

SALISBURY CITY COUNCIL

Report

Subject : Committee Calendar 2025/26
Committee : Full Council
Date : 12 May 2025
Author : Asa Thorpe, Chief Executive

Agenda Item: 13

1. Report Summary:

- 1.1. In line with the recommended Committee structure amendments to Standing Orders Annex A (Agenda Item 11), a calendar of committee meetings has been drawn up.
- 1.2. The suggested calendar maximises opportunities for committees to meet, receive and give reports, while trying to minimise the number of meetings each month.
- 1.3. In line with Standing Orders Annex A, committees will now meet at least 3 times per year. Environment will meet 4 times, Finance 4 times + a January Budget meeting, and Full Council 6 times (including a January Budget meeting).
- 1.4. Dates for the annual Lower Bemerton Trust and Annual Parish meetings are also included.

2. Detail

- 2.1. The detailed Calendar is shown at Appendix A.

3. Recommendations

- 3.1. It is recommended that Full Council agree the 2025-26 Calendar of Committee and Full Council meetings.

4. Wards Affected: All

5. Background Papers: None.

6. Implications:

- 6.1. **Financial:** Nil in relation to this report.
- 6.2. **Personnel:** Nil in relation to this report.
- 6.3. **Environmental Impact:** Nil in relation to this report.
- 6.4. **Equalities Impact Statement:** Nil in relation to this report.

Appendix A: Committee Calendar 2025/26

Proposed Committee Calendar 2025/26

Committee	May 2025	June 2025	July 2025	August 2025	Sep. 2025	Oct. 2025	Nov. 2025	Dec. 2025	Jan. 2026	Feb. 2026	March 2026	April 2026
Mayor Making	10 + 11											
Full Council	12 + 27 (Tuesday)		14		15		10		12 ⑤		9	
Finance		23 ②			1 ③		24 ④		5 ⑤	23 ⑥		
Planning	19	16	21	18	22	20	17 ①	15	19	16	16	20
Environment		9			29			8				13
Community Services ⑦		2				6				9		
Business ⑧			7			27				2		
Governance, Policy & Personnel ⑨			28			13					23	
Annual Parish												7 (Tuesday)
Lower Bemerton Trust			14									

- ① Planning Committee moved to allow Q2 financial reporting to go to Finance Committee and Full Council.

② Q4 and year end reporting 2024/5.

③ Q1 reporting 2025/6. Avoids planning. Clashes with Summer Holidays.

④ Q2 reporting 2025/6.

⑤ Budget setting meetings 2026/7.
- ⑥ Q3 reporting 2025/6.

⑦ Now to include the giving of Grants.

⑧ Focusing on the Business Portfolio (Markets, Events, Guildhall, Shopmobility, Information Centre, Communications).

⑨ Focusing on the governance, policy & personnel issues arising across the Council.