

Salisbury City Council
The Guildhall
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Salisbury
SP1 1JH



Officer to contact: Andrew Hunt, Senior Corporate Officer
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To all Members of The Finance Committee

Chair: Cllr S Charleston Vice Chair: Cllr A Hoque

Cllrs: A Bayliss, M Brown, S Hocking, T Last, R Rogers, A Suddards

You are summoned to attend a meeting of the **Finance Committee** of Salisbury City Council to be held on **1 September 2025** at the **Guildhall** at **6:30pm**.

This Committee meeting is open to the public and press to attend and those attending the meeting are reminded that they may be recorded.

Marc Read
Acting Chief Executive Officer

22 August 2025

cc: All other Members of the Council for information.

Agenda

1. **Apologies:**

To receive any apologies for absence.

2. **Public Questions/Statement Time:**

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Chief Executive Officer by midday on the working day before the meeting to
corporate@salisburycitycouncil.gov.uk.

3. **Councillor Questions/Statement:**

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Standing Orders a question/statement may only be asked/made if written notice has been given to the Chief Executive Officer 1 working day prior to the date of the meeting. For urgent questions/statements for which no notice has been given, a copy of the question/statement must be delivered to the Clerk by three o'clock on the day of the meeting to corporate@salisburycitycouncil.gov.uk.

4. **Minutes of Previous Meeting:**

To approve as a correct record and sign the minutes of the last meeting of the Finance and Governance Committee held on 23 June 2025.

5. **Declarations of Interest:**

To receive any Declarations of Interest from Councillors in respect of this agenda. Councillors do not have to declare an interest which is already noted on the Council's website, although they may choose to do so.

6. **Dispensations:**

To note any Dispensations agreed by the Chief Executive Officer in respect of this agenda prior to the meeting, and to determine any additional Dispensations requested at this meeting in respect of this agenda.

7. **Chair's Announcements:**

To receive any announcements from the Chair.

8. **Budget Monitoring Report for 2025/26:**

To receive and consider the latest Budget Monitoring Report for the financial year 2025/26.

Background Papers: [Budget Monitoring Report 2025/26 and Appendices](#)

Contact Officer: Responsible Finance Officer, Steve Bishop (01722 342860)

9. **S.106 Receipts' Report:**

To receive a report from the Responsible Finance Officer regarding the S.106 Receipts.

Background Papers: [S.106 Report and Appendices](#)

Contact Officer: Responsible Finance Officer, Steve Bishop (01722 342860)

10. **Verbal Update on Accounts and Audit regime:**

To receive a verbal update from the Responsible Finance Officer.

Background papers: n/a

Contact Officer: Responsible Finance Officer, Steve Bishop (01722 342860)

11. **Matters, if any, which by reason of special circumstances the Chair decides should be discussed as a matter of urgency for information only. Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.**