal qualifications for being a parish councillor**

Are you a British citizen, a Commonwealth citizen or a citizen of a European Union country?	YES/NO
Are you 18 or over? <input type="checkbox"/>	YES/NO
<b>You only need one of the following four qualifications but please say Yes to all that apply</b>	
Are you on the electoral register for the parish?	YES/NO
Have you lived either in the parish, or within three miles of its boundary, for at least a year?	YES/NO
Have you been the owner or tenant of land in the parish for at least a year?	YES/NO
Have you had your only or main place of work in the parish for at least a year? <input type="checkbox"/>	YES/NO
<b>Disqualifications</b>	
Are you the subject of a bankruptcy restrictions order or interim order?	YES/NO
Have you within the last five years been convicted of an offence in the UK, the Channel Islands or the Isle of Man which resulted in a sentence of imprisonment (whether suspended or not) for a period of three months or more without the option of a fine	YES/NO
Are you disqualified by order of a court from being a member of a local authority?	YES/NO

<b>Are you a member of a political party? Please indicate below</b>			
Conservatives		Liberal Democrats	
Labour		Other:	
No			

**What is your motivation for applying for the role of co-opted Councillor? What skills will you bring to the role? What are you hoping to achieve during your term of office?**

**Please detail any experience you may have that is relevant to Salisbury City Council (if necessary, continue onto a separate page)**

**Use of Personal Information**

Salisbury City Council will use your information, including that which you provide on this application form, to assess your suitability to be a parish councillor.

**Declaration & Consent**

I have read the section entitled 'Use of Personal Information' and by signing this form I consent to the use and disclosure of my information included in this application form.

I declare that to the best of my knowledge and belief I am not disqualified for being elected by reason of any disqualification set out in, or decision made under, section 80 of the Local Government Act 1972, section 78A of the Local Government Act 2000 or section 34 of the Localism Act 2011.

SIGNED:

Name:

Date:

**Please return this completed form to:**

Asa Thorpe  
Chief Executive Officer  
Salisbury City Council  
The Guildhall  
Market Place  
Salisbury SP1 1JH

**Or by email to:** [corporate@salisburycitycouncil.gov.uk](mailto:corporate@salisburycitycouncil.gov.uk)

**By 5pm, Friday 25<sup>th</sup> October 2024**